

The Michigan City Park and Recreation Board met in regular session on Thursday, May 7, 2009 at the hour of 5:00 P.M. in the Michigan City Parks and Recreation Office, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, Milcarek and Mr. Dabney (4)

Absent: None (0)

Also present were: Jan Orlich, Superintendent; Patrick Donoghue, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services and Special Projects; Jason Richardson, Director of Golf; Jeremy Kienitz, Recreation Director; Tim Haas, Kenn Kraus, Rick McVay, and Darren Jones, Haas & Associates; Juanita Kriedler; Barb Malewicki; Roger Potratz and John Schaff, Dh2w; Donald Kennedy, Joseph Hull, and Rick Rivera, Plumbers Union Local #210; Laurie Wink, The News Dispatch; and Andre Steele, ALCO TV.

- **On a motion** made by Mr. Dabney, seconded by Mr. Freese and voted for by Mr. Milcarek, the Board approved the minutes of the April 16, 2009 Park Board meeting. Mr. Latchford abstained from the vote noting he was not present at the April 16, 2009 meeting.

Park Superintendent Jan Orlich reported the Board received in their packets LaPorte County's Ordinance No. 94-15 which affects the construction of the splash pad. Ms. Orlich highlighted the affected areas. Ms. Orlich stated we found that it is unlawful for any person to operate a public pool, spa or splash pad without a certified Certified Pool Operator. A plan review submitted to the LaPorte County Health Department must be in their hands for their review. A 5' continuous deck has to surround the entire splash pad area. We must have hose bibs to spray the pad with anti-siphon devices. The makeup water being introduced into the treatment tank must be through an air gap which will prevent back flow. There shall also not be a connection between the source system and any drain from the splash pad or the recirculation system; separation must also be by an air gap. All spray pads must be enclosed within a fence or barrier of at least 6' high and the filtration and circulation system must operate 24 hours per day. Each day before opening the spray pad must be cleaned, water must be flushed to remove the contaminants; this water must be flushed to waste and not the recirculation tank. The Health

Officer shall be permitted, with keys and codes, to access the mechanical room and spray pad at all times for inspection and monitoring purposes. Ms. Orlich stated she does have a couple of problems with some of those issues; in our cost analysis we provided information to the Park Board on the operation of the splash pad per an 8 hour day and according to LaPorte County's Ordinance they are requiring us to run the filtration and circulation tank 24 hours per day. The recirculation tank has a 30 minute recirculation of the entire 2,000 gallon reservoir tank. Ms. Orlich stated we are looking at 30 minutes compared to 24 hours. Ms. Orlich stated she will be contacting LaPorte County and hoping to appeal to them that this would not be cost effective to do that when the system enables itself to recirculate in that 30 minute period.

Mr. Latchford asked if we are accomplishing the same thing so we don't need to run 24 hours.

Ms. Orlich responded exactly.

Ms. Orlich reported she is not particularly happy about issuing them keys and/or codes to enter our facility. Our facility not only houses the mechanical room but it also houses the concession area and the restrooms and Ms. Orlich doesn't think that is pertinent. Ms. Orlich thinks when they approach us we will have someone there, if it is within working hours, to let them gain access into the facility to do the testing and monitoring that they do have to do. Ms. Orlich stated we have made the changes to the continuous deck in the last design by Jerry Fedorchak; we changed the grass area to the deck surrounding the splash pad. Ms. Orlich stated we have put in two hose bibs at each end of the pad which would be the east and west ends for the cleaning of the pad and we also provided in the sediment tank, a valve to allow that water to go into the sanitary sewer per LaPorte County's Ordinance. Ms. Orlich stated we spoke with Brad Bye and Jessie Heffley of Hattersly & Sons and discussed the air gap and we think we have that taken care of also. Ms. Orlich stated she doesn't have a total but due to LaPorte County's Ordinance this is costing us a little bit more money to build the splash pad.

Mr. Latchford asked what are the procedures are for obtaining variances to the Ordinance such as running 24 hours.

Ms. Orlich stated she does not know that yet but she will follow up on that.

Ms. Orlich stated there are also permit fees and licenses from LaPorte County that we have to purchase to operate the pad and there is a certified training class that we have to enter into and that is approximately \$300 and the license is good for roughly 5 years.

Mr. Milcarek asked if more than one person has to be certified.

Ms. Orlich stated no.

Mr. Latchford asked what a continuous clear deck is, how do you define that.

Ms. Orlich stated she is assuming it is just a concrete deck with no landscaping on it; a concrete type structure.

Ms. Orlich reported due to the heavy rains we experienced on April 19 through April 21, 2009 the excavated area of the splash pad had approximately 4" of standing water. We were getting ready to pour the forms and we weren't sure that the sub-structure was stable so Ms. Orlich called Weaver Boos in who provided a concrete sub-structure test and a compression test on the concrete. Ms. Orlich just received those and those were provided to the Board. Ms. Orlich explained four cylinders were poured; the first cylinder at day 7 was tested and two additional cylinders will be tested at day 28 and the fourth cylinder will be reserved for the 56th day. The strength of the PSI after the 7 day test is 1,870 PSI. Usually that strength should be at roughly 75% or 2,250 PSI. Ms. Orlich spoke with John Warner who did the testing and he said the mix had a lot of fly ash in it, and it is normal to use fly ash, and fly ash takes a little bit longer to react or to gain the strength that it needs and usually it takes roughly 20 days for it to react totally so the next cylinder will be compressed at day 28 and he will give us a report to make sure we are ok with the PSI of that cylinder and he will notify us. Ms. Orlich stated the first cylinder is pretty low but he told her not to be too concerned as of yet. Ms. Orlich stated when the 28 day test comes through she will update the Board on the results of that test. Ms. Orlich stated Woodruff & Sons, because of putting in the lift station, had to take samples to LaPorte County Health Department and each sample had to be taken 24 hours apart from each other. The first sample was taken on April 20, 2009 and the second on April 21, 2009 and both samples were satisfactory in LaPorte County's eyes. Ms. Orlich reported we have to bore for electric for the splash pad and we planned on taking the electric from the Amphitheater and after reviewing Phase II of the SCO Engineering project, they changed the Amphitheater from single phase, 240 volt to three phase, 208 volt and we found out we can no longer utilize that electric, not only for the splash pad, but for the Amphitheater so we will have to bore from Lake Shore Drive, just south of the tennis shelter, so we can receive single phase 240 volt power. Ms. Orlich received a quote from Woodruff & Sons in the amount of \$6,800. Ms. Orlich asked Mr. Donoghue if that would be considered a change order.

Mr. Donoghue responded yes.

Ms. Orlich stated an additional pump will need to be placed in the sediment tank to pump the water from that to the sanitary line and the additional cost on that would be \$3,380 and that basically is per LaPorte County's Ordinance and trying to produce an air gap through the system. Ms. Orlich asked for the Board's approval on these two change orders.

Mr. Latchford asked if Ms. Orlich has that change order in writing.

Ms. Eason stated we have a proposal from Woodruff & Sons and she asked the Board to accept the proposal as an addition to the contract.

Mr. Donoghue stated the Board can accept the proposal as a change order.

Mr. Latchford asked if this is something needed to keep the project moving along.

Ms. Orlich stated yes, otherwise we will have no electric.

Mr. Latchford what the additional charges will be for the electric.

Ms. Orlich reported NIPSCO should be here either Friday or Monday and she will update the Board with any further charges in regard to NIPSCO. Ms. Orlich stated we will also have to bore for a gas line from the zoo.

Mr. Latchford asked will there be any economies of scale by doing these together.

Ms. Orlich stated from what she understands, they cannot be bored together; they have to be a certain amount of feet apart; it cannot be in the same line or conduit.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached proposal submitted by Woodruff & Sons, Inc. as a change order to their contract in the amount of \$6,800 for 3" conduit for electric from building to existing electric pole and \$3,380 for a dosing pump installed in sediment tank.

