

**MICHIGAN CITY POLICE CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES
March 9, 2010**

The Police Civil Service Commission of Michigan City, Indiana, held its regular monthly meeting on Tuesday, March 9, 2010, in the Council Chambers at City Hall, located at 100 E. Michigan Blvd., Michigan City, Indiana.

DETERMINATION OF QUORUM

A quorum was present to conduct business.

CALL TO ORDER

Commissioner Michael Palmer called the meeting to order at 10:00 a.m.

ROLL CALL OF MEMBERS

Present: Commissioners Deloise Howse, John Pliske and Michael Palmer.

Also present: Chief of Police Ben Neitzel, Chief of Services John Kintzele, Chief of Operations Mark Swistek, Attorney Pam Krause, Captain Mark Harris, and Council Liaison Pat Boy

APPROVAL OF MINUTES

Commissioner Howse moved to approve the minutes of the regular meeting held on February 9, 2010, Special Meeting held on February 8, 2010, Executive Session held on February 27, 2010 and Special Meeting held on February 27, 2010 be accepted as submitted, second by Commissioner Pliske. **Motion carried 3-0.**

OLD BUSINESS

PROBATIONARY OFFICER REPORTS

Captain Mark Harris reported:

- ◆ Probationary Officer Kenneth Eguia will begin Phase 3 of the FTO Program. He will report to Shift 1 on 03/09/10 with Green Days Off. His FTO is Officer Bunton.

THE PROBATIONARY OFFICERS BELOW WILL REPORT TO DPS ON MARCH 11, 2010 AT 08:30 HOURS IN PREPARATION FOR THE FITNESS ASSESSMENT TEST AT ILEA ON MARCH 12, 2010.

- ◆ Probationary Officer Jason Cracknell will begin Phase 2 of the FTO Program and will report to Shift 3 on 03/07/2010 with Blue Days off. His FTO is Officer Holaway.
- ◆ Probationary Officer Michael King will begin Phase 2 of the FTO Program and will report to Shift 3 on 03/09/2010 with Green Days off. His FTO is Officer Washluske.
- ◆ Probationary Officer Kyle Mason will begin Phase 2 of the FTO Program and will report to Shift 1 on 03/07/2010 with Blue Days off. His FTO is Officer Matzke.
- ◆ Probationary Officer Michael McLemore will begin Phase 2 of the FTO Program and will report to Shift 2 on 03/07/2010 with Green Days off. His FTO is Officer Pliske.
- ◆ Probationary Officer Michael Petrie will begin Phase 2 of the FTO Program and will report to Shift 2 on 03/03/2010 with Red Days off. His FTO is Officer Raymond.
- ◆ Probationary Officer Jacob Ray will continue Phase 2 of the FTO Program and will report to Traffic Division on 03/07/10 and remain on Blue Days off. His FTO is Officer Urbanczyk.
- ◆ Probationary Officer Matthew Cottrill is assigned to the Division of Professional Standards.

Commissioner Palmer stated that the FTO's were doing an excellent job training the new probationary officers by getting them experience with all types of calls before they go to the academy.

Commissioner Palmer advised the Commission and Council that a Special Meeting would be held on Monday, March 15, 2010 at 2:30 p.m. for the swearing in of a new officer.

Chief Neitzel advised that with the new hire on the 15th would bring the total to ninety-one (91) officers on the department.

POLYGRAPH REPORTS

Commissioner Palmer stated that ten (10) applicants have been sent to take their polygraph exam and are being scheduled at this time.

PHYSICAL/PSYCHOLOGICAL TESTING

Commissioner Palmer advised there was one applicant. Chief Neitzel reported that applicant Ayres would be taking his physical/psychological test on March 15, 2010.

PAST PERFORMANCE REPORTS

Chief Neitzel advised the past performance reports are finalized and that the Board of Captains Meeting is scheduled for March 11, 2010 for them to review the reports.

Commissioner Pliske advised that he would be attending the Board of Captains meeting on March 11, 2010.

NEW BUSINESS

CORRESPONDENCE RECEIVED

- Letter from Chief Neitzel.
- Discipline matter from Chief Neitzel.
- Discipline matter from Sergeant Jeffrey Ramion.
- Claims to be paid totaling \$2,187.65.

On motion of Commissioner Howse, seconded by Commissioner Pliske, claims in the amount of \$2,187.65 should be paid. **Motion carried 3-0.**

MEETING TIME CHANGE

Commissioner Palmer addressed the Commission regarding changing the scheduled monthly meeting time to the Second **THURSDAY** of each month. Discussion ensued and the consensus among the Commissioners was to make the change to the second Thursday and to set the start time to 5:30 pm.

Commissioner Howse made a motion to change the date and time of the scheduled monthly meetings to the second **THURSDAY** of each month effective May 13, 2010 at 5:30 p.m. in the Council Chambers. Motion was seconded by Commissioner Pliske. **Motion carried 3-0.**

REPORT FROM CHIEF NEITZEL

Chief Neitzel reported:

- ◆ Alerted the public to be cautious of scams going on both on the internet and also face to face advising to try to do business with someone that is familiar in our community.
- ◆ Invited everyone to attend the St. Patrick Day Parade, Saturday, March 13, 2010 at 1:00 p.m.
- ◆ Advised that the Michigan City Police Department as well as other city departments is taking part in the campaign of breakfast with school children in the Michigan City Area Schools. An officer will be having breakfast with the children everyday.

ASST. CHIEF COMMENTS

Asst. Chief Kintzele reported:

- ◆ Agreed with Commissioner Palmer that the probationary officers are getting good experience daily on the streets before going to the academy, stating their FTO's are doing a great job.
- ◆ Stated the officer being sworn in on Monday would be the first COP to be hired with the grant recovery money the City received for three (3) years.
- ◆ Congratulated Chief Swistek on his 40th birthday.

Asst. Chief Swistek reported:

- ◆ Thanked Chief Kintzele for celebrating that moment with him, reminding him that on March 25th he would be celebrating a fifty something birthday.
- ◆ Advised from now through March 21, 2010 the Police Department would be participating in operation pull over which is in conjunction with a traffic enforcement grant focusing on seatbelt enforcement and erratic drivers.

COMMISSIONERS COMMENTS

There were no further comments from the Commissioners.

ATTORNEY COMMENTS

There were no comments from the Attorney.

COUNCIL COMMENTS

Pat Boy, Council Liaison wished Chief Swistek and Chief Kintzele a Happy Birthday.

PUBLIC COMMENTS

There were no comments from the public

The next regular meeting is scheduled for April 13, 2010 at 10:00 a.m.

There being no further business the meeting adjourned at 10:14 am on motion by Commissioner Howse and seconded by Commissioner Pliske, **Motion carried 3-0.**

John Pliske, Secretary

ATTEST:

Michael D. Palmer, President

Deloise Howse, Vice-President