



MICHIGAN CITY FIRE MERIT COMMISSION

100 MICHIGAN BLVD.

MICHIGAN CITY, INDIANA 46360 219-8731570

KEITH HARRIS, PRESIDENT

JOHN SKIERKOWSKI, VICE PRESIDENT

LOUISE MOCK, SECRETARY

Bart Lombard, COMMISSIONER

JOHN STIMLEY, COMMISSIONER

Minutes of the July 5, 2011 Michigan City Fire Merit Commission Meeting.

President Harris called the meeting to order. A quorum was noted as present with Commissioners John Stimley, Keith Harris and Louise Mock, John Skierkowski and Bart Lombard in attendance. Others present Chief Dave Lamb, Attorney Pam Krause, and Recording Secretary Gale Neulieb.

Commissioner Lombard made a few amendments to the drafted minutes of June 6, 2011 making a motion to approve as amended, second by Louise Mock the minutes of the June 6, 2011 meeting were approved. **Motion 5-0.**

There was no communications/claims.

Attorney Krause had nothing to report.

President Harris advised that to date the Fire Merit Commission had received a total of fifteen (15) minority applications, five (5) female applications (three (3) are civil city residents), and ten (10) male applications (seven (7) are civil city residents).

Commissioner Lombard addressed the Commission regarding not sending a notification letter to applicants that did not complete their application. Commissioner Lombard reminded the Commission the Consent Decree states if an applicant of a minority is rejected after being considered for a specific job opening, personnel director or another official are responsible for hiring will advise that applicant in writing for the reason for rejection.

Discussion ensued among President Harris, Commissioners, Lombard, Harris, Skierkowski, Stimley, and Mock, Chief Lamb and Attorney Krause.

Attorney Krause stated that these issues should be addressed at the Workshop that is being scheduled to discuss proposed amendments to the Fire Merit Commission Ordinance.

Commissioner Lombard made a motion to temporarily send a form letter on applications that are received and not completed to inform the candidate of such, until there is clarification from the City Attorney, second by Commissioner Mock, the motion failed by the following vote: **AYES: Commissioner Lombard, Mock (2). NAYS: Stimley, Skierkowski, and Harris (3).**

President Harris stated the Workshop is scheduled for Tuesday, July 12, 2011 at 5:00 advising the date may have to be rescheduled due to the City Attorney's schedule.

President Harris advised Commissioner Lombard that the administration, Union representatives, the City Attorney, Attorney Krause, Councilwoman Boy, Commissioner Skierkowski and Harris are invited to attend the workshop.

President Harris and the Commission discussed the proposed 2012 budget that was discussed prior to the meeting.

Commissioner Lombard made a motion to accept the following figures for the 2012 budget.

411.017 Commissioners (5 @ \$1,800.)	\$ 9,000.00
Secretary	1,120.00
413.001 Employer Share FICA	163.00
421.005 Office Supplies (Other)	150.00
422.036 Other Supplies (Testing Supplies)	38,250.00
431.001 Professional Services (Legal)	6,000.00
432.002 Postage	2,500.00
439.011 Contractual Services	39,300.00
Total	\$97,483.00

Motion second by Commissioner Skierkowski and approved. **Motion 5 – 0.**

Chief Lamb advised July 13th thru the 15th the Department would be doing their bi-annual evaluations asking each firefighter to do a self evaluation.

Chief Lamb questioned the dates that were set for the CPAT test in October regarding the timeframe for training.

Chief Lamb questioned why the applicants are going to be able to train before doing their written test.

Discussion ensued among President Harris, Chief Lamb, Commissioner's, Skierkowski, Mock, Lombard, and Stimley, regarding the timeframe issue.

Chief Lamb reported that he spoke with Probationary Firefighter Anthony Stahoviak advising that everything was going well at the academy and that he is an enthusiastic young man.

Chief Lamb addressed Commissioner Lombard questions regarding attending the graduation ceremony in Westfield for the probationary firefighters.

There were no comments by the Commission.

There were no comments by the general public.

President Harris asked if there were any more comments or questions and hearing none, a motion by Commissioner Lombard, second by Commissioner Skierkowski the meeting was adjourned at 5:50 p.m.

DRAFT