

**MICHIGAN CITY POLICE CIVIL SERVICE COMMISSION  
REGULAR MEETING MINUTES  
May 13, 2010**

The Police Civil Service Commission of Michigan City, Indiana, held its regular monthly meeting on Thursday, May 13, 2010, in the Council Chambers at City Hall, located at 100 E. Michigan Blvd., Michigan City, Indiana.

**DETERMINATION OF QUORUM**

A quorum was present to conduct business.

**CALL TO ORDER**

Commissioner Michael Palmer called the meeting to order at 5:30 p.m.

**ROLL CALL OF MEMBERS**

Present: Commissioners Deloise Howse, John Pliske and Michael Palmer.

Also present: Chief of Services John Kintzele, Chief of Operations Mark Swistek, Attorney Pam Krause, Corporal Sean Steele, Council Liaison Pat Boy, and Gale Neulieb, Recording Secretary.

**APPROVAL OF MINUTES**

Commissioner Pliske moved to approve the minutes of the regular meeting held on April 13, 2010 and Special Meeting held on May 10, 2010, accepted as submitted, second by Commissioner Palmer. **Motion carried 3-0.**

**OLD BUSINESS**

**PROBATIONARY OFFICER REPORTS**

Corporal Sean Steele reported:

Probationary Officer Ken Eguia has been released as a solo officer. He will have his days off changed to red days per Shift One Supervisors.

The following probationary officers are continuing their training at the Indiana Law Enforcement Academy until their graduation on July 9, 2010. They are all do well at the academy.

- ◆ Officer Jason Cracknell
- ◆ Officer Michael King
- ◆ Officer Kyle Mason
- ◆ Officer Michael McLemore
- ◆ Officer Michael Petri
- ◆ Officer Jacob Ray
  
- ◆ Probationary Matthew Cottrill has successfully completed his initial training with the Division of Professional Standards and has begun Phase 1 of the FTO Program. He reported to Shift 3 on Sunday, May 2, 2010 and has Blue Days off. His primary FTO will be Officer Holaway.
- ◆ Probationary Officer Michael Oberle has successfully completed his initial training with the Division of Professional Standard training and has begun Phase 1 of FTO Program. He will report to Shift 2 on Sunday, May 2, 2010 and has blue days off. His primary FTO will be Officer Painter and Officer Urbanczyk (due to vacations).
- ◆ Probationary Officer Ryan Ayres was sworn in on Monday, May 10, 2010, at 2:30 p.m. and has begun his training with the Division of Professional Standards.

NOTE: Probationary Officers Cottrill, Oberle and Ayres are scheduled to attend the Indiana Law Enforcement Academy Basic Course on June 21, 2010 and graduate on October 1, 2010. Prior to attending the academy the officers will be required to successfully complete the ILEA Fit Assessment Exam on June 4, 2010.

Commissioner Palmer advised with the recent hire we have ninety-two (92) Michigan City Police Officers.

### **POLYGRAPH REPORTS**

Commissioner Palmer stated that ten (10) polygraph reports should be returned by the next Police Commission meeting (June 10, 2010) to review. He stated the polygrapher could not schedule the appointments until the latter part of May due to other business.

### **BACKGROUND INVESTIGATION**

Commissioner Palmer stated there will be two (2) background investigations for the Commission to review during the test on Saturday the 5<sup>th</sup>.

### **PHYSICAL/PSYCHOLOGICAL TESTING**

There were no physical/psychological tests to report.

### **PERF**

There were no PERF reports.

Commissioner Palmer advised that he sent out a schedule of working days for Probationary Officer Equia for the Commissioners to schedule their ride-along with him which must be completed by May 31, 2010. Commissioner Pliske has already completed his ride along.

Commissioner Palmer presented a copy of the budget advising what the Commission has spent to date and a copy of the Past Performance scores for the period from July1, 2009 to December 31, 2009 for the Commissioners to review.

## **NEW BUSINESS**

### **CORRESPONDENCE RECEIVED**

- Copies of letters from Mayor Oberlie to Officer Francisco Rodriguez, Officer Kevin Urbanczyk, Officer Jason Holaway, congratulating them upon their nomination from the departments as a leader in DUI arrests for 2009.
- Letter from Donald and Tabatha Davis.
- Letter from Caesarea Nash.
- Letter from Officer Kelly Williams
- Letter from FOP Treasurer.
- Claims to be paid totaling \$1,172.00.

On motion of Commissioner Pliske, seconded by Commissioner Howse, claims in the amount of \$1,172.00 should be paid. **Motion carried 3-0.**

### **NEXT APPLICANT TEST**

Commissioner Palmer advised the next applicant test will be held Saturday, May 15, 2010 at 8:00 a.m. in the lower level of City Hall. He reported that 40 applicants have registered for the test.

### **ASST. CHIEF COMMENTS**

Asst. Chief Swistek reported:

- ◆ Welcomed Probationary Officer Ryan Ayres who was sworn in on Monday, May 10, 2010.
- ◆ Stated that the department has ninety-two (92) officers soon to be ninety-three in the near future.
- ◆ Advised the SOG Patrol, a special operations group would be starting on May 14, 2010 and will be on going throughout the summer months to call the Crime Tip Hot Line 873-1488 for assistance.
- ◆ Wished Chief Ben Neitzel safe travel home from Washington D.C. where he currently is attending the observance of National Police Memorial Week.

Asst. Chief Kintzele reported:

- ◆ Congratulated the officers for their recognition of DUI arrests.
- ◆ Stated that Chief Neitzel was attending the observance of National Police Memorial Week in Washington D.C. advising this would be his last trip as an active Police Officer that he would retiring in July, 2010.
- ◆ Advised that Probationary Officer Ayres was the second officer hired from the COP grant program.
- ◆ Stated that with the approval of the City Council the Police Department would be applying for the 2010 JAG Grant, netting the department approximately \$17,500 for equipment.

#### **COMMISSIONERS COMMENTS**

There were no comments from the Commissioners

#### **ATTORNEY COMMENTS**

There were no comments from the Attorney.

#### **COUNCIL COMMENTS**

Pat Boy apologized for missing the swearing-in ceremony of Probationary Officer Ryan Ayres. She congratulated the new officer.

#### **PUBLIC COMMENTS**

There were no comments from the public

Commissioner Palmer stated that due to vacations the next meeting would need to be moved.

The next regular meeting is scheduled for THURSDAY, June 24, 2010 at 5:30 p.m.

There being no further business the meeting recessed at 5:47 p.m. on motion by Commissioner Pliske and seconded by Commissioner Howse, **Motion carried 3-0.**

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John Pliske, Secretary

ATTEST:

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Michael D. Palmer, President

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Deloise Howse, Vice-President