

MINUTES OF THE REGULAR
MEETING OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF THE CITY
OF MICHIGAN CITY, INDIANA, HELD ON
MONDAY, APRIL 21, 2014

The Commissioners of the Housing Authority of the City of Michigan City, Indiana held a regular meeting on Monday, April 21, 2014 at 4:30 p.m. after an Executive Session at 4:00 p.m. The meeting was held at the Michigan City Housing Authority, 621 East Michigan Boulevard, Michigan City, Indiana 46360. Commissioners who attended the meeting included Chairperson Carla Mock, Vice Chairperson Eddie Wilson, Commissioner Yolanda Thomas-Davis, Commissioner William Fine, Commissioner Colleen Babb, Commissioner Lester Norvell, and Commissioner Virginia Keating. Housing Authority Attorney Michelle Bazin-Johnson attended this meeting. ALCO Representative Kevin Harmon attended this meeting. Housing Authority personnel who attended the Board meeting included Executive Director Lenda Wilson and Executive Secretary Robin Fly.

APPROVAL OF MINUTES:

Chairperson Mock called for approval of minutes dated March 17, 2014. Vice Chairperson Wilson motioned approval of the minutes as presented to the Board. Commissioner Davis seconded the motion.

CARRIED

APPROVAL OF MANAGEMENT REPORTS:

Chairperson Mock called for approval of the management reports as presented to the Board.

RESOLUTION NUMBER 2014-17

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF MICHIGAN CITY, INDIANA TO WRITE OFF LOW RENT OUTSTANDING CHECKS IN THE AMOUNT OF \$906.59.

WHEREAS, the Housing Authority of the City of Michigan City, Indiana deems necessary to write off past checks from year 2008 to year 2013 as stipulated by recent audit, and

WHEREAS, past due checks are from the public housing low rent account, and

WHEREAS, this resolution states that the specific dollar amount to be written off for outstanding checks is \$906.59, and

WHEREAS, this attached list of outstanding checks will be kept on the Housing Authority's records, and

NOW THEREFORE BE IT RESOLVED that Board of Commissioners authorized the write-off of low rent outstanding checks totaling \$906.59.

BE IT FURTHER RESOLVED that low rent outstanding checks are written off the financial records of the Housing Authority of the City of Michigan City, Indiana.

Adopted this 28th day of April 2014.

Resolution moved by: Vice Chairperson Eddie Wilson

Resolution seconded by: Commissioner William Fine

Carla Mock, MCHA Chairperson

ATTEST:

RESOLUTION NUMBER 2014-18

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF MICHIGAN CITY, INDIANA TO WRITE OFF SECTION 8 HOUSING CHOICE VOUCHER PROGRAM OUTSTANDING CHECKS IN THE AMOUNT OF \$1,141.35.

WHEREAS, the Housing Authority of the City of Michigan City, Indiana deems necessary to write off past checks from year 2011 to year 2013 as stipulated by recent audit, and

WHEREAS, past due checks are from the Section 8 Housing Choice Voucher program account, and

WHEREAS, this resolution states that the specific dollar amount to be written off for outstanding checks is \$1,141.35, and

WHEREAS, this attached list of outstanding checks will be kept on the Housing Authority's records, and

NOW THEREFORE BE IT RESOLVED that Board of Commissioners authorized the write-off of Section 8 Housing Choice Voucher program outstanding checks totaling \$1,141.35.

BE IT FURTHER RESOLVED that Section 8 Housing Choice Voucher outstanding checks are written off the financial records of the Housing Authority of the City of Michigan City, Indiana.

Adopted this 28th day of April 2014.

Resolution moved by: Vice Chairperson Eddie Wilson

Resolution seconded by: Commissioner Colleen Babb

Carla Mock, MCHA Chairperson

ATTEST:

RESOLUTION NUMBER 2014-20

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF MICHIGAN CITY, INDIANA TO WRITE OFF BUSINESS ACTIVITY ACCOUNT RECEIVABLES IN THE AMOUNT OF \$29.66.

WHEREAS, the Housing Authority of the City of Michigan City, Indiana annually writes off past due accounts for residents who have vacated, abandoned or died leaving a remaining balance due, and

WHEREAS, such accounts were sent to the collection agency in an attempt to obtain past due monies, and will remain at the collection agency even when the accounts have been written off by the Housing Authority, and

WHEREAS, this resolution states that the specific dollar amount to be written off in business activity is \$29.66, and

WHEREAS, an attached list of tenant(s) with overdue accounts will be kept on the Housing Authority's records, and

WHEREAS, it is understood that when a tenant with an overdue account returns to apply for housing, the tenant is required to first pay off any overdue accounts.

NOW THEREFORE BE IT RESOLVED that Board of Commissioners authorized the write-off business activity account receivables totaling \$29.66.

BE IT FURTHER RESOLVED that business activity account receivables are written off to prevent negative effects revealed on the Housing Authority operating subsidy in order to obtain full subsidy amount approved.

Adopted this 28th day of April 2014

Resolution moved by: Commissioner Yolanda Thomas-Davis

Resolution seconded by: Vice Chairperson Eddie Wilson

Carla Mock, MCHA Chairperson

ATTEST: