

**Minutes of the January 12, 2010 Monthly Meeting of the
Michigan City Aviation Board of Commissioners**

Call to Order: Meeting called to order at 5:55 PM in the terminal building at the airport.

Members Present: Tom Ringo, Paul Sammann, David Miller **A quorum was present.**

Members Absent: Greg Poulin.

Others Present: Jessica Groff- Airport Manager, Joe Doyle- Council Liaison

Minutes: The minutes of the December 8, regular monthly meeting were read with no corrections noted. **Motion to approve:** David Miller **Second:** Tom Ringo **Motion Approved.**

Election of Officers: All members in favor of keeping officers same as 2009. **Motion Approved**

President: Tom Ringo; **Vice President:** Paul Sammann

Secretary: Greg Poulin; **Treasurer:** David Miller

Reports:

Finance: The December 2009 operations and financial reports were summarized by Jessica Groff. We used 86.8% of the airport budget in 2009. The unused 13.2% included mostly our Salaries and Wages accounts. There is no claims docket for this meeting. All bills paid from the end of December thru beginning of February will be on our February claims docket.

Fuel Sales: We were down 21% overall in Jet A sales and up 78% overall in Avgas sales compared to December, 2008. Our based Avgas sales were up 268.6 gallons from December last year while our based Jet A sales were down 644 gallons. Our transient Avgas sales were up for the month by 516 gallons, while our transient Jet A sales were dead on to those from 2008.

We continue to have the lowest fuel prices in the area with our Jet A fuel price at \$3.17 and Avgas price at \$3.76.

Airport Manager:

1. **Snow Removal:** We are doing the best we can with the equipment we have. We received a loader from the city which has been helpful pushing back the snow. The drifts have been the biggest problem with the 20 plus inches of lake effect snow we just got over the weekend. I will look into getting a blower which will help tremendously with winter operations at the airport.
2. **Clerk Position:** I have the applications for the clerk position. I am in the process of sorting through them and will call to set up interviews hopefully for early next week.
3. **Plow on the Silverado:** I have asked central maintenance for the cost of putting a plow on the truck. We need a vehicle that is able to maneuver the taxiways by the hangers.
4. I have an airport tenant that hasn't paid his tie down fee for his airplane since July of last year. I have sent numerous letters along with the bills asking him to do so. I am sending his account to our airport attorney for collection.

Airport Development:

1. **Tree Obstructions:** The tree project on the south end of the runway is complete. The tree project on the north end of the runway is over half way complete. The company is waiting for the weather to break to finish the project.

Old Business:

1. CIP 2011-2015: No changes needed to the summary. The costs of the projects still need to be verified by an engineer. This summary will be submitted by February 1, 2010.

New Business:

1. Ratifying 2010 contract with Jeff Thorne: no changes needed.
Motion: Paul Sammann **Second:** David Miller **Motion Approved.**

Claims Docket: Amount: None

Public Comment:

Joe Doyle suggested talking with the Mayor about getting a blower that can also be used by central services for assisting with the snow removal on Michigan Boulevard.

Correspondence:

Letter from Don M. Newman- Transient Pilot: Wanted to show his gratitude to our airport employee, BB Collins, for his assistance in helping him move his aircraft during a winter storm last month.

Adjournment: There being no further business, the meeting was adjourned at 6:40 P.M.