

MCCEC 2015/2016 GRANT REPORTING FORM

Organization Name: _____

Organization Address: _____

Contact Person and Phone Number: _____

Project Title: _____

Date: _____

GRANT REPORT PERIOD DUE DATES:

1.) June 30, 2015 2.) September 30, 2015 3.) December 31, 2015 4.) March 31, 2016

Reports must be postmarked by the above dates. Your first report is due on 6/30/15. Subsequent reports should be submitted until the entire grant award is expended. Please mail this report to Michigan City Community Enrichment Corp., 100 East Michigan Boulevard, Michigan City, IN 46360 OR email to mccec@emichigancity.com

Revenue:

2015 Grant Award Received _____

Less Project Expenses:

Description	Expense
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Project Expenses for the report period: _____

Remaining Balance: _____

Please attach supporting records and/or receipts.

Notes regarding your expenses and remaining balance: