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The Michigan City Park and Recreation Board met in regular session on Wednesday, August 16, 2017 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese, Silvestri, and Latchford (3)

Absent: Mr. Chatfield (1)

Also present were: Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Amber Poff, Friedman & Associates; Jim and Karen Retseck, Old Lighthouse Museum; Roger Potratz, Dh2w; Bruce Manner, Michigan City Port Authority; Shawne Sheldon, Washington Park Zoo; Brian Manske; Jeffrey Kirsch; and Andre Steele, ALCO TV.

- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the minutes of the August 2, 2017 Park Board meeting.

Vice President Freese asked if there were any bids to be submitted for the Old Lighthouse Museum Exterior Repairs Project. There were no submissions and Vice President Freese closed the submission period.

Attorney Poff opened 2 bids received from Mihm Enterprises, Inc. at 12:45 pm on August 16, 2017 and Gariup Construction Company, Inc. received at 4:39 pm on August 16, 2017 and read the following bid amounts:

Old Lighthouse Museum Exterior Repairs Project	Mihm Enterprises	Gariup Construction
Base Bids	321,476.00	468,600.00
One contract deduction	(2,500.00)	(20,000.00)
TOTAL	318,976.00	448,600.00
1. Porch Repair	141,808.00	155,700.00
2. Wood Wall Shingles	32,800.00	101,700.00
3. Roof Shingles	22,366.00	47,000.00
4. Windows	107,608.00	130,500.00
5. Miscellaneous	16,804.00	33,700.00

1. Railings Repaired	73,029.00	23,162.00
2. Railings New	36,245.00	36,560.00
1. Columns Repaired	27,635.00	48,984.00
2. Columns Replaced	10,896.00	35,203.00
Alternate 1 Trex	12,350.00	9,700.00
Alternate 2 Brazilian Cherry	27,646.00	18,000.00
Alternate 3 aluminum clad windows	removed by addendum #1	removed by addendum #1
Alternate 4 water repellent	6,800.00	44,600.00

- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board instructed Superintendent Kienitz, Assistant Superintendent Eason and Park Board Attorney Pichardo to review the bids. After review of the bids the Park Board instructed Superintendent Kienitz to accept the bid, award a contract and issue a notice to proceed to the lowest and most responsive bidder.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Agreement between Owner and Engineer with Butler, Fairman and Seufert for the design and engineering of boardwalks in Fedder's Alley.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board tabled the Park Department's 2017 2nd Quarter Report.
- ❑ On a motion made by Mr. Latchford, seconded by Mr. Silvestri and voted for unanimously by the Board, the Board approved the attached 2017 Adult Volleyball League fees and rules.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached travel request submitted by Zoo Retail Manager Shawne Sheldon to attend three gift shows in Tennessee this fall.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 860 transferring money in Park Maintenance Fund 1301/0805.
- ❑ On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 861 transferring money in Zoo Fund 1301/0804.

- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the attached Resolution No. 862 transferring money in Park Concession Fund 1315/0000.

Superintendent Kienitz reported on this year’s Super Boat International Great Lakes Grand Prix, the ribbon cutting ceremony at the zoo’s new veterinary clinic, 2018 budgets, and the end of season hours for the Oasis, parking operation and lifeguard team. Superintendent Kienitz reported vandalism at Joe Hawkins Park where a sign was ripped off of a post and at Gardena where words were scratched in the paint of our new playground equipment.

- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$113,801.83.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved Payroll #16, 07/16/17 through 07/29/17, in the amount of \$90,367.43.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board accepted a donation from Tennessee Safari Park for Golden Hand Tamarins in the amount of \$4,000.00.
- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfers:

Zoo Fund 1301/0804

Decrease Accounts

01 411.014	Seasonal Salaries	\$1,000.00
02 422.021	Gasoline	\$1,000.00
02 422.023	Tires & Tubes	\$ 150.00
02 422.037	Other Clothing	\$ 30.00
03 435.003	Heat Bottled Gas	\$ 350.00
03 436.001	Repair & Mtce – Bldgs	\$ 86.13

Increase Accounts

01 411.016	Overtime	\$1,000.00
02 422.035	Misc Other Supplies	\$1,180.00
02 435.004	Water	\$ 350.00
03 436.002	Repair & Mtce – Equip	\$ 86.13

- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfers:

Concession Fund 1315/0000

Decrease Accounts

02 422.096	Misc Merchandise Patriot	\$11,000.00
02 423.001	Building Materials	\$ 200.00

Increase Accounts

02 423.095	Misc Merchandise Concession	\$ 200.00
02 422.095	Misc Merchandise Peacock	\$11,000.00

- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved the following minor transfers:

Golf Fund 1314/0000

Decrease Account

01 411.001	Salaries & Wages	\$ 9.17
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Increase Account

01 412.022	Vacation Bonus	\$ 9.17
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- On a motion made by Mr. Silvestri, seconded by Mr. Latchford and voted for unanimously by the Board, the Board approved payment of invoices totaling \$18.61 charged to the department's credit card.
- On a motion made by Mr. Silvestri, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:38 p.m.


Shannon Eason, Assistant Superintendent


Larry Silvestri, Park Board Secretary

Minutes prepared by Shannon Eason