

**The Michigan City Park and Recreation Board** met in regular session on Thursday, March 4, 2010 at the hour of 5:00 P.M. in the Michigan City Parks and Recreation Office, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Freese, Milcarek, Dabney and Mr. Powers (4)**

**Absent: None (0)**

**Also present were:** Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services and Special Projects; Bill Greene, School Board Liaison; Tara Miller, Senior Center Director; Jeremy Kienitz; Recreation Director; Khalilah Davis; Candace Fleming; Brian Shaw, Beam, Longest & Neff; Mark Cichoracki; Charles Wright; Josh Young; Steve DePalma and Bill Cavalier, Stranco, Inc.; Adam Bluhm; Tony Sindone, Smooth Jazz at South Shore, Inc.; Matt Field; The News Dispatch; and Andre Steele, ALCO TV.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the minutes of the February 18, 2010 Park Board meeting.

Park Superintendent Jan Orlich reported on the preliminary design for phase III of the Washington Park Electric Upgrade project; the 2010 parking operation at Patriot Park; wetland delineation at Patriot Park by H & M Environment Soil; the progress of the Amphitheater Renovation Project; FC Mystique Soccer Club; an emergency roofing project at the Park Maintenance garage; the fertilization program at Patriot Park; the preventative maintenance program at the golf course; the Channel Daylighting Project at the golf course; and ADA play equipment at Gardena Park. Ms. Orlich reported the department received a request to use the lower park office for census training from April 27, 2010 through April 30, 2010 between the hours of 8:30 a.m. and 4:30 p.m.

Mr. Freese announced Mr. Powers will be serving as the Park Board Liaison to the Washington Park Zoological Society Board.

Park Board Attorney Jeffrey Katz reported he prepared for the Board's review, the proposed Billboard Sign Lease for property on Michigan Boulevard; the existing lease expired January 31, 2010. An advertisement to bidders will be published in the News Dispatch on March 10, 2010 and March 17, 2010 with a bid opening date of April 1, 2010.

Recreation Director Jeremy Kienitz asked the Board to approve a one-day early bird adult softball tournament at Patriot Park on April 17, 2010 with a team fee of \$150.

- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the April 17, 2010 tournament and fees.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached Major Event Lease with Smooth Jazz at South Shore, Inc. for the 2010 Smooth Jazz concert on August 28, 2010.

Environmental Analyst Brian Shaw of Beam, Longest & Neff presented a proposal for the Town Center Road mitigation project. Mr. Shaw asked the Board to approve allowing a site investigation to evaluate the proposed area to make sure the area will fit their needs, and if so, they can move into site development.

- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board agreed to allow Beam, Longest & Neff to investigate the proposed mitigation site.

Senior Center Director Tara Miller asked the Park Board to allow free parking to ticket holders of their Spring Fling event scheduled for Saturday, May 15, 2010.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board agreed to waive parking fees for ticket holders of the Senior Center's Spring Fling event on May 15, 2010.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached 2010 youth sport classes, fees and schedules.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached 2010 youth baseball sponsorship fee.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached 2010 Advertising Sign Marketing Agreement for Patriot Park with Stranco, Inc.

Ms. Davis and Ms. Fleming submitted the attached request to use Memorial Hall on several Friday evenings to host teen dances. The Park Board requested further information such as curfew hours for the different age groups, and specifics regarding entertainment and security.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board tabled the request to use Memorial Hall to the meeting of March 18, 2010.
- ❑ **On a motion** made by Mr. Powers, seconded by Milcarek and voted unanimously by the Board, the Board approved the attached pay request no. 4 submitted by Kaser-Spraker Construction for the Amphitheater Renovation Project.

Mrs. Eason asked the Park Board to approve Resolution No. 694 appropriating funds to start up the Patriot Park concession operation.

- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached Resolution No. 694.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$30,949.00.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved Payroll #5, 02/07/10 through 02/20/10, in the amount of \$46,776.03.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board accepted a donation for the Festival of Lights in the amount of \$548 and a donation for the beach cleanup in the amount of \$40.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved payment of invoices totaling \$6,609.92 out of the Zoo Endowment Fund.

Mr. Milcarek reported invoices totaling \$17,922.64 were paid through the March 1, 2010 Board of Works meeting and credit card charges totaling \$195.00 were charged to the department's credit card.

Charles Wright asked the Park Board to consider removing the age limit of 18 to 23 years old for full time college students to purchase a discounted golf season pass.

The Board agreed to discuss the issue and address it at their meeting of March 18, 2010.

- **On a motion** made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:16 p.m.

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Jan Orlich, Superintendent  
Michigan City Park Department

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Tom Milcarek, Secretary  
Michigan City Park Board

Attachments to the February 18, 2010 Park Board meeting:

1. Notice to Bidders Michigan Boulevard Billboard Sign Lease
2. 2010 Early Bird Softball Tournament Fees and Rules
3. 2010 Smooth Jazz at South Shore Major Event Lease Agreement
4. Request for Free Parking for Senior Center Spring Fling
5. 2010 Youth Sport Class Fees and Schedules
6. 2010 Youth Baseball Sponsorship Fees
7. 2010 Advertising Sign Marketing Agreement with Stranco, Inc.
8. Kaser-Spraker Construction Company, Inc. Pay Request No. 4
9. Resolution No. 694 – Additional Appropriation in Non-Reverting Fund 1315
10. Claims Docket Allowance for Vouchers Dated March 4, 2010.

Minutes prepared by Shannon Eason