



MICHIGAN CITY FIRE MERIT COMMISSION

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MICHIGAN CITY, INDIANA 46360
219-873-1570
LOUISE MOCK, PRESIDENT
CHARLES WILLIAMS, VICE PRESIDENT
EDWARD ZAKNOEN, SECRETARY
ROBERT POLLOCK, COMMISSIONER
PATRICK VANCE, COMMISSIONER

Michigan City Fire Merit Commission Meeting Minutes: April 7, 2018

President Mock called the meeting to order at 5:00 PM. A quorum was noted with Commissioners Louise Mock, Charles Williams, Edward Zaknoen, Bob Pollock and Patrick Vance in attendance. Also present was Fire Chief Randy Novak, Commission Attorney Amber Poff and City Council Representative Ron Hamilton Jr.

At this time, President Mock asked all present to stand and recite the Pledge of Allegiance.

Approval of Minutes- A motion was made by Commissioner Pollock to accept the minutes from the March 5, 2018 Regular meeting. The motion was seconded by Commissioner Williams.
Motion Carried 5-0.

Communications/Claims- Commissioner Pollock made a motion to accept the claims and payroll for March 2018. The motion was seconded by Commissioner Williams. **Motion Carried 5-0.**

Commissioner Pollock gave an update on the budget advising the commission has used 14% of their budget in 2018 if you look at the reports provided; Commissioner Pollock advised the commissioner there was a letter sent to the Mayor asking for an additional \$26,400 for the Safer Grant recruits expenses which include the academy, travel and meals. Commissioner Pollock also advised that he also asked for another \$4,000 for a consultant to train on Past Performance Rantings.

Discussion ensued between Chief Novak and Commissioner Vance regarding training on the Past Performance Rating system and if the commission could get an update.

Commissioner Williams made the motion to accept the budget report as presented. The motion was seconded by Commissioner Vance. **Motion Carried 5-0.**

Report from City Council Representative- Ron Hamilton Jr. introduced himself and stated he would be happy to help the commission in any way he could.

Report from Commission Attorney- No report

Report from Union Local 475- No Report

Report from Fire Chief Randy Novak Chief Novak stated that the South Bend Fire Academy started on March 19, 2018 and the 8 recruits are doing well.

The following anniversaries for the month of April are:

Driver/Operator Doug Bolka	38 Years
Driver/Operator Brad Neulieb	36 Years
Deputy Chief Jeff Cox	33 Years
Firefighter Steve Garner	33 Years
Driver/Operator Tom Frontcakas	29 Years
Lieutenant Mark Baker	20 Years
Driver/Operator Robert Yates	7 Years
Firefighter Anthony Stahoviak	7 Years
Driver/Operator Frank Rebac	6 Years
Firefighter Robert Hooper	6 Years
Firefighter Matt Miller	6 Years
Firefighter William Roddy	6 Years
Firefighter Brian Smith	6 Years
Firefighter Marcus Thompkins	5 Years

Chief Novak stated the Probationary Firefighter Kelsey Pawloski resigned effective March 15, 2018.

Chief Novak reminded the commission of a Syllabus from Sarah Smith for the upcoming Promotional Test.

New Business- Commissioner Zaknoen stated that he received communications about an applicant that was supposed to receive accommodations at the written test and did not, Commissioner Zaknoen then asked for an Executive Session to be scheduled to discuss this.

Commissioner Vance gave an update on the Agility Testing that was held on Saturday, March 31, 2018 stating there were 15 individuals that showed out of 21 that passed the written test; out of those 15 individuals, 12 individuals ended up completing the ladder climb, agility test and oral interview.

Commissioner Vance made a motion to accept the resignation of Kelsey Pawloski effective March 15, 2018. The motion was seconded by Commissioner Pollock. **Motion Carried 5-0.**

Discussion ensued between the commissioners regarding the appeal that was received asking for a review of their Past Performance. Commissioner Zaknoen asked how many appeals were received and Commissioner Mock responded there was only one received.

Commissioner Vance addressed the commission regarding the syllabus for the upcoming promotional testing stating that he wanted to set up a phone conference between Sarah Smith, the commission, a union representative and the Training Officer to discuss this; Commissioner Vance stated that he would schedule this and hoped to have this meeting sometime at the end of the week of April 2 beginning of the week of April 9.

Commissioner Zaknoen asked that when the executive sessions were scheduled if Chief Novak's Past Performance could be included as well as this needed to still be done.

Old Business-None

Public Comment- Dennis Metheny asked that the commission provided copies of the agenda so that the public could follow the meeting.

Commission Comments- Commissioner Williams thanked all the Firefighters who helped during Saturdays agility testing, that they did an awesome job.

Motion to adjourn was made by Commissioner Pollock at 5:28 pm and seconded by Commissioner Williams. Motion Carried 5-0.

Next Meeting is scheduled for Monday, May 7, 2018 at 5:00 PM.