



## MICHIGAN CITY FIRE MERIT COMMISSION

100 MICHIGAN BOULEVARD  
MICHIGAN CITY, INDIANA 46360  
219-873-1570  
LOUISE MOCK, PRESIDENT  
CHARLES WILLIAMS, VICE PRESIDENT  
ROBERT POLLOCK, SECRETARY  
GEOFF PLUMMER, COMMISSIONER  
PATRICK VANCE, COMMISSIONER

Michigan City Fire Merit Commission Meeting Minutes: May 2, 2016

President Mock called the meeting to order at 5:00 PM. A quorum was noted with Commissioners Louise Mock, Charles Williams, Robert Pollock, Geoff Plummer, and Patrick Vance in attendance. Also present was Commission Attorney Jennifer Koethe, City Council Representative Sharon Carnes, and Fire Chief Randy Novak.

At this time, President Mock asked all present to stand and recite the Pledge of Allegiance.

A motion was made by Commissioner Pollock to accept the minutes from the April 4, 2016 Regular Meeting. The motion was seconded by Commissioner Plummer and carried as follows: **AYES: MEMBERS Mock, Williams, Pollock, Plummer and Vance (5). NAYS: (0); Motion Carries.**

**Communications/Claims-** Commissioner Pollock made a motion to accept the payroll and attorney fees as presented. The motion was seconded by Commissioner Plummer and carried as follows: **AYES: MEMBERS Mock, Williams, Pollock, Plummer and Vance (5). NAYS: (0). Motion Carries.**

Commissioner Pollock addressed everyone about the \$3,900 in questioned from the last meeting stating Chief Novak and Jenny Clouse had talked with the Controller's Office and this will be reversed. He knows there will be an expense of \$700 for advertising for the upcoming applicant testing and with this exception, the budget is currently on track.

**Report from Council Liaison Sharon Carnes-** No Report

**Report from Commission Attorney-** Attorney Koethe reminded everyone there would be a committee meeting on May 19 at 2:00 PM.

**Report from Union Local 475-** No Report

**Report from Fire Chief Randy Novak-** Chief Novak announced Firefighter Mike Casey retirement on April 23, 2016.

Chief Novak explained on Friday, April 29 the department held a Test Burn which Chief Noval explained the procedure.

**New Business-** None

**Old Business-** Commissioner Plummer asked about the September 17 Promotional Testing which it was explained Sarah Smith would be contacting Training Officer Scott Kaletha and then have a conference call with the commissioners.

Discussion ensued between the commission members about a test date.

Commissioner Pollock made a motion to hold the applicant written test date on Saturday, June 4, 2016 with check in starting at 8:00 AM with the test starting at 8:20 AM and the doors will be locked at 8:20 AM. No one will be allowed to enter the building after 8:20 AM.

**Public Comment-** None

**Commission Comment-** None

**Motion to adjourn was made by Commissioner Pollock at 5:15 PM and seconded by Commissioner Vance. Ayes 5 Nays 0; Motion Carries.**

**Next Meeting is scheduled for TUESDAY, JULY 5, 2016 at 5:00 PM.**

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**Louise Mock, President**