

**The Michigan City Park and Recreation Board** met in regular session on Thursday, March 18, 2010 at the hour of 5:00 P.M. in the Michigan City Parks and Recreation Office, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Freese, Milcarek, Dabney and Mr. Powers (4)**

**Absent: None (0)**

**Also present were:** Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services and Special Projects; Bill Greene, School Board Liaison; Jason Richardson, Director of Golf; Adam Bluhm; Charles, Wright; Josh Young; Jason Miller, LaPorte County Convention and Visitor Bureau; and Andre Steele, ALCO TV.

- **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the minutes of the March 4, 2010 Park Board meeting.

Park Superintendent Jan Orlich reported on the Amphitheater Renovation Project, the Memorandum of Understanding with the Zoo Society; the Park Maintenance roof project, the Golf Course Mitigation Project, the Channel Daylighting Project, ADA playground equipment at Gardena Park, Gateway Park, America in Bloom, and zoo projects.

Ms. Orlich reported the light timers at the skate park were vandalized and have been repaired by maintenance staff.

Ms. Orlich recommended the Park Board approve entering into a one year fleet agreement with NAPA Auto Parts which qualifies the Park Department for discounts up to 70% off on parts as well as free delivery.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached one-year fleet agreement with NAPA Auto Parts.

Mr. Powers reported the Zoobilee fundraiser will be held this Saturday. The Zoo Society is hosting a golf outing at Briar Leaf on June 22, 2010.

Golf Director Jason Richardson asked the Board to approved special discounted rates to promote rounds during slow times.

- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached special discounted rates for the golf course for the 2010 season.

Mrs. Eason reported she has not been contacted by Ms. Davis or Ms. Fleming regarding the rental of Memorial Hall for teen dances and she asked the Board to remove the business from the agenda.

- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted unanimously by the Board, the Board removed Ms. Davis' and Ms. Fleming's request from the agenda.

Ms. Orlich asked the Board to table the Revised Zoo Job Descriptions to the next meeting.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board tabled the Revised Zoo Job Descriptions to the meeting of April 1, 2010.

Mrs. Eason recommended the Board approve the attached discounted parking permits for exhibitors of the 2010 In Water Boat Show. The discount reflects 25% off of the daily parking rate rounded to the nearest dollar.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board approved the attached discounted parking permits for exhibitors of the 2010 In Water Boat Show.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Powers and voted unanimously by the Board, the Board agreed to allow the Census Bureau to use the downstairs of the Park Office for four weekdays for employee training.

Golf Director Jason Richardson asked the Board to amend the 2010 golf fees by eliminating the college season pass and changing the junior pass age limit to 21 years of age or younger.

- ❑ **On a motion** made by Mr. Powers, seconded by Mr. Milcarek and voted unanimously by the Board, the Board agreed to amend the 2010 golf fees by eliminating the college season pass and changing the junior pass age limit to 21 years of age or younger.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Powers and voted unanimously by the Board, the Board approved cross marketing coupons for the Oasis Splash Park and the Washington Park Zoo offering buy-one, get-one free admission.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached Agreement for Private use of Washington Park Zoo with Alcohol and approved the attached Agreement for Private use of Washington Park Zoo without Alcohol.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$41,571.29.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved Payroll #6, 02/21/10 through 03/06/10, in the amount of \$41,937.61.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved payment of invoices totaling \$2,311.67 out of the Zoo Endowment Fund.

Mr. Milcarek reported invoices totaling \$106,118.96 were paid through the March 15, 2010 Board of Works meeting.

- ❑ **On a motion** made by Mr. Milcarek, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:10 p.m.

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Jan Orlich, Superintendent  
Michigan City Park Department

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Tom Milcarek, Secretary  
Michigan City Park Board

Attachments to the March 18, 2010 Park Board meeting:

1. Fleet Agreement with NAPA Auto Parts
2. 2010 Special Discounted Golf Fees
3. Discounted Park Permits for 2010 In Water Boat Show Exhibitors
4. Amendment to Golf Course Junior and College Fees
5. Agreement for Private Use of Washington Park Zoo / Private Event Alcohol
6. Agreement for Private Use of Washington park Zoo / Private Event No Alcohol
7. Claims Docket Allowance for Vouchers Dated 03/18/10

Minutes prepared by Shannon Eason