Ms. Orlich reported regarding Phase II of SCO's Electric Project and stated we have found there is a problem with operating the Amphitheater with that change. Ms. Orlich stated she did try to contact Tom Offerle and discuss how the change was enacted and who decided to change that from single phase to three phase service. Ms. Orlich has not received a response yet. Ms. Orlich stated she brought this up at the last meeting and she does not want to move forward with Phase III until Phase I and II are cleared up and running as they should be.

Ms. Orlich reported she met with the Finance Committee on two different occasions; one was to discuss their concerns with the additional dollars needed for the splash pad and the second was to acquire vehicles and equipment for the Park Department. Ms. Orlich reported at the City Council meeting on Tuesday, May 5, 2009 the City Council held second and third reading together and approved the additional \$300,000 for the splash pad and on the second reading of the vehicles and equipment in the amount of \$112,700 we had no opposition. Ms. Orlich stated the third reading for the additional dollars for the Golf Course for operating the beer and wine service was successful and we received \$21,800.00.

Ms. Orlich reported she spoke with Mike Dempsey; he contacted her in regard to the zoo. The zoo has an ATM machine and that contract will be ending in June of this year. Mr. Dempsey acquired an ATM machine and wanted to know if we would like to utilize that in the zoo. Ms. Orlich spoke with Mr. Martinez and Mrs. Sheldon and she has some concerns with that. Ms. Orlich stated right now under contract the ATM is managed by a facility that services it due to any mechanical failure and they also supply the money needed for the machine. Mr. Dempsey did say they Zoo Society would possibly fill the machine but Ms. Orlich's problem with that is on holidays, weekends or heavy use days she is not sure they would be able to accommodate that and there would be an additional charge for service of the machine due to mechanical break downs. Ms. Orlich stated it is her recommendation that we stay with the contract due to the service we receive.

Mr. Latchford asked if the current provider can give us historical data on the number of transactions and dollar amounts.

Ms. Orlich stated she would get the Board a report.

Mr. Latchford stated maybe we can take a look at that and that might help the Zoo Society whether their machine is placed this year or some other year; it would allow them to see what type of service and volume we are using and that might help them plan for how much cash and time would be required.

Ms. Orlich stated the problem she sees is if there is a mechanical failure we'll end up paying more dollars to contract someone to fix the machine than currently what we are entering into now.

Mr. Latchford stated that would be the Zoo Society's responsibility to cover the costs.

Ms. Orlich stated she would update the Board at the next Board meeting.

Ms. Orlich reported the Aviary is on schedule and the opening is intended for June 1, 2009. Mr. Martinez is going to prepare some type of grand opening and Ms. Orlich will inform the Board as soon as that information becomes available.

Ms. Orlich reported the Park Department along with the Sanitary District has entered into a beach management series with the News Dispatch; it will be a six-part series. Ms. Orlich met with Dave Hawk and Joe Malan today. Ms. Orlich reported Al Walus, Shannon Eason, Jeremy Kientz and herself will provide articles for them with information on beach management practices, information on The Alliance for the Great Lakes, the new beach marking system and Dr. Kinzelman's report.

Ms. Orlich reported we held a perennial swap in conjunction with the Adopt-a-Beach program. We only had twelve people but we did receive about 40 donations from those people and they asked that we do this again in the fall when they are ready to thin out their perennials and hopefully this event will get bigger as we go along.

Ms. Orlich reported there was vandalism at Walker Street consisting of paint balls along with some graffiti on some of the roof tops of the playground facility. A police report was filed but we have not received it back yet.

Mr. Milcarek stated two weeks ago a picnic table was broken at Gardena and the newspaper stated the cost to the City of Michigan City was \$300 or something like that. Mr. Milcarek pointed out it really didn't cost the City of Michigan City anything; it cost the people of Michigan City. Mr. Milcarek stated he is not complaining about the paper but the wording, it cost the parents of the children that destroyed the table. Mr. Milcarek wish parents would explain that to their children; every time something is done it costs the parents.

Mr. Dabney stated he attended the Port Authority meeting on April 20, 2009 and they mentioned something that was pretty interesting to him; they were talking about advertising. Mr. Dabney stated they had someone come in from a public television station, he thinks it was Lakeshore Public Television, and they were talking about commercial spots and things like that. The price tag they gave for the spots was expensive but the person said they would be willing to go in with different organizations to split the cost. Mr. Dabney stated with us trying to do things, especially with the golf course, and raising revenues and things like that it might be good to get our name out there and that is something we should look into. They talked about asking us to participate with them but they were under a time crunch where they needed to react right away so they didn't have time to get together with us. Mr. Dabney promised to mention it to the Park Board so we could possibly talk about this in the future. Mr. Dabney stated he works at Purdue and they do advertising and they are always looking for someone to split costs with; everybody seems to be doing that. Mr. Dabney stated he is going to follow up with the Port Authority in regard to that and he will report back to the Board.

Mr. Latchford suggesting contacting the LaPorte County Convention and Visitor's Bureau to see if we could partner with them; we both have the same mission as far as recreation.

Mr. Donoghue reported he mentioned to the Park Board a meeting or two ago about the wrongful death case that is still hanging over our heads and that is the one in which the young man broke off a light on the harbor wall, tumbled into Trail Creek and drown. Mr. Donoghue stated as he mentioned to the Board the Department is being defended by it's liability insurance carrier which is Travelers Insurance and they have provided a set of interrogatories and requests for production of documents which have been sent to us by the City Attorney asking us to participate in preparing that. Mr. Donoghue stated he will draft that and turn it over to Mrs. Eason so we can complete that and send it in. Mr. Donoghue stated when you are insured you have to do that to comply with your insurance contract that says you will cooperate in any way that is necessary in the defense of the lawsuit against you. Mr. Donoghue wanted to make it clear you are being defended by an insurance company; you are not being defended by me in that case. Mr. Donoghue stated this is routine and he is just reporting on it. Mr. Donoghue stated the golf permit is ready to go; the checks have been drawn, the floor plans have been prepared by Mr. Richardson, and all of the application documents have been signed and we are sending that out tomorrow to the State of Indiana. Mr. Donoghue stated there is a representative of the Alcohol and Beverage Commission who we have been working with and we are sending this to her attention and she is indicating that she will help us expedite this along and we are hopeful this will be returned to us with the permit hopefully around the first of June or sometime right after Memorial Day.

Mr. Milcarek asked Mr. Donoghue if the case at Millennium Park was under our jurisdiction at the time.

Mr. Donoghue stated no, and we have discussed this. Mr. Donoghue stated he is at a loss, he has been doing this a long time but he cannot explain how this judge, who is handling this case, would not recognize that this department had no jurisdiction and no responsibility and no obligations over that particular area where the young man toppled into Trail Creek. It was

presented exactly in that way by the Attorneys and Mr. Donoghue thinks he reported on that at the time but the judge refused to allow this department to be released from the case. Mr. Donoghue stated with what we are working on now, the interrogatories and the production of documents and so forth, the defending attorney has indicated she will use this information to take another shot at getting us removed from the case.

Mr. Latchford asked if we receive our alcohol license on June 1st, 2009 what is the quickest that we could open.

Mr. Donoghue stated as soon as you get the permit you can start selling the next day. Mr. Donoghue stated there are several things, that we have discussed, that have to happen; there is some training that has to take place and Mr. Richardson is on top of that. Mr. Donoghue stated we will be in contact with our representative down there on getting these ducks lined up ahead of time before the permit comes in. Mr. Donoghue stated he knows Mr. Richardson has already looked at scheduling in terms of those training and as we mentioned before, the training involves our staff's ability to judge when someone is being over served and, of course, requiring proof of age in order to buy alcoholic beverages; those are the two main things but there are other things that are involved in the training.

