



MICHIGAN CITY FIRE MERIT COMMISSION

100 MICHIGAN BLVD.

MICHIGAN CITY, INDIANA 46360 219-8731570

KEITH HARRIS, PRESIDENT

JOHN SKIERKOWSKI, VICE PRESIDENT

LOUISE MOCK, SECRETARY

BART LOMBARD, COMMISSIONER

JOHN STIMLEY, COMMISSIONER

Minutes of the December 5, 2011 Michigan City Fire Merit Commission Meeting.

President Harris called the meeting to order. A quorum was noted as present with Commissioners Keith Harris and Louise Mock, John Stimley, and Bart Lombard in attendance. Others present Deputy Chief Randy Novak, Firefighter Dave Koss, Attorney Pam Krause, and Recording Secretary Gale Neulieb.

Commissioner Stimley made a motion to approve the November 7, 2011 drafted minutes, second by Lombard; the minutes of the November 7, 2011 meeting were approved. **Motion 4 - 0.**

Commissioner Lombard made a motion to pay the December payroll in the amount of \$1,426.67, second by Commissioner Stimley and approved. **Motion 4 — 0.**

Commissioner Mock received correspondence from the Chief's Office on December 11, 2011 advising the Commission that the M.C.F.D. would be presenting the Fire Chief's Distinguish Citizen Award by Deputy Chief Randy Novak to Crystal Kohl.

Deputy Chief Novak advised that Ms. Kohl wasn't able to attend the meeting and that they would be giving Ms. Kohl the award on December 6, 2011 in Mayor's Office at 11:00 am.

Commissioner Mock stated the Commission received two letters from the administration Office of the Michigan City Fire Department advising them that Firefighters Jeff Bruder and Andrew Blue would be receiving Letters of Commendation for their dedicated service and life saving actions while performing the rescue at Long Beach Cove on October 21, 2011.

There was nothing to report from Attorney Krause.

President Harris stated the Commission received six (6) applications for their 2012 recording secretary position advising the Commission had an Executive Session prior to the Regular Meeting with Commissioner's Mock, Stimley, and himself to review the applications. President Harris stated that they eliminated four (4) applicants narrowing it down to two people.

Commissioner Lombard made a motion to vote one (1) for the first applicant and (2) for the second applicant, second by Commissioner Stimley.

President Harris asked if there were any questions or comments and hearing none, the first applicant will be offered the position by the following vote: **Commissioner Stimley (applicant 2), Lombard (applicant 1), Harris (applicant 1), and Mock (applicant 1).**

The Commission agreed that if applicant one (1) doesn't accept the position that applicant two (2) will be offered the position.

Attorney Krause stated that she would email her contract to President Harris.

President Harris stated the Housing Authority invited the Commission to participate at their "Job Fair" at Lakeland Estates scheduled on Tuesday, December 20, 2011, from 11:00 a.m. to 4:30 p.m. asking the Commissioners if they would be able to help.

President Harris presented the M.C.F.D. promotions for the month of January as follows:

December 31, 2011:

Chief Dave Lamb retired December 31, 2011 (Merit rank of Driver/Operator)

Jeff Santana, promoted to Driver/Operator January 1, 2012

January 2, 2012:

Captain Nate Williams retires January 2, 2012

Lieutenant Jack VanEtten promoted to Captain January 3, 2012.

Driver/Operator Randy Dibble promoted to Lieutenant January 3, 2012.

Firefighter Steve Stimley promoted to Driver/Operator January 3, 2012.

A motion was made by Commissioner Lombard to certify the promotions and retirements as submitted for the months of December — 2011/January — 2012, second by Commissioner Stimley. **Motion carried 4 — 0.**

President Harris presented each Commissioner W-4 documents and advised they need to be completed and returned to the Personnel Office by December 29, 2011.

Commissioner Lombard addressed the Commission regarding the balance of the 2011 Budget asking the Commission to purchase recording equipment for the next Recording Secretary to use to take the Commission's minutes.

Discussion ensued among President Harris, Commissioner's Lombard, Stimley, Mock, Deputy Chief Novak and Recording Secretary Gale Neulieb.

A motion was made by Commissioner Lombard to purchase the necessary recording equipment to assist the incoming Recording Secretary for 2012, second by Commissioner Stimley. **Motion carried 4 — 0.**

President Harris stated the proposed Fire Merit Ordinance would be heard at the December 6, 2011 Council meeting and reported on the Council's Public Health and Safety Committee held on November 21, 2011, that he attended.

President Harris addressed the Council regarding changes that Council Attorney Meyer suggested be made to the proposed Fire Merit Ordinance.

There was a discussion among President Harris, Commissioner's Lombard and Stimley, Deputy Chief Novak, and Attorney Krause.

Deputy Chief Novak advised that at the next Fire Merit Commission meeting on January 3, 2012, there would be two (2) Letter of Commendation's and also a Unit Citation Award presented.

President Harris stated that he received an e-mail from Commissioner Skierkowski suggesting that since the Fire Department was holding their election for the appointment to the Commission, to schedule the 2012 Commission's election at the January 3, 2012 Commission meeting.

Commissioner Lombard made a motion to keep the same officers for 2012 Commission, second by Commissioner Stimley. **Motion carried 4 – 0.**

Discussion ensued among the Commission and Deputy Chief Novak regarding the hiring of five (5) firefighters in 2012 and when they will be able to attend the academy.

Commissioner Lombard addressed the Commission resigning his position as Commissioner as of December 31, 2011 after serving nearly ten (10) years.

President Harris thanked Commissioner for all his years of service, knowledge and dedication.

Commissioner Mock thanked Commissioner Lombard for his dedication and hard work stating that she hated to see him go.

Commissioner Stimley commented on all the great times they had during the time served on the Commission.

President Harris advised the regular January meeting will be held on January 3, 2012 at 1:00 p.m. in the Council Chamber, City Hall.

President Harris asked if there were any more comments or questions and hearing none, a motion by Commissioner Lombard , second by Commissioner Stimley the meeting was adjourned at 5:43 p.m.