



MICHIGAN CITY FIRE MERIT COMMISSION

100 MICHIGAN BOULEVARD
MICHIGAN CITY, INDIANA 46360
219-873-1570
LOUISE MOCK, PRESIDENT
CHARLES WILLIAMS, VICE PRESIDENT
ROBERT POLLOCK, SECRETARY
PATRICK VANCE, COMMISSIONER
EDWARD ZAKNOEN, COMMISSIONER

Michigan City Fire Merit Commission Meeting Minutes: December 4, 2017

President Mock called the meeting to order at 5:00 PM. A quorum was noted with Commissioners Louise Mock, Bob Pollock, Charles Williams, Patrick Vance and Edward Zaknoen in attendance. Also present was Fire Chief Randy Novak and Commission Attorney Amber Poff.

At this time, President Mock asked all present to stand and recite the Pledge of Allegiance.

A motion was made by Commissioner Pollock to accept the minutes from the November 6, 2017 Regular meeting. The motion was seconded by Commissioner Vance and carried as follows: **AYES: MEMBERS Mock, Pollock, Williams, Vance and Zaknoen (5). NAYS: None (0).**
Motion Carries.

Communications/Claims- Commissioner Pollock made a motion to accept the claims and payroll for November 2017. The motion was seconded by Commissioner Williams and carried as follows: **AYES: MEMBERS Mock, Pollock, Williams, Vance and Zaknoen (5). NAYS: None (0).**
Motion Carries.

Commissioner Pollock gave an update on the budget advising the Controller's Office is still working on issues with the new system; Commissioner Pollock expects to finish the year with using 87% of the commissions budget.

Report from City Council President Chris Schwanke- Absent

Report from Commission Attorney- Ms. Poff advised there would be a committee meeting on Wednesday, December 13, 2017 at 3:00 pm at the Fire Admin Building.

Report from Union Local 475- No Report

Report from Fire Chief Randy Novak- Chief Novak stated that the Snowflake Parade was a tremendous success.

Tony Drzewiecki is working on getting the new recruits through PERF.

Chief Novak asked that the commission promote Probationary Firefighter Alfonso Bray and Tyler Kreighbaum to 1st Class Firefighters on December 27, 2017 as they have completed their first year.

New Business- Commissioner Williams stated that he would like to see the advertisement for new applications start December 11, 2017 and run through December 25, 2017 and the end date for accepting applications be January 8, 2018. The motion was seconded by Commissioner Vance and carried as follows: **AYES: MEMBERS Mock, Pollock, Williams, Vance and Zaknoen (5). NAYS: (0). Motion Carries.**

Old Business- Commissioner Vance gave an update on the committee that was formed stating the promotional test will be held on Saturday, September 22, 2018; the test and review will be held that same Saturday; the following week the promotional list will be generated and a special meeting can be called to certify the list; further explaining the need to order study material for the stations (2013 edition).

Commissioner Pollock made the motion to hold the test on Saturday, September 22, 2018 and to order the study material that is required. The motion was seconded by Commissioner Vance and carried as follows: **AYES: MEMBERS Mock, Pollock, Williams, Vance and Zaknoen (5). NAYS: (0). Motion Carries.**

Further discussion between the commission and chief regard how many books to order went as follows: 2 books for Stations 1, 2 and 3; 3 books for station 4; 1 book for the administration office; 1 book for the Chief and 1 book for the commission for a total of 12 books.

Public Comment- Firefighter Brian Smith addressed the commission stating he had an appeal hearing in November and had not yet heard anything. It was determined the letter was sent to a wrong address and Firefighter Smith provided his correct address so the letter could be resent.

Commission Comments- Commissioner Pollock wished everyone a Merry Christmas and Happy New Year.

Motion to adjourn was made by Commissioner Pollock at 5:27 pm and seconded by Commissioner Williams Ayes 5 Nays 0; Motion Carries.

Next Meeting is scheduled for Tuesday, January 2, 2018 at 5:00 PM.