Mrs. Eason stated before the Board tonight is Resolution No. 672 and she apologized it did not make the agenda. The Resolution transfers \$5,000 in the Recreation Non-reverting Fund from the contractual services line item to the small tools line item and this is to cover equipment for the upcoming triathlon. Mrs. Eason asked the Board for their approval of Resolution No. 672

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached Resolution No. 672 transferring money in the Recreation Non-Reverting Fund.

Mrs. Eason reported we received some complaints regarding dogs in our outlying parks, particularly at Gardena Park. Mrs. Eason stated a park employee was visiting the park with his children not too long ago and saw an individual walking one dog on a leash but he also had several pit bulls that were running loose. There have been a lot of complaints coming in about dogs at Gardena and Mrs. Eason believes most of those are about leashed dogs but that is still against the park rules and the City Ordinance. Mrs. Eason stated she has sent a letter to Mark Swistek the Chief of Operations at Michigan City Police Department and asked him to step up patrols and try to curb this before the summer season hits. Mrs. Eason stated the letter was copied to the Park Board and Dave Morlan of Vector Control. Mrs. Eason thanked the Police Department for their continued cooperation with the Park Department on these issues.

Mrs. Eason stated currently the parking lots in Washington Park are being restriped. Mrs. Eason stated she spoke with the Port Authority and they will continue the project on their property so the park should look nice this summer. The arrows will help, along with the sign package we are putting in for the splash park, with directing traffic to the proper areas and avoiding congestion when we can.

Mrs. Eason stated in conjunction with The Alliance for the Great Lakes the Park Department hosted our second annual beach clean up; it was the same day as the perennial swap and we shared a shelter which worked out well. We had 75 volunteers this time who collected 658 pounds of trash off of the beach in a three hour time period. Mrs. Eason publicly thanked Three Sheets Bar & Grill, The Zoo Society, W.E.F.M. and Michiana Insurance for providing soft drinks and ice water for the volunteers. Zoo Director Johnny Martinez supplied trash bags and a golf cart for us to use that day. Mike Dempsey of the Zoo Society drove around in the golf cart with a cooler of drinks and handed those out to the volunteers and he also picked up heavy trash bags and carted them back to the weigh station so they wouldn't have to walk them back and that worked out well because people would give Mike their full bag and go back out onto the beach and Mrs. Eason believes that is part of the reason we doubled the amount of trash we collected. Mrs. Eason thanked the Michigan City Senior Center for supply ice. Mrs. Eason stated St. Anthony Memorial Hospital is instrumental in the beach cleanup; they serve as team leaders and do a lot of recruiting through the hospital network to get volunteers. Mrs. Eason thanked all of the great volunteers who came out to support this event; they are supporting our community, ensuring the health of our Great Lakes which are one of the world's greatest natural resources.

Mrs. Eason stated back in February she reported that the Park Department would be applying for an I.D.N.R. grant as part of our beach management program and she is pleased to report on April 22, 2009 we received notification that we were awarded a \$10,000 for litter containment in Washington Park. The grant will be used to purchase trash can lids; these are steel lids that go on our barrels with a hasp so they can't be taken off and stolen, or thrown into the lake, or blown away. The grant will pay for some of our garbage bags this summer and as our in-kind match we can use our personnel costs and the time it took to go out and empty trash as well as the cost of dumping it. Part of the program is public outreach which included Adopt-a-Beach where we displayed a presentation board with information about why it is important not to litter on the lake front. We have stenciled all our garbage cans down here with anti littering language which states there is up to a \$2,500 fine for littering in Michigan City and we are hoping that will deter some of the problems.

Mrs. Eason stated as part of our beach management program we have asked the City Council to adopt an Ordinance prohibiting the feeding of wildlife on Park Department and Port Authority properties. Both Boards have already adopted Resolutions. Mrs. Eason thanked Mr. Doyle for sponsoring this and taking it to the City Council. Mrs. Eason reported at this past Tuesday's City Council meeting the Ordinance was passed on second reading unanimously so she believes by the May 21st City Council meeting this will become a City Ordinance and we can begin to do some public outreach and signage on that issue.

Mrs. Eason stated last night she met with the Park Department and Port Authority Finance Committee. Mrs. Eason stated the meeting went well and she thinks the members of the Task Force have a very good understanding of our operation and the Port Authority's operation. Mrs. Eason stated we are pleased they are taking a look at our operations; they are coming up with some good revenue ideas that we haven't thought of so kudos to the Task Force members, they are doing a good job.

Mr. Milcarek asked Mrs. Eason what the rule is on dogs at Memorial Park.

Mrs. Eason stated it is against City Ordinance to have dogs on any park or School Corporation property in Michigan City.

Mr. Milcarek stated if you go out on Liberty Trail there are always people walking their dogs. Mr. Milcarek asked if there is a sign out there that says no dogs.

Mrs. Eason stated there is not a rules sign at Memorial Park but that is part of our sign package for 2009.

Mr. Latchford asked is there is going to be a comprehensive report from the Task Force.

Mr. Doyle stated they are supposed to be in by June.

Mr. Donoghue reported, in regard to Ben Ross, after our last meeting Mr. Donoghue was contacted by Mr. Ross' attorney who asked him to meet with him and Melissa Mishke of the Geographic Information Services for LaPorte County. Mr. Donoghue met with them on April 28, 2009 and he was not convinced that there was any legal basis for Mr. Ross' claim that at one time Colfax Avenue was in front of his house and had been vacated and as a result Mr. Donoghue is advising the Board that we go forward with collection on Mr. Ross' debt under his lease. Mr. Donoghue has prepared a letter to Mr. Ross demanding that that amount be paid, the amount is around \$2,000, and that his failure to do that will result in collection going forward and Mr. Donoghue will send copies of that letter to the Board. Mr. Donoghue gave some thought to not honoring the request for the meeting but he thought it better that he attend as a matter of courtesy and you never know, until you do that, what they are going to say. Mr. Donoghue stated the Terpstras, one of the firewall owners, have agreed to sign the lease on their property and that is not quite ready yet but Mr. Donoghue is getting that put together at this time. Mr. Donoghue stated there was another discussion that we had while Mr. Latchford was out of town and Mr. Donoghue has not yet had a chance to schedule an update for him on a conference call with our Attorneys in South Bend at Baker and Daniels but he will try to do that. Mr. Donoghue stated there is another property owner, Mr. Kjos, who had a concrete area which included some nice benches and other kinds of furniture which he removed a long time ago and promised to remove the concrete base for that and he never got around to doing that. We have been contacted by a building contractor who is doing some work on that site and he is committed in writing to remove that concrete structure. We received an email from LaPorte Attorney Ralph Howes who indicated that this will be taking place and Mr. Donoghue will follow up and report that to the Board. Mr. Donoghue stated regarding Mr. Henry Bindas, and Mr. Donoghue reported this to the Board, he would be making payments or making a payment. He indicated to us when we met on his encroachment in February that he could make that payment around the first of May. Mr. Bindas has sent us a check for \$1,000 out of a total of just over \$8,000 and asked us for a payment plan for the balance. Mr. Donoghue stated in discussing this with Mrs. Eason we are recommending to the Board that Mr. Bindas be required to pay around \$3,500 by June 5, 2009 and around \$3,500 by July 4, 2009 and that would allow for his entire debt to be paid in that time period. Mr. Bindas has indicated that he is in a position to pay, and Mr.

Donoghue happened to talk to his local representative here in real estate, and he is into rehabbing homes in the City of Chicago and he was indicating there would be some revenues available to him at this time as he was finishing some projects. Mr. Donoghue stated it is our recommendation that we accept the \$1,000 that he sent to us and that we allow him to pay around \$3,500 on installment on June 5, 2009 and around \$3,500 by July 4, 2009.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Freese and voted unanimously by the Board, the Board agreed to accept the check from Mr. Bindas in the amount of \$1,000 and to accept a payment plan of around \$3,500 due on June 5, 2009 and the final payment of around \$3,500 to be due on July 4, 2009.

