

The Michigan City Park and Recreation Board met in regular session on Thursday, May 27, 2010 at the hour of 5:00 P.M. in the Michigan City Parks and Recreation Office, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Milcarek, and Dabney (3)

Absent: Mr. Powers (1)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Shannon Eason, Director of Administrative Services and Special Projects; Jason Richardson, Director of Golf; Pat Donoghue and Herb Philbrick, Michigan City Yacht Club; Lynette Smith, Westside Reunion Committee; Barb Malewicki, Rick Nichols and Robert Kawiecki, Dunescape Beach Club; Alicia Ebaugh, The News Dispatch; and Andre Steele, ALCO TV.

- **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the minutes of the May 6, 2010 Park Board meeting.

Park Superintendent Jan Orlich updated the Board on the amphitheater project and reported a walk through is scheduled for June 2, 2010 to create a punch list. Ms. Orlich reported the Park Department has distributed 3,000 daylillies, which were donated by Mr. Leo Sharp, to City Departments and local businesses as part of America in Bloom. Ms. Orlich reported she submitted an application for an alcohol permit and hopes the application will make the July 1, 2010 hearing date. Ms. Orlich reported a ribbon cutting for the Oasis Splash Park is scheduled for tomorrow morning at 11 a.m. Ms. Orlich reported the Mayor has requested Gateway Park be named Charles R. Westcott Park and asked the Board to consider the idea and vote on it at their next meeting. Ms. Orlich reported we received a grant from IDEM for water quality testing and public notification. We are partnering with the Michigan City Sanitary District and the program is now underway. Ms. Orlich reported Fedder's Alley has been widened and asphalted and the City Planning Department is working on a parking plan so we can stripe the parking areas. The festival grounds and Park Office parking lot have also been milled and asphalted. Ms. Orlich reported concessionaire Juan Valdes is operating at Patriot Park and due to some complaints we will be monitoring his operation closely. Ms. Orlich presented a License Agreement for the Oasis Splash Park which was drafted by Mr. Katz and recommended its approval by the Board.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached 2010 Splash Park Private Party License Agreement.

Ms. Orlich reported the Michigan City Police Department will be adding two to four extra patrols to Washington Park this weekend including foot patrols and K-9 units due to a shooting that occurred last weekend in the park.

Ms. Orlich reported the maintenance garage near the amphitheater was vandalized on April 30, 2010. The men's restroom at the skate park was also vandalized.

Ms. Orlich presented a change order from Kaser-Spraker Construction Company, Inc. to install a hand rail on the stairs leading to the sound pad at the amphitheater in the amount of \$910.00.

Ms. Orlich reported two events scheduled at Millennium Plaza in June had to be cancelled due to the seawall construction project. Both rental parties were offered a full refund and use of the Amphitheater or Gazebo. One party agreed to use the Gazebo. The other party did not want to use another facility and asked for a full refund plus other expenses related to moving her wedding. Ms. Orlich recommended a refund of the rental fees only noting the contract states "Approval of this Agreement has been granted with the understanding that the Park Department reserves the right to cancel this Agreement, with or without notice, and refund all monies paid in the event that the facility becomes unavailable because of some physical condition."

- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board agreed to refund the rental fee of \$100.00 and parking pass fee of \$10 to Mr. Tray Glass.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board agreed to refund the rental fee of \$175.00 to Katherine Jasinski.

Park Board Attorney Jeff Katz asked the Park Board to consider installing the flagpole that belongs to the Lion's Club to the Amphitheater. The flag was located at Millennium Plaza and was moved when the monument was installed.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board agreed to install the Lion's Club flagpole at the Amphitheater.

Dunescape resident Barb Malewicki read the attached letter to the Board expressing concern regarding criminal activities in Fedder's Alley.

Park Board Attorney Jeff Katz reported he has great success with encroachments since the last meeting with two leases signed and one non-paying encroacher agreeing to pay. Mr. Katz stated with respect to tree removal on the esplanade he has sent out letters and one certified mail receipt has been returned. Mr. Katz prepared a letter to Mr. Mussman regarding his license agreement for a restoration project. Mr. Katz spoke with Mr. Mussman on the phone and he has the

intention of replanting a significant amount of dunegrass. Mr. Katz will ask Mr. Mussman to send an email outlining his plan. Mr. Katz will send him a letter regarding the removal of native species and ask him to contact Jan Orlich to work out a restoration plan. Mr. Katz prepared letters for the two homeowners where beach access paths were created, seemingly, with a mechanized vehicle and those letters will also be sent.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached Sticks for Kids golf program.
- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board agreed to provide 20 picnic tables and 20 trash barrels for the Juneteenth celebration at Pullman Park on June 19, 2010.

Mr. Freese reported, due to scheduling conflicts, Mr. Dabney will now serve as the liaison to the Planning Department and Mr. Milcarek will now serve as the liaison to the Port Authority Board.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$97,664.50.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved Payroll #10, 04/18/10 through 05/01/10, in the amount of \$64,373.74 and Payroll #11, 05/02/10 through 05/15/10, in the amount of \$63,926.66.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved payment of invoices totaling \$718.11 out of the Zoo Endowment Fund.

Mr. Milcarek reported invoices totaling \$36,396.69 were paid through the May 17, 2010 Board of Works meeting.

Mr. Milcarek reported invoices totaling \$2,925.11 were charged to the department's credit card.

Pat Donoghue and Herb Phillbrink of the Michigan City Yacht Club asked to rent picnic tables for the Michigan City Yacht Club Regatta on June 26, 2010, the Columbia Boat Race on July 10, 2010 and the Tri-State Race on September 5, 2010.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Dabney and voted unanimously by the Board, the Board agreed to waive the picnic table rental fee for the Columbia Race since it is during the Summer Festival Harbor Dayz event and the Yacht Club is sponsoring the kids sailing event that day.
- ❑ **On a motion** made by Mr. Milcarek, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:07 p.m.

Jan Orlich, Superintendent
Michigan City Park Department

Tom Milcarek, Secretary
Michigan City Park Board

Attachments to the May 27, 2010 Park Board meeting:

1. 2010 Splash Park Private Party License Agreement
2. Change Order No. 4 from Kaser-Spraker Construction, Inc.
3. Letter Submitted by Dunescape Residents Regarding Criminal Activities in Fedder's Alley
4. Request for Picnic Tables & Trash Barrels at Pullman Park for June 19, 2010 Juneteenth Celebration
5. Claims Docket Allowance for Vouchers Dated May 27, 2010

Minutes prepared by Shannon Eason