

**Minutes of the February 12, 2013 Monthly Meeting of the
Michigan City Aviation Board of Commissioners**

Call to Order: Meeting called to order at 6:00 PM in the terminal building at the airport

Members Present: Greg Poulin, David Miller, Mike Shebel, Kirk Hunter. **A quorum was present.**

Members Absent: None

Others Present: Jessica Ward- Airport Manager, Nathan Lienhart- RW Armstrong, Joe Doyle- Council Liaison, Jeff Thorne- BOAC Attorney

Minutes: The minutes of the January 8, regular monthly meeting, were emailed.

Motion to approve: David Miller **Second:** Kirk Hunter **Motion Approved.**

Manager Reports:

The January financial reports were summarized by Jessica Ward.

Account Balances: We had 2 payrolls, a payment for health insurance, and a partial phone bill come out of our accounts in January. So far we have spent 5% of our budget.

Fuel Sales: Compared to January 2012, overall, our Jet A sales were up 3% and our 100LL sales were down 11%. Our self service fuel sales were up 173 gallons for both based and transient traffic from January last year. Our transient Jet A sales were down 229 gallons from January last year while our transient Avgas truck sales were down 158 gallons, because they went to self service. Our based Jet A sales were up 315 gallons from last January while our Based Avgas truck sales were down 93 gallons. Our self service Avgas fuel price is \$0.05 more than Knox and \$0.42 less than Porter County. Our full service Avgas price is \$0.53 less than Porter County and \$0.51 less than LaPorte. Our Jet A price is \$0.82 less than LaPorte, and Porter County airports and \$0.08 more than Knox.

Airport Manager:

1. **Airport Sign:** Airport sign is here. We are waiting for the ground to dry up to put it back up.
2. **Power Tug- Bid Opening:** We have received 2 bids for the power tug, which were opened by Kirk Hunter. One bid was from Bill Eisele for \$1,326.88 and the second was from LaPorte Aviation Services for \$2,013.00.

Motion to Award to Laporte Aviation Services: Greg Poulin **Second:** Kirk Hunter **Motion Approved.**

3. **January Idea & Information Exchange:** We hosted the LaPorte County Convention & Visitors Bureau Monthly Idea & Information Exchange here on January 17. There was an excellent turn out, over 30 business owners and managers from around the county. I recently met with the chancellor of Ivy Tech, Michigan City Campus which stemmed from the idea exchange. We discussed the possibility of the Michigan City Campus offering degrees in aviation maintenance technology.
4. **March BOAC Meeting:** I will be in sunny Florida during the next scheduled board meeting. Discussion took place about whether to have the meeting as scheduled.

Motion to change the March BOAC meeting to March 19, at 6pm: Kirk Hunter **Second:** David Miller **Motion Approved.**

Airport Development:

- 1. FAA Meeting- Airport Development:** Nathan from RW asked when we would be able to go to the FAA to have our Airport Development meeting. The date was narrowed down to the last 2 weeks in March and all involved parties will check their schedules and figure out what days work best for them.
- 2. RFQ- Consultant Services:** A copy of the RFQ was given to all Board Members. Jeff Thorne had already had a chance to look over it and approved it from a legal standpoint. A couple of employees from RW, who normally put proposals together in response to RFQ's, also looked it over and gave it a format which would make the Statement of Qualifications easier for the consultants to prepare and also easier for us to compare consultants, once we receive the proposals.

Motion to approve for publishing Friday, February 15, 2013: David Miller
Second: Mike Shebel **Motion Approved.**

Old Business:

None

New Business:

- 1. 2013 BOAC Attorney Contract:** Jeff Thorne explained that there were no changes from the previous contract. **Motion:** Greg Poulin **Second:** Mike Shebel **Motion Approved.**
- 2. Potential Skydiving Operation at MGC:** A presentation was made by Nick Kant-developer/ president of Skydive HorizonZ. The board was pleased with his proposal to start a skydiving operation at the airport and Nick was asked to submit a formal proposal to Jessica Ward and Jeff Thorne for a potential opening in April.
- 3. Pancake Breakfast:** The pancake breakfast will potentially be on June 30, 2013. The FOP was scheduled to vote at their meeting tonight as well on whether they would run the event at the airport.

Claims Docket:

Amount: \$36,508.31

Motion: Kirk Hunter **Second:** Mike Shebel **Motion Approved.**

Correspondence: None

Public Comment: Joe Doyle mentioned that he is a part of the Summer Festival Committee and would be interested in helping to promote the potential skydive business when the time came. He also mentioned that he would be interested in attending the meeting with the FAA if he was available.

Adjournment: There being no further business, the meeting was adjourned at 7:10 P.M.

Motion: Greg Poulin **Second:** Kirk Hunter **Motion Approved.**