Mr. Milcarek asked Mr. Donoghue what he is going to put in the letter for Ben Ross; what are you going to say about collection.

Mr. Donoghue stated he has ten days to pay his bill or he will be turned over to a collection agency.

Mr. Milcarek asked if that will be in the letter.

Mr. Donoghue stated yes, it is in the letter and you will get a copy of it.

Mrs. Eason report Kenn Kraus of Haas & Associates is here tonight to present the draft copy of the Adams Park Master Plan.

Mr. Kraus reported we have held two stakeholders meetings and have gotten a lot of comments. We received 77 questionnaires back and the results of those have been tallied by Mrs. Eason and she did an excellent job of that. Mr. Kraus stated basically what we need to do now is have the Board review this document; it expresses concerns and results of the questionnaires and the stakeholders meeting; it gives recommendations for two scenarios; one scenario would be moving the two softball diamonds that are here at Adams Park to Patriot Park and the other scenario is to rehabbing the diamonds where they are at Adams. Mr. Kraus stated in order to get league play out of the neighborhood park and over to Patriot Park, like what was planned, is still a decision that has to be approved by the Park Board and the City Council. Mr. Kraus stated the drawing represents the recommendations if the softball diamonds are moved. Mr. Krause included a cost estimate for moving the diamonds to Patriot Park and another one to keep them at Adams Park. Mr. Kraus reported to keep them at Adams would cost about \$660,000 and to move them to Patriot, and there would be more amenities at Patriot, would cost nearly \$800,000 to have two fields built out there. Mr. Krause stated once that gets decided we can have another meeting with anyone on the Board who wants to attend along with Ms. Orlich, Mrs. Eason, Mr. Kienitz and Haas & Associates and we can prioritize the recommendations for what should happen at Adams Park. Mr. Krause stated again, if we could move the diamonds we had planned for walking trails, improving the drainage which is a very big problem and you can see that in the photos, there is a lot of water standing out there. Haas employee Darren Jones who is a park visitor went out and took some photographs for us and those are included in the concerns section of this report. Mr. Krause asked the Board to peruse the report and stated he will be getting

together with Ms. Orlich and Mrs. Eason next week to arrange a time for a meeting. Mr. Krause stated he doesn't know when the Board and Council will be meeting but he thinks we should meet after that so we have some idea of what direction to go and we will move forward with the final draft after those decisions have been made.

Mr. Latchford asked if this report is available, in draft form, especially for the neighbors around Adams Park.

Mr. Krause stated it has been given to Ms. Orlich and Mrs. Eason so they can post it on the website.

Mrs. Eason stated she will also forward a copy to Luther Monroe. Mrs. Eason asked how we should proceed from here. The Park Board may say move the fields and then the City Council may not want to fund that. Mrs. Eason asked if we should be meeting with the City Council.

Mr. Doyle suggested moving forward with a workshop and we can look at whatever needs to be addressed at that time.

Mrs. Eason asked Mr. Doyle to schedule the workshop with the Council.

Mr. Doyle agreed to schedule the workshop.

Ms. Orlich stated she would forward a copy of the preliminary plan to Mr. McKee and Ms. Nelson prior to the meeting.

Mr. Latchford recommended putting a copy on the website to make it accessible to as many people as possible. Mr. Latchford thanked Mr. Kraus and stated the ball is now in our court and we'll get back to you with some dates for meeting.

Ms. Orlich reported due to the City Council appropriating the extra funding for the splash pad she would like to recommend to the Board moving ahead and awarding the bid to Wagner Custom Builders for the carpentry work, Northwest Indiana Fence for the fence work, Meyer Glass & Mirror for the glazing work, Adams Comfort Engineering for the HVAC, and Charles Gluth for the roofing.

Mr. Rick Rivera stated he saw that it was approved and you guys got an additional \$300,000 for this project. Mr. Rivera stated he believes this project was originally bid all as one whole project and then was turned down and they you guys took that project and broke it up in several sections to do another re-bid. Mr. Rivera stated several of our contractors, in town contractors, did not get a chance to re-bid on this project when that happened and he is wondering how legal it was that you take a project that was already bid once and break it down several different ways to get other people in there to get lower bids on there and use contractors from out of this area when you have so many people from Michigan City that are unemployed here.

Mr. Latchford stated our goal is, when we have a project, is to keep as many local people on the job as we can and at the same time we have to manage the dollars as best we can. Mr. Latchford stated we bid the project and it came in substantially over so we had a choice at that point to scrap the project or re-engineer it. Mr. Latchford stated we re-engineered it and then we determined that we could be the general contractor on the job so we went about it that way.

Mr. Rivera stated they have residents in Michigan City that are out of work; two of them are here tonight and are licensed plumbers. Mr. Rivera stated he caught this contractor already on the job site two days in a row with unlicensed workers on the job, on the premises. Mr. Rivera stated he also wondered how extensively you check into, when you hire somebody to do a job, their work history when they are working with our public money. Mr. Rivera asked if you check into their work history and how many times that they have maybe filed bankruptcy or any other problems they have had before you hire them.

Mr. Latchford stated what we do is we choose the most responsible bidder and part of that is our responsibility to check the background, not only the quality of their work but also the dollar amount of the contract and we feel we do a good job of that.

Mr. Rivera asked Mr. Latchford if he feels Southwind Building Group is a good person to put on that contract.

Mr. Latchford answered absolutely.

Mr. Rivera asked Mr. Latchford if the Board is sure about that. Mr. Rivera stated he is relaying this message from Mr. Gavin, who couldn't make it tonight; he's from Delco, Inc. and he was not invited to the bid when you guys did it again.

Mr. Latchford stated when we re-bid we put ads in The News Dispatch; just like we did on the initial bid. Mr. Latchford stated we never try to exclude anyone and the process is we have to do it publicly; we did it on the first job and we did it on the second job so everyone has an equal opportunity to bid on each job and for someone to say they didn't have an opportunity, Mr. Latchford stated maybe they missed the advertisement in the paper and that is too bad, especially if it is a local contractor. Mr. Latchford stated not only do we encourage the locals, but that is why we put the ad in the local paper.

Mr. Rivera stated a fax would be nice to be sent to all of the local people.

Mr. Latchford stated that is a good idea; if we could get some sort of communication out either by email or fax and maybe the unions could provide a list and any other general contractor in Michigan City could give us a list; the more people we have interested in jobs the better it is for Michigan City.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached proposal submitted by Wagner Custom Builders, LLC for carpentry work for the Oasis Splash Park in the amount of \$61,600.00.

- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached proposal submitted by Northwest Indiana Fence Company, Inc. for fencing at the Oasis Splash Park in the amount of \$22,500.00
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached proposal submitted by Meyer Glass & Mirror Company, Inc. for glazing work at the Oasis Splash Park in the amount of \$7,350.00.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached proposal submitted by Adams Comfort Engineering, Inc. for an HVAC system at the Oasis Splash Park in the amount of \$12,380.00.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved attached proposal submitted by Charles Gluth & Son Roofers for roofing at the Oasis Splash Park in the amount of \$24,568.00.

Mr. Latchford thanked the City Council members for appropriating the additional funds and for expediting this. Mr. Latchford asked Ms. Orlich how many of these contractors on the job are Michigan City based.

Ms. Orlich responded Wagner is local, Northwest Indiana Fence is not local but they are the only ones that bid the job, Meyer Glass is local and they are the only ones that bid the job, Adams is local and the only one to bid the job, and Gluth was the only one to bid the job. Ms. Orlich stated regarding the plumbing, we did have two bids for the plumbing, one was with Southwind Building Group and the other one was with Coda Plumbing. Southwind Building Group is a union contractor but out of Michigan. Coda isn't a union plumber, he is local but not union and the difference between the two was roughly \$9,000 and with us going back to the City Council for the additional funding, Ms. Orlich thought it was in our best interest to utilize Southwind.

