



MICHIGAN CITY FIRE MERIT COMMISSION

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MICHIGAN CITY, INDIANA 46360
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LOUISE MOCK, PRESIDENT
CHARLES WILLIAMS, VICE PRESIDENT
EDWARD ZAKNOEN, SECRETARY
ROBERT POLLOCK, COMMISSIONER
PATRICK VANCE, COMMISSIONER

Michigan City Fire Merit Commission Meeting Minutes: March 5, 2018

President Mock called the meeting to order at 5:00 PM. A quorum was noted with Commissioners Louise Mock, Charles Williams, Edward Zaknoen and Bob Pollock in attendance. Patrick Vance was absent. Also present was Fire Chief Randy Novak and Commission Attorney Amber Poff.

At this time, President Mock asked all present to stand and recite the Pledge of Allegiance.

Approval of Minutes- A motion was made by Commissioner Pollock to accept the minutes from the February 5, 2018 Regular meeting and the February 5, 2018 Executive Session. The motion was seconded by Commissioner Zaknoen. **Motion Carried 4-0.**

Communications/Claims- Commissioner Pollock made a motion to accept the claims and payroll for February 2018. The motion was seconded by Commissioner Williams. **Motion Carried 4-0.**

Commissioner Pollock gave an update on the budget advising the commission has used 9% of their budget in 2018 if you look at the reports provided, however, 11.3% has been used if you consider the payroll from January that is not received until December 2018. There was discussion regarding travel expenses and the upcoming agility testing expenses that will affect the budget.

Commissioner Pollock did update the commission that there were 30 applicants at the written testing held on Saturday, March 3, 2018 and that letters will go out to those applicants within the week.

Report from City Council Representative- Absent

Report from Commission Attorney- Attorney Poff brought up for discussion the appeal that was dropped off last month to Commissioner Vance. Discussion ensued between Attorney Poff and the Commissioners regarding Section 54-192B of the ordinance; the time Commissioner Vance received the phone call; and the time the disciplinary action was sent to the commissioners.

Commissioner Mock read from the previous months minutes that Commission Vance was contacted at 4:15 pm on January 30.

Commissioner Pollock made the motion to deny the appeal due to lack of timeliness. The motion was seconded by Commissioner Williams. **Motion Carried 4-0.**

Report from Union Local 475- No Report

Report from Fire Chief Randy Novak Chief Novak stated that the South Bend Fire Academy would start on March 19, 2018 and that there were eight (8) recruits attending.

The following anniversaries for the month of March are:

Battalion Chief Howard Fuller	34 Years
Lieutenant Dennis Wantland	29 Years
Asst. Chief Scott Kaletha	15 Years
Driver Operator Mike Jasnieski	15 Years
Driver Operator Andre Glover	7 Years
Firefighter Shannon Borders	6 Years
Firefighter Jason Weiss	6 Years
Firefighter Sean Baker	4 Years
Firefighter Kevin Hutson	4 Years

Chief Novak turned in the evaluations for the period of July 1, 2017 – December 31, 2017 stating they were handed out today but the posting date was March 12, 2018 and the guys would have 10 days to file appeals.

Chief Novak reminded the commission of a Syllabus from Sarah Smith for the upcoming Promotional Test.

There was discussion regarding a letter that was sent to the wrong rating officer for the last set of appeals. Chief Novak was not sure why the officer did not speak up stating he got the letter in error, but also was not sure how he got the letter.

Chief Novak clarified to Commissioner Pollock that five (5) of the eight (8) recruits going to the academy are from the SAFER GRANT.

At this time, Chief Novak presented Drew Belue and Mike Lusko with the Distinguished Service Award for the FOP Fire on January 4, 2018.

The new recruits were introduced to the commission at this time.

New Business- A motion was made by Commissioner Pollock to hold the agility test on Saturday, March 31, 2018. The motion was seconded by Commissioner Zaknoen. **Motion Carries 4-0.**

Old Business-None

Public Comment- None

Commission Comments- Chief Novak reminded the Commission about the Syllabus for the firefighters for the upcoming Promotional Test.

Motion to adjourn was made by Commissioner Pollock at 5:34 pm and seconded by Commissioner Williams. Motion Carried 4-0.

Next Meeting is scheduled for Monday, April 2, 2018 at 5:00 PM.