



## MICHIGAN CITY FIRE MERIT COMMISSION

100 MICHIGAN BOULEVARD  
MICHIGAN CITY, INDIANA 46360  
219-873-1570  
LOUISE MOCK, PRESIDENT  
CHARLES WILLIAMS, VICE PRESIDENT  
EDWARD ZAKNOEN, SECRETARY  
ROBERT POLLOCK, COMMISSIONER  
PATRICK VANCE, COMMISSIONER

### Michigan City Fire Merit Commission Meeting Minutes: December 3, 2018

President Mock called the meeting to order at 5:00 PM. A quorum was noted with Commissioners Louise Mock, Charles Williams, Edward Zaknoen and Bob Pollock were in attendance. Commissioner Patrick Vance was absent. Also present was Fire Chief Randy Novak and Attorney Amber Poff.

At this time, President Mock asked all present to stand and recite the Pledge of Allegiance and a moment of silence for the late President George Bush.

#### Election of Officers-

Commissioner Pollock made the nomination and motion to elect Louise Mock as President; Charles Williams as Vice President and Edward Zaknoen as Secretary. The motion was seconded by Commissioner Williams. **Motion Carries 4-0.**

Approval of Minutes- A motion was made by Commissioner Pollock to accept the minutes as presented which are November 5, 2018 Regular Meeting and the Executive Session of November 20, 2018. The motion was seconded by Commissioner Zaknoen. **Motion Carried 4-0.**

Communications/Claims- Commissioner Pollock made a motion to accept the claims and payroll for November 2018. The motion was seconded by Commissioner Zaknoen. **Motion Carried 4-0.**

Commissioner Pollock gave an update on the budget stating the commission has used 87% of their regular budget however, if the Riverboat money was added in, it would come to 93%. Commissioner Pollock made the motion to accept the budget as presented. The motion was seconded by Commission Williams. **Motion Carried 4-0.**

Report from City Council Representative- Absent

Report from Commission Attorney- No Report

**Report from Union Local 475-** No Report

**Report from Fire Chief Randy Novak-** Chief Novak congratulated the four individuals who graduated and are now Smoke Divers; they are:

Firefighter Sean Baker	Firefighter Drew Belue
Firefighter Greg Fletcher	Firefighter Nick Palmer

Anniversaries are as follows:

Firefighter Tyler Kreighbaum	2 Years
Firefighter Alfonso Bra	2 Years

**New Business-** Chief Novak stated that Battalion Chief Tom Zawacki retired December 8, 2018 with 41+ years of service.

With Battalion Chief Zawacki's retirement, the promotion of the next Battalion Chief, Captain, Lieutenant and Driver/Operator is now needed effective December 9, 2018.

(Commissioner Vance enters meeting)

Commissioner Zaknoen made the motion to provide Chief Novak with the next names on the current promotional list. The motion was seconded by Commissioner Pollock. **Motion Carried 5-0.**

Commissioner Mock stated that City Attorney Amber Lapaich was preparing the contract for the Commission attorney, Cory Shoffner for 2019 and once that is done a signature will be required.

**Old Business-** Discussion ensued among several firefighters (Driver/Operator Brad Kreighbaum, Captain Rob Steinborn and Driver/Operator/Specialist Jeff Bruder and Captain Doug Legault) with concerns about the promotional test from December 1, 2018. Concerns were the inconsistency from year to year with how the test is administered (sign in sheets and verification of ID's when entering the test) as well as verifying who is eligible to take the test and what test. Commission Attorney, Amber Poff recommendation is that the test needs to be compared to the signup sheets and that in the future, qualifications to take the test need to be verified before taking the test as well as signup sheets and ID's presented at the test.

Commissioner Zaknoen stated that there was an appeal on a Past Performance score that was granted; that the score should be adjusted. Commissioner Zaknoen made the motion to grant the score change on this appeal. The motion was seconded by Commissioner Vance. **Motion Carried 5-0.**

Commissioner Zaknoen also stated that there is appeal hearing request that has been going on for some time now; he is requesting that the attorney reach out to the other attorney and get a date within 30 days or the appeal will be dismissed.

**Commission Comments-** Commissioner Pollock explained briefly why Christmas means a lot to him and wished everyone a Merry Christmas!

**Motion to adjourn was made by Commissioner Pollock at 5:47 pm and seconded by Commissioner Zaknoen Motion Carried 5-0.**

**Next Meeting is scheduled for Monday, January 7, 2017 at 5:00 PM.**