Mr. Donoghue pointed out that he and Ms. Orlich checked on Southwind and they are licensed in the State of Indiana, they have their Indiana license, and they also have their permit as contractors in the City of Michigan City.

Ms. Orlich stated that is correct.

Mrs. Eason stated the Architect on this project has prepared the AIA documents for all of these contractors and to expedite the project Mrs. Eason asked the Board to authorize Ms. Orlich to sign those contracts, under the terms you just approved, so we don't have to wait until the next Board meeting.

Mr. Donoghue stated those contracts are something we are very familiar with; we use them all the time. The Board should have no fear as to what those contracts state and if you could have a motion that they all be approved and signed by Jan Orlich and Mr. Donoghue will review them.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board authorized Park Superintendent Jan Orlich to execute the AIA contracts that were just approved.

Mrs. Eason reported back in April Mr. Henry George came before the Board requesting the use of Pullman Park for a Juneteenth Celebration event. Mrs. Eason has prepared the Major Event Lease Agreement with Mr. George and it outlines the amenities he is asking for. Mrs. Eason spoke with Mr. George yesterday and he is having some trouble with funding because it is a first year event and it is his intention to come before the Park Board at your next meeting to ask that they fees be waived for the first year to try to get this event off of the ground. Mrs. Eason stated she has spoken with the Police Department and the Fire Chief and everyone is familiar with what he is trying to do and everyone is on board and trying to help him out. Mrs. Eason stated the plans are moving forward and the Board should expect Mr. George at their next meeting.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board tabled the Major Event Lease Agreement with Henry George for the Juneteenth Celebration event to the May 21, 2009 Park Board meeting.

Mrs. Eason reported on the Patriot Park Soccer Building and Parking Lot project and reported we received an additional appropriation in the amount of \$75,000 from the City Council in January of 2009 for design and engineering services. Mrs. Eason stated in February and March we advertised for RFQ's on this project and at the end of March 2009 the Park Board accepted the RFQ submitted by Haas & Associates as the design and engineering firm. Mrs. Eason stated Haas & Associates has submitted a proposal for the work on this project and it is before the Board tonight for approval. If the Board approves the proposal Mrs. Eason asked the Board to authorize Mr. Donoghue to prepare a contract which will be brought back to the Board at their next meeting for approval.

Mr. Latchford asked Mr. Haas for a brief overview of the soccer building and parking lots.

Mr. Haas stated there is a need for a building at the new soccer fields which are just north of the main entry of Patriot Park. Mr. Haas stated those fields were constructed over the past several years and they are very near to be being used; he thought the staff had decided to hold off use of the fields until the fall soccer league to allow the turf to thicken up. Mr. Haas stated the fields are quite removed from the existing concession and restroom building that is centered on the softball diamonds so there is a need for a new building closer to the fields where they will heavily used. Mr. Haas stated, as you are all aware, the Michigan City Soccer Club uses Patriot Park quite a bit so this would be a building with a concession stand, restrooms and storage for things like the soccer goals which are currently being stored in one of your other buildings causing a shortage of storage space so there would be additional space for the soccer program here in this building. Mr. Haas stated he spoke with Ms. Orlich and understands the financial situation with everybody. Mr. Haas stated we will look at bidding two options for the building; one would be a pole barn similar to the zoo maintenance building project that you constructed a couple of years ago; that is low end as far as building costs and it would probably have metal siding. The second alternate would be a masonry construction building that would be very

similar in construction type and look as the existing concession/restroom building at the park. Mr. Haas stated we would take prices for both of those and then the Board and the City Council can decide whether you want to proceed with either one of them. Mr. Haas stated we will look at different options for parking; there is lots of room and they have preliminary plans for a parking lot on the north side of the main entry drive; in fact you guys have kind of a make shift parking lot there now; it is a small one that is made out of some concrete rubble and rock rubble. Mr. Haas stated in that area we would look at making a nice parking lot. Mr. Haas stated we will bid different alternates for 100 spots and 200 spots because we know the budget is kind of uncertain so we would like to put a lot of options into this bidding process so you can pick and choose what matches your funds.

Mr. Latchford asked if there are any options we can look at for parking, but not necessarily paved parking. Mr. Latchford stated we need paved parking but can you also look at temporary parking such as on the edge of the field by providing access to it; there are some swails and potentially we could use part of the lawn. Mr. Latchford stated if the funds are not available, we could have access to just to get your car off of the road.

Mr. Haas stated he understands that, to look at a real low cost alternative, but understand when it is soggy out it might not be useful because that is a clay, silty soil out there and when it is wet it ruts and that is a disadvantage as opposed to sand like you have here for your grass parking.

Mr. Latchford stated it might not be feasible at all.

Mr. Haas stated it would be but when it is soggy it would rut.

Mr. Latchford when it is soggy we may not have events out there and it wouldn't be a problem.

Mr. Haas stated he will look at that.

Mr. Freese stated many people come to him about the lack of parking out there. Many parents and grandparents go out there to watch the sporting events and complain about the lack of parking.

Ms. Orlich stated Mr. Haas is right about the silty clay out there; there are several ruts from people trying to park and getting stuck and destroying parts of the grassy area which would pose a maintenance nightmare trying to fill those in and that would be a major concern.

Mr. Latchford reminded everyone the Michigan City Soccer Club donated \$60,000 toward the soccer building that we are talking about.

Mr. Haas stated we just had a scope meeting with Ms. Orlich, Mrs. Eason, and Mr. Westphal and our intention is to meet with the Soccer Club representatives next week, early in the process, to make them part of the design process.

- ❑ **On a motion** made by Mr. Freese, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached proposal for design and engineering services for the Patriot Park Soccer Building and Park Lot project and authorized preparation of the contract.

Mrs. Eason reported we received an additional appropriation in the amount of \$75,000 from the City Council in January of 2009 to recrown four ball diamonds at Patriot Park. Mrs. Eason reported we received a proposal from Sportsfields, Inc. in the amount of \$47,310.00. Mrs. Eason stated Mr. Donoghue has prepared a contract with Sportsfields, Inc. and she is recommending approval and signature of that contract tonight and then we will move ahead trying to schedule the work depending on the weather and in between Mr. Kienitz's jam packed tournament schedule. Mrs. Eason stated this will help with tournament play and will save on labor hours and material if it does happen to rain on those tournament days so we are eager to get this work done immediately.

Mr. Latchford asked if this is for reconditioning and re-crowning the fields so when it rains we aren't using so many bags of materials such as diamond dry.

Mrs. Eason stated that is correct.

Mr. Dabney stated the proposal lists the different fields and items number one through seven for the different fields and a total cost. Mr. Dabney stated there is a cost difference of around \$5,000 between Doyle Field and Bannwart Field. Mr. Dabney stated it looks like they are doing the same thing but using more tons of the mix on one field and he would like to see the costs itemized.

Mrs. Eason stated she could ask Sportfields, Inc. for that.

Mr. Donoghue stated they did give you on the proposal the tons to be used; they did give you a breakdown.

Mrs. Eason stated there is a breakdown of the work but no dollar amount for each numbered item. Mrs. Eason stated she would certainly ask for that break down and asked the Board not to hold off approving this contract because we really need to get this work done.

Mr. Latchford asked Mr. Dabney if he is comfortable moving ahead with the contract.

Mr. Dabney stated he is comfortable moving ahead but wants the information for future reference that is something he would personally like to see.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached contract with Sportsfields, Inc. for the Patriot Park Field Re-crowning Project.

Mr. Roger Potratz asked the Board if the bids for the Amphitheater Project are going to be brought up tonight.

