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The Michigan City Park and Recreation Board met in regular session on Wednesday, June 12, 2013 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Dabney, Powers, and Freese (3)**

**Absent: Mr. Latchford (1)**

**Also present were:** Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services; Katie Rohen, Kat Gehel; Hesham Khalil and Richard Boyd, Global Engineering; Ed Merrion; Jason Miller, LaPorte County Convention and Visitor Bureau; Jeanette Hicks; Chris Schwanke, City Council; Daryl Westphal, Michigan City Fire Department; Mayor Ron Meer; Brian Schlender, The News Dispatch and Andre Steele, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the minutes of the May 29, 2013 Park Board meeting.

Park Superintendent Jan Orlich reported on a recent safety audit at Gardena Park, a new company conducting weekly water sampling at the Oasis; Sculptfusion; repairs to the fountain at Millennium; the Skate-a-Bike-a-Scoot-a-Skate-a-Thon moving their date to June 23, 2013 because they had to cancel the event on June 2<sup>nd</sup> due to weather, a possible leak of the Marathon pipeline at Patriot Park; the golf course culvert project, the installation of bollards on Parker Parkway; the repair of a broken water line from directional boring to run cable to the Port Authority; and the U.S. Coast Guard Change of Command ceremony to be held on Friday, June 14<sup>th</sup> at Millennium Plaza.

Ms. Orlich reported play equipment at Gardena Park was vandalized.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board agreed to waive the liability insurance requirement for arts and crafts vendors and musicians at the Michigan City Summer Festival Southern Shore Music Festival on June 15, 2013.

Park Board Attorney Jeff Katz reported the contouring of the beach path at Louisiana Avenue was completed this week. The Lake Michigan Coastal Program grant for the land management plan was approved by NOAA. The project must be completed by June of 2014.

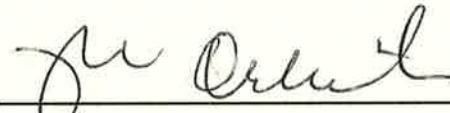
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the attached restoration license agreements with Paul J. Reilly at 502 Colfax Avenue, Kevin M. Forde at 210 Georgia Avenue and Chess Obermeier at 209 Louisiana Avenue.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the removal of a White Pine tree located on the property line at 1428 Lake Shore Drive and granted access through park property to remove the debris using the public access path at stop 9.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board agreed to table the bids received on June 10, 2013 for the renovation of the Washington Park administration building, new construction of an administration building and construction of a storage garage.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board agreed to waive parking fees for participants of the 2013 EVP beach volleyball league, camps and tournaments.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board agreed to waive shelter rental fees and parking fees for volunteers and participants of the 2013 Homeward Bound walk in Washington Park on Saturday, September 28, 2013.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board agreed to waive parking fees for the Hoosier Burn Camp to be hosted by the Michigan City Fire Department in Washington Park on Saturday, July 20, 2013.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board accepted the attached quote submitted by Country Blacksmith Trailer for a used horse trailer for the zoo.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the attached request submitted by the Michigan City Police Department to host a Leadership Youth Academy in Washington Park in June and agreed to waive parking fees for participants.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board agreed to allow Mr. Bruce Wren to move the Big Boie Grill Off event to Saturday, August 17, 2013 provided he complies with all license agreement obligations by July 12, 2013.
- ❑ On a motion made by Mr. Powers, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to waive the liability insurance requirement for arts and crafts vendors at the Fun Dayz in the Park and Labor Dayz events in Washington Park.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$54,730.26.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved Payroll #11, 05/12/13 through 05/25/13, in the amount of \$76,662.28.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved the following minor transfer:

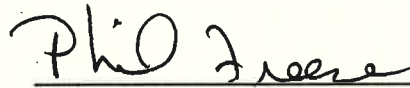
Fund 1315/0000 Park Concession			
Decrease account no. 02 423.003	Small Tools		\$30,000.00
Increase account no. 02 423.095	Misc Merchandise		\$30,000.00

Mr. Freese reported invoices totaling \$6,985.00 will be paid at the 06/17/13 Board of Public Works meeting.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Powers and voted for unanimously by the Board, the Board approved credit card charges in the amount of \$284.42.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:57 p.m.



Jan Orlich, Superintendent



Phil Freese, Park Board Secretary

Attachments to the June 12, 2013 Park Board meeting:

1. Summer Festival Skate-a-Bike-a-Scoot-a-Skate-a-Thon Event Request
2. Restoration License Agreement with Paul J. Reilly at 502 Colfax Avenue
3. Restoration License Agreement with Kevin M. Forde at 210 Georgia Avenue
4. Restoration License Agreement with Chess Obermeier at 209 Louisiana Avenue
5. Hoosier Burn Camp Request
6. Horse Trailer Quotes for Zoo
7. Youth Leadership Academy Request
8. Request from Bruce Wren to Move the Big Boie Grill Off to August 17, 2013
9. Claims Docket Allowance for Vouchers Dated 06/10/13

Minutes prepared by Shannon Eason