

October 8, 2009

The regular monthly meeting of the Board of Cemetery Trustees of Michigan City was called to order by President Duane Mertl on October 8, 2009 at 3:30 P.M. at the cemetery office of Swan Lake Memorial Gardens, 5700 E. U.S. 20, Michigan City, Indiana.

The following members responded to roll:

Duane Mertl	Dan Rooney
Melinda Kintzele	Virginia Nichols
John White	Louis Hapke
Marianne Milcarek	Supt. Mark A. Tomsheck

Minutes of September 10, 2009 as received through the mail were approved as presented.

#### Guest

John Doyle explained about an oversight in billing for the Christus Garden drainage project. A balance is due of \$ 3037.50 to D & M Construction to finalize payments.

A question came up concerning the completion date. The project was 117 days past the completion date. The reason was the weather was abnormally bad this past winter and work in the Garden could not be done.

The Board feels at this time we will not charge them any late fees. The Board asked Mr. Doyle to send D & M a letter concerning the length of the project and to explain they would not follow up on the late charges. They also requested Mr. Doyle to mention that should this situation happen again they will assess all provisions of the contract.

Financial report of September 2009 as received through the mail was accepted upon a motion by Louis Hapke. Second by Dan Rooney. Motion carried.

Bills were presented for payment. Upon a motion by Dan Rooney. second by Marianne Milcarek. Approval was given for payment. Motion carried.

#### Superintendent Report

1. The water will be shut off at Greenwood Cemetery on Friday, October 9th and will be turned back on the first week of May 2010.
2. Contracts have been reviewed by the Cemetery Association. Superintendent Tomsheck will be working on the final draft and will be ready to use starting January 2010.

Superintendent Report Cont'd.

3. A swan was donated to Swan Lake Friday, September 25th by the woman who has been concerned about the lonely swan. Unfortunately it died sometime after work on Monday, Oct 5th and the start of work October 6th. It was not killed or eaten. The swan died of apparent natural cause or some sort of disease. The woman was called and informed of its dying.
4. A. There was a hit and run accident at Poplar and Barker Ave. a tree was hit and knocked over also they went through the fence. One panel was destroyed, two fence panels were damaged and two posts damaged.  
B. Superintendent Tomsheck talked to an individual concerning hauling the fence panels to Fence Masters. I should have a quote before today. I talked to him the week of September 21st.
5. The pond project at Swan Lake is completed. Dan's Landscaping did a little extra work on the run off ditch this week. There will be no charge for the extra work.
6. We are getting fall leaf equipment ready and primed for the upcoming leaf clean up season.
7. Revamping insurance on all vehicles of the cemetery and doing away with unneeded or unfixable trucks. I had a meeting with the Insurance agent from General Insurance. We will meet again after tonights meeting. Vehicle at Cemetery will be Swan Lake: One (1) Dump Truck (1) Chevy S-10 ( Ex Superintendent Truck ) Greenwood: Two (2) Dump Trucks Two (2) 1/2 Ton Pickups One (1) Coach Truck One (1) Old Coach Truck. One (1) Truck broken down and One no longer needed will be turned over to Central Maintenance.

Old Business

1. President Mertl presented copies of the new brochure for Swan Lake to the board members. President Mertl and his wife Jan have been working on this project for the cemetery.
2. Mr. Hapke showed concern about a government marker at Greenwood that is at the foot of a grave. The adjacent lot owner was upset because it was so close to his stone. Mr. Hapke will get back with the gentleman and explain why it is placed on this area.

Meeting adjourned at 4:30 P.M.

Next meeting will be held at Swan Lake Memorial Gardens at 3:30 P.M. on NOVEMBER 12, 2009.

Duane Mertl-President

Virginia Nichols-Secretary