Ms. Orlich stated she tabled those at the last meeting; she let Mr. Schaaf at Dh2w know that she was going to table those. Ms. Orlich stated Mr. Latchford was out of town and we haven't had a chance for the Board to discuss the Amphitheater project.

Ms. Eason stated before the Board tonight is the 1st Quarter Report for 2009. Mrs. Eason stated the report is being presented to the Board for review, feedback and comments. Mrs. Eason stated we will ask for approval of the report at the Board's next meeting. Ms. Eason thanked Payroll Clerk Kim Petrick who has taken this responsibility off of Mrs. Eason's desk; she has done a great job. It looks easy when you look through these reports but it is not easy assembling the reports from all of our sub-departments. Mrs. Eason stated Mrs. Petrick has done a great job and thanked her for freeing up some of her time to work on other projects.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board agreed to table the Park Department's 2009 1st Quarter report to the meeting of May 21, 2009.

Mr. Richardson presented the Park Board with the 2009 Junior Golf Program stating this is a high quality golf instruction recommended for the young and new comers to the game. Our program covers instruction in the six basic areas; putting, chipping, pitching, irons, driving and sand play. We will also cover etiquette and proper care of the golf course. The basic outlines we have formed will help build our educated golfers of tomorrow. Mr. Richardson stated the program will take place at the South Course practice area and at the North Course. The instructors this year will be Chris Magnuson and Jon Scheifen. The cost for the students will be \$50 per student. It will be held from June 16, 2009 through June 19, 2009 and also on June 23, 2009. This is open for ages 8 through 17 years. Mr. Richardson would like to have all fees collected paid back to the instructors as this is standard in the golf course industry. The assistants are responsible for the gifts and awards that will be presented to the juniors in this program.

Mr. Latchford stated he thinks this a great program and is needed and the goal of getting children involved is fantastic but he has somewhat of a problem with the assistants keeping 100% of the proceeds. Mr. Latchford stated the reason that bothers him is unless they are off the clock and unscheduled he looks at it as almost double dipping; we are paying them already as Park Department employees and then to give them the proceeds doesn't seem right.

Mr. Richardson stated he sees the Park side of it and he can also see the assistant's side; it wasn't that long ago that he was an assistant. Mr. Richardson stated the assistants don't get any major perks or benefits other than a paycheck, which is good right now, so this was a little incentive for them. Mr. Richardson stated the fees we are talking about are pretty minimal; last year they grossed roughly \$800 dollars or \$400 each and by the time you take out the awards, they spent roughly \$200 on the awards and tee shirts so they are splitting \$600 or \$300 a piece. Mr. Richardson stated he understands Mr. Latchford's point also; if this is going to help the golf

course's bottom line and would make the facility extra money he fully understands that and he is willing to accept whatever percentage or offer we can negotiate.

Mr. Latchford stated he understands it is usual and customary for the assistants or the Golf Pro to retain 100% of lessons. Mr. Latchford asked if the assistants give a lesson now while they are off the clock if they retain the fees.

Mr. Richardson stated yes; 90% of lessons are scheduled when they are not on the clock. Mr. Richardson stated occasionally you will get someone who cannot meet the times that are available that week and they want a lesson. Mr. Richardson stated he hasn't been able to give any lessons here lately because of his accident so his assistants have been giving the lessons and they are scheduling those time they are not working so if they open in the morning they are giving lessons in the afternoon or if they close they will give lessons before their shift starts and they do receive 100% of the fees.

Mr. Latchford asked if these scheduled times for the program are times when one or both of them are scheduled to work.

Mr. Richardson stated typically one assistant is off on a Tuesday but he thinks we could reschedule and give him another day off during the week.

Mr. Latchford asked about their job descriptions and stated he is still wrestling with this and wonders if their job description specifically says give lessons.

Mr. Richardson stated he doesn't know if it actually says that in their job description but it is kind of a golf pro creed; it is to promote junior golf and if we look around at the PGA and what they are promoting it is Play Golf America and opportunities for juniors to get out and play golf as well as couples, adults, new comers, and women and so it is kind of expected that a PGA Professional is going to promote the game of golf.

Ms. Orlich asked if both assistants are certified in the PGA.

Mr. Richardson stated they are currently trying to pass their P.A.T.'s and he knows Mr. Magnuson has taken it and not successfully passed it. Mr. Scheifen has just come on board and has signed up for his P.A.T. and that is the first step in becoming a PGA Professional.

Ms. Orlich stated the P.A.T. is the Player's Ability Test; isn't there a written test they have to take prior to that.

Mr. Richardson stated no, the first step is taking the P.A.T. and once you pass your P.A.T. you move toward the three levels of the PGA. Mr. Richardson stated there are three levels; the first level which he calls the weeding out process because it is the hardest level there is and you would test out of that and move to level two. Mr. Richardson stated he has never come to the Board to ask for any money as far as his education for the PGA and he has been down to Port St. Lucie twice now and tested out of two levels and he feels it is his responsibility to do this and it

is only going to better himself and the golf course the more educated he becomes. Mr. Richardson stated a lot of the facilities will pay for a Professional's annual dues for the PGA and also for his education but that is something Mr. Richardson thinks is his responsibility; the education stays with him so he has not asked for that.

Mr. Latchford asked if there is a way to split this 50/50 this year and reevaluate it next year.

Mr. Richardson asked if we could split it 60/40 as long as we are negotiating.

Mr. Latchford stated they have some time off involved.

Mr. Richardson stated there are only three of them working the South Course Pro Shop; himself and his two assistants. Mr. Richardson will cover the shop while they are giving their lessons. Mr. Richardson stated they are both salaried employees so he doesn't know how he would give them time off.

Mr. Latchford stated he wants them not to be on the clock while giving lessons.

Ms. Orlich stated she understands Mr. Latchford's point and she made similar changes at the facility she was at before. Ms. Orlich stated she would side with Mr. Richardson if they either pass their P.A.T. or were at some level in the PGA; it is customary for them to make the 100% in every aspect of the golf industry but she feels that since they haven't passed that first level there should be some split between the park and the assistants and once they receive that PGA card, or reach level one or get their P.A.T. she thinks that should be revisited and they should be given 100% because they are actually PGA members but until that time she feels a split would be in order and she agrees with the 60/40 split with the 60% going to the assistants.

Mr. Latchford stated the split would be on the net.

Mrs. Eason stated you are looking at \$250 or so verses an administrative nightmare and she knows the Board is trying to do the right thing.

Mr. Latchford stated he thinks the right thing is persuasive throughout the park and it may seem like we are beating this over the head but to him if you let it go in one area it grows and then everyone is entitled to something.

Ms. Orlich stated her recommendation is the 60/40 split with the 60% going to the instructor and once they do receive their PGA card then she feels the Board should revisit that.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached 2009 Junior Golf Program and agreed to pay the instructors 60% of the net profit and to revisit the instructors pay after they get their PGA cards.

Mr. Richardson presented the new Junior Golf League that he is looking to put together this year. This league is designed to promote junior golf in a fun and competitive atmosphere. This league is for area boys and girls between the ages of 8 and 14 years. It is a wonderful opportunity to meet new friends, exercise, enjoy the outdoors and learn a game that lasts a lifetime. Golfers will compete according to ages and score. Only the best 4 of 6 scores will count towards final stroke average. This enables participants to miss two weeks of the six week season or have two poor rounds. Each age group will have a season medalist for low round and low scoring average of the season. Mr. Richardson stated this league will emphasize playing the course with minimal emphasis on instruction. It would be located at the North Course; the fees are \$40 per player and the league will run every Tuesday beginning June 23, 2009 and ending on July 28k, 2009. The time is 4:00 p.m. and unlike the Junior Golf Program, 100% of these fees would go back to the golf course with expenses for tee shirts and some other participation awards.

Ms. Orlich asked if this is a 9-hole or 18-hole league.

