

The regular monthly meeting of the Board of Cemetery Trustees of Michigan City was called to order by Vice President Louis Hapke on January 14, 2010 at 3:30 P.M. at the cemetery office of Swan Lake Memorial Gardens, 5700 E. U.S. 20, Michigan City, Indiana.

The following members responded to roll call:

Duane Mertl - Absent	Dan Rooney - Resigned
Melinda Kintzele	Virginia Nichols
John White - Absent	Louis Hapke
Marianne Milcarek	Supt. Mark A. Tomsheck

Minutes of December 9, 2009 as received through the mail were approved as presented except as noted. Amendment- Mr. Hapke and Mrs. Kintzele for clarification reasons thought there was some confusion under Staff Issues #2, Once again this position is strictly a financial one. This sentence should read: Once again this action is strictly a financial one.

Financial report of December 2009 as received through the mail was accepted upon a motion by Marianne Milcarek. Second by Virginia Nichols. Motion carried.

Bills were presented for payment. Upon a motion by Virginia Nichols. Second by Marianne Milcarek. Approval was given for payment. Motion carried.

#### Superintendent Report

1. Superintendent Tomsheck passed out IRS Report to all Board members to fill out and return. Also passed out schedule for Proposed Board Meetings for 2010.
2. Superintendent Tomsheck passed out his Sales Contract for 2010 to be signed.
3. Perry Peterson and Andrew Vigil won the trophy for the Chili Cook-Off at Washington Park in early December.
4. Price increase for 2010. Superintendent Tomsheck will put together percentage increases for the Board to review at the next meeting.
5. New marble fronts have been installed in the old mausoleum. Jim Zitzelberger worked diligently to complete this project.
6. Superintendent Tomsheck talked to Greenwood Secretary and Swan Lake Secretary concerning the job re-classifications. Secretary said she would take the new Secretary II position at Swan Lake. The Greenwood Secretary was explained everything concerning the new position at Greenwood. She

Superintendent Report Cont'd.

6. excepted the part-time position. Letters were sent to all funeral directors on the new hours at Greenwood. So far no problems or complaints on new hours.
7. Due to weather no fence panels have been removed at Greenwood. We will start removing panels when weather permits.
8. A full time employee was laid off for the winter. We will call back in Spring.
9. Talk to a few funeral directors on placing Swan Lake brochures in their funeral homes.

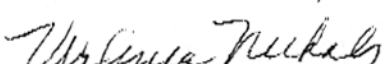
New Business

1. Superintendent Tomsheck would like to see new lighting inside the garage and also outside security lighting at Swan Lake.
2. A discussion on drainage in the Veterans Area. A project to be addressed in the Spring.

Meeting adjourned at 4:15 P.M.

Next meeting will be held at Swan Lake Memorial Gardens at 3:30 P.M. on FEBRUARY 11, 2010.

  
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Vice President - Louis Hapke

  
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Virginia Nichols

  
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Roxanne DeRolf-Recorder