Mr. Richardson stated that would be determined by the person's age and their golf ability. The first day it will be hard to say. Mr. Richardson will be out there himself helping the kids. If we have a lot of little kids and we are only getting 4 or 5 holes in then we will make it a 4 or 5 hole league. If we have older kids we'll make it a 9-hole league.

Ms. Orlich stated this program that Mr. Richardson developed is to offset the expenses we would be paying the instructors for that split.

Mr. Richardson stated he will arrange the dates around school getting out.

Mr. Latchford stated he thinks this is a great idea and he likes how it is piggy backed right onto the Junior Golf Program.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached 2009 Junior Golf League.

Mr. Richardson presented a golf special to the Park Board. In today's golf industry golfers have many options for their entertainment dollar. The Internet gives golfers endless access to thousands of golf courses. With golf courses looking for ways to increase revenue or just maintain current status, specials are a way to attract new customers as well as entice current customers to play more often. A special just might be the factor that will make our facility their choice over the competition. Mr. Richardson stated after considering some of our options, he came to the conclusion that the simplest way to handle Internet sections would be to ask the Board to consider approving a discounted rate that could be used for all of the specials we offer all season long. This would eliminate his need to present each special to the Board and would add flexibility allowing him to offer a special at anytime he thinks it would be of benefit. Naturally, some of these specials could be planned in advance, those that we would offer on days and times we already know are typically slow, but others could be spur of the moment, perhaps a last minute outing cancellation due to rain that morning; it might just help us fill in our tee sheets for that day. Mr. Richardson stated, as the Board may recall, we currently have a discounted rate

that was approved for the lung book and Mr. Richardson would like the Board to consider approving this rate for our ongoing Internet specials as well. Our current rate for residents during the week is \$33 with a cart and the non-resident rate is \$37 with a cart. Mr. Richardson proposed a \$22 special that includes a cart for both residents and non-residents. Mr. Richardson stated our weekend rate is \$37 with a cart for resident and \$42 for non-resident and he is proposing \$27 for either with a cart. Mr. Richardson stated if the Board agrees to approve these rates, he is fully aware of the responsibility of knowing how and when to use this for the benefit of the golf course and he intends to use his golfing experience to determine the best times to implement the special. Mr. Richardson asked the Board to keep in mind that once an Internet special is entered into the system the only way for a golfer to take advantage of it is for them to book it online. Mr. Richardson stated this automatically books the correct rate for the golfer which will benefit the course in two ways; first since the creation of our website we have struggled to get golfers to use it on a regular basis and this periodic special may be just what we need to get them there. Secondly, if a golfer was to head to the golf course on their own they would be unaware of the special and would pay the regular rate. Mr. Richardson stated this is not designed for golfers to walk up to the counter on any certain of day; if they don't book it online they won't be able to receive the special. Mr. Richardson stated when someone goes online and creates a profile on our website their name will come up on our tee sheet with the actual rate they are receiving. Mr. Richardson stated he and his assistants would know it is an Internet special and it will be rung up under the proper sales item but anyone off the street would not receive that special. Mr. Richardson stated in today's economy we must seriously consider any options for increasing our play at our course. On average, we are currently filling roughly 30 to 40% of available tee times. Mr. Richardson stated he is hopeful that implementing Internet specials will increase these numbers, probably minimally at first, but significantly over time. We should also keep in mind that increasing rounds should also increase the snack shop revenue as well. Mr. Richardson stated this is truly a win/win opportunity for the golf course; we have the ability to attract more golfers to our website, add emails to our database and basically this is at no cost to use due to our Fore!Reservations marketing tools.

Mr. Latchford said he likes the proposal and asked Mr. Richardson how quickly he can update the website.

Mr. Richardson stated it takes about one minute and he asked the Board to come out and look at the software they have; it is live and as soon as you hit the button it is on the website.

Mr. Latchford stated if he is at home in the morning and he sees the special can he book it and play that day.

Mr. Richardson answered yes.

Ms. Orlich stated and if you don't and the guy next to you did you will be upset that you didn't check the Internet. Ms. Orlich stated she feels Mr. Richardson has really stepped up this year in marketing the golf course and has been very creative and has sought revenue making ideas and she has noticed although we are offering specials or offering instructor money, he comes back

with a way to secure those funds that we are letting out either through the snack shop or golf programs and she commended Mr. Richardson on that; this year he is doing an excellent job.

Mr. Freese asked if he was online and booked a tee time and by the time he came out to the course a special had been listed on the website would he qualify.

Mr. Richardson stated you have to book the tee time when the special is live; there is a button on the website with promotions and specials and if you click on it, it will bring up a calendar that will have the specials listed on there and what days they would be able to book a special up to 7 days in advance. However, if you already went through the online registration you would not receive the special.

- **On a motion** made by Mr. Freese, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached 2009 Golf Course specials.

Recreation Director Jeremy Kienitz reported at the Board's last meeting you approved the Race Director contract for the 2009 Michigan City Triathlon. Mr. Kienitz stated since that time the contract was reviewed by the LaPorte County Convention and Visitor's Bureau and through discussions with them we have realized that we weren't getting out of the Race Director what we thought we were going to get out of her; the process was taking a little bit too long and through conversations with USA Triathlon we realized that this could easily be done in house. Mr. Kienitz refused to enter into the contract with Race Director Paula Terk and during that time Mr. Kienitz was in contact with USAT and within an hour he became a certified race director and had our course certified. Mr. Kienitz stated the process was that simple and we had been waiting a long time for this to get accomplished and Mr. Kienitz is confident that he can step up and take on that responsibility and bring this even more in house and make it ours.

Mrs. Eason asked Mr. Kienitz to report on the monetary savings.

Mr. Kienitz stated we will still have our equipment costs and we did a transfer for that earlier.

Mrs. Eason stated the contract was for \$6,000 so that is \$6,000 we are retaining by taking over this position.

Mr. Kienitz reported he appreciates the Park Board backing up the original contract; he was confident in it at that time but since then his confidence has wavered and he is now very confident we can move forward with the 2009 Michigan City Triathlon with himself as the Race Director.

Mr. Latchford commended Mr. Kienitz for recognizing the fact that the Race Director was not going to work out and for stepping up to the plate and taking on all of the additional responsibilities in addition to what is already going on this summer, that is quite a challenge and Mr. Latchford knows Mr. Kienitz can pull this off. Mr. Latchford stated the easiest thing to do is to blame this on her and let her do it but Mr. Kienitz took the hard road which will pay off

monetarily but also we will have a better event because of what he is doing and thank you for that.

Mr. Donoghue stated it would be appropriate for the Board to pass a motion that the contract be terminated.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board agreed to terminate the contract with Paula Terk as Race Director for the 2009 Michigan City Triathlon.

Mr. Kienitz reported Mr. Dan Palombizio is ready to put on a basketball camp again this summer in the last week of June. The fee is \$50 per participant as it has been in years past. This will be the fourth year running the camp. Mr. Kienitz stated every year the camp has good numbers; we've had as many as 80 participants and as few as 40. Mr. Kienitz stated the instructor will receive 80% of class fees.

- **On a motion** made by Mr. Freese, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached 2009 Mr. Basketball Camp and related fees.

Mr. Kienitz stated Mr. Ross Balling is coming back with the EVP this year to conduct volleyball camps on the beach and indoor. Mr. Balling has been very good to work with and has a very good program; they are very established in the Chicagoland area. We are getting this program off the ground here, it is slow but sure, and we are competing against the Dunes Volleyball Program which is leagues and we are offering week long camps. Our summer outdoor camp sessions will be held the week of July 13 through July 16 and we have a new camp called "Me Volley" for 3 ½ to 5 year old kids on the beach and that will cost \$50 for the week long session. The "Volley Kids" beach camp for kids kindergarten through 2nd grade will cost \$50 and the EVP Tour Beach camp for 3rd through 5th grades will cost \$70, 6th through 8th grades will cost \$90, and 8th through 10th grades will cost \$90. The Spiking 101 camp for 6th and 7th graders will cost \$70 for the week long session. Mr. Kienitz reported the indoor volleyball camp will be held August 10th through August 13th and Mr. Kienitz will reserve gym space for that. Mr. Kienitz reported the Volley Kids program for kindergarten through 2nd grade will cost \$50, the 3rd, 4th and 5th graders will be charged \$70 and 6th, 7th and 8th grade will cost \$90 and the spiking camp for 7th and 8th graders will cost \$70 per session.

Mr. Latchford asked Mr. Kienitz if all of this information will be on the website.

Mr. Kienitz answered yes.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached 2009 Volleyball fees.

Mr. Kienitz reported the Beach Volleyball League will be returning again this summer; we will start the week of June 15th and run through the middle to end of August. Mr. Kienitz reported co-ed 4's will cost \$220 per team. Mr. Kienitz reported the EVP Tour and volleyball

professionals will run the league and will serve as the director for the league; they do a very good job and they would retain 80% of the league fees for managing the program.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the 2009 Beach Volleyball League and related fees.

Ms. Orlich reported she was approached by Jonita Davis. Jonita Davis is a Board member for the Port Authority and she is also a journalist with a marketing background by trade. She wrote the book you all received in your packets about the history of the Port Authority and she is proposing writing a book about the Park Department and the zoo. The book would be written to Arcadia Publishing's standards, which is the same as the book you have in front of you in regard to the Port Authority. No compensation would be paid by the Park Department, she only asks that we help with some of the research materials and provide photos for the publication. The proposed release date of the book is 2011. Ms. Orlich included her proposal with one of the grant applications that she would be seeking.

Mr. Latchford stated he was pleasantly surprised by the book, he knew she was doing this for the Port Authority and after looking at her work he thinks it was very well done, very nice and what a great manuscript to have. Mr. Latchford stated it might be good for her to start with our Washington Park Master Plan because we put a lot of history in that document.

Ms. Orlich stated if the Board approves this tonight, Ms. Davis will be at the next Board meeting to answer any questions you may have and to give you an overview of the timeline in regard to the book.

Mr. Latchford asked if this needs a motion.

Mr. Donoghue replied the Board should vote to approve cooperation by the staff.

Mr. Latchford asked Ms. Orlich and Mrs. Eason how they feel about cooperating with Ms. Davis.

Ms. Orlich stated the only cooperation that she would probably require is maybe a little space in the office and access to old photos.

Mr. Latchford asked if the staff is comfortable assisting Ms. Davis.

Ms. Orlich replied yes.

Mr. Milcarek stated he has a copy of an event called the Cruise of the Zoo Board and he would be willing to let Ms. Davis use it.

Mrs. Eason stated the Park Office has a copy of that; we have quite an archive that Ms. Davis will have access to and we are excited to help her with this project.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the authorship of the Washington Park and zoo history.
- ❑ **On a motion** made by Mr. Milcarek seconded by Mr. Dabney and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$50,687.57.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved Payroll #9, 04/05/09 through 04/18/09, in the amount of \$53,074.70.

Mr. Milcarek read the following minor transfer into the minutes:

ZOO DECREASE

1301 0804 01 412.023	Buy Back Vacation	\$800.00
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ZOO INCREASE

1301 0804 01 413.003	Unemployment Compensation	\$800.00
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Mr. Milcarek reported invoices totaling \$37,150.46 were paid through the May 4, 2009 Board of Works meeting.

Mr. Milcarek reported charges totaling \$1,370.75 were charged to the Park Department’s credit card.

Mr. Steve Budak stated he represents the Michigan City Soccer Board and it is just by coincidence that he is here tonight and he stated they have a real good relationship with the Park Department and he thanked the Board and they are excited to move to the new fields when the Park Department feels they are ready. Mr. Budak stated we have had a really good partnership that has been going on for quite some time and he just wanted to say thank you.

Mr. Latchford stated it truly is a good partnership; we are happy to partner with you.

Mrs. Kreidler stated it is very nice of Mr. Latchford to ask for comments from the audience; that didn’t happen before.

Mr. Latchford thanked Mrs. Kreidler for mentioning that; the City Council started doing that awhile back and Mr. Latchford doesn’t know why we didn’t ask for comments before each vote before; it makes sense to do that and we are happy to do it.

Mrs. Kreidler stated it makes the audience feel like they are part of the process.

Mr. Latchford stated the Board welcomes any comments; good, bad or indifferent or any view points because it only helps the Board make better decisions.

Ms. Malewicky stated with the summer season upon us she was wondering about the gates in Fedder's Alley stating they were closing the gates at one point at 8 p.m. in cooperation with the Police Department and she would like to know where the Board stands on that this year.

Mrs. Eason stated the Park Board changed the rules for Washington Park to open the park at 5 a.m. and closing it at midnight and not restricting Fedder's Alley, but recognizing that as a part of Washington Park and keeping the hours consistent. Mrs. Eason stated unless there is a problem in Fedder's Alley, the police will not close the gates until midnight.

Mr. Latchford asked if that happened two summers ago.

Mrs. Eason believes that is correct; it was a recent change.

Mr. Latchford stated he knows there are some concerns with noise and lights in Fedder's Alley and as you have done in the past, be diligent with repeat offenders down there by calling the police; that is the best option.

Mrs. Kreidler stated they like to race around Washington Park through Fedder's Alley and down Lake Shore Drive and back into the park.

Mr. Latchford stated if they are breaking the law, the best thing to do is call the police and they'll come out.

Mr. Milcarek commented Johnny Martinez and his group at the zoo held a presentation last Monday and it was quite enlightening so thanks to all of them for putting this on.

Mr. Freese thanked Mrs. Eason for working on the I.D.N.R. grant; he appreciates the effort put into that.

Mr. Latchford stated the presentation that Mr. Martinez, Elizabeth Emerick and Jamie Huss put on was very interesting. They went over the permitting process, the animal collection and the history of the zoo. Mr. Latchford stated if you haven't been to the zoo recently, you should go, they are making great strides.

Mr. Doyle commented on the committee members that are looking at the Park Department and the Port Authority were very surprised at the amount of things that happen in Washington Park and how many people are involved and the costs; they are really pleased with the information they have gotten and there will be a couple more sessions.

- **On a motion** made by Mr. Dabney, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:52 p.m.

Jan Orlich, Superintendent
Michigan City Park Department

Tom Milcarek, Secretary
Michigan City Park Board

Attachments to the May 7, 2009 Park Board meeting:

1. Proposal Submitted by Woodruff & Sons in the amount of \$6,800 and \$3,380 as an Add On to their Contract
2. Resolution No. 672 Transferring Funds in the Recreation Non-Reverting Fund
3. Adams Park Master Plan Preliminary Draft
4. Comparison of Costs of New Fields at Adams Park Versus Patriot Park
5. Proposal Submitted by Wagner Custom Builders, LLC
6. Proposal Submitted by Northwest Indiana Fence Company, Inc.
7. Proposal Submitted by Meyer Glass & Mirror Company, Inc.
8. Proposal Submitted by Adams Comfort Engineering, Inc.
9. Proposal Submitted by Charles Gluth & Son Roofers
10. Proposal for Design and Engineering Services of the Patriot Park Soccer Building and Parking Lot Project Submitted by Haas & Associates
11. Contract with Sportsfields, Inc. for Patriot Park Field Re-crowning Project
12. 2009 Junior Golf Program and Junior Golf League Fees
13. 2009 Golf Course Specials
14. Letter from Jeremy Kienitz Requesting the Contract with Paula Terk for the 2009 Triathlon be Terminated
15. Claims Docket Allowance for Vouchers Dated 05/07/09

Minutes prepared by Shannon Eason