

**MICHIGAN CITY PORT AUTHORITY  
BOARD OF DIRECTORS MEETING**

**January 26, 2009**

**TIME & PLACE**

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

**OFFICER & ATTENDANCE**

President James Jakska presided. Board members in attendance included Jonita Davis, Todd Dickard, John Haynes, Sam Johns and John Quinn. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke and Assistant Harbormaster of Operations Dan Hoepf were also in attendance.

Board member James Cadwell was unable to attend this meeting.

Attorney Jeffrey Katz was not asked to attend this meeting.

Guests in attendance included Tom Cipares of *General Insurance Services, Inc.*, Mike Hampel of the *Charter Boat Association* and Laurie Wink from the *News Dispatch*.

**MINUTES**

Upon motion made by John Quinn, seconded by Sam Johns, the board approved the minutes to the previous meeting.

**BILLS**

Assistant Harbormaster of Administration Pawlicke reviewed the bills stating the first bond payment was due on February 1<sup>st</sup>, 2009. Upon motion made by John Quinn, seconded by Sam Johns, the board approved payment of the bills as presented.

**REPORT FROM HARBORMASTER**

Harbormaster Tim Frame informed the board he spoke with *Tonn & Blank, Inc.* regarding the Washington Park Marina Sand Reclamation & Boat Ramp Extension project and was informed excavation would commence February 9<sup>th</sup>; and the concrete planks would arrive by March 2<sup>nd</sup>. He was assured the project would be completed by the start of the season, April 1<sup>st</sup>.

**REPORT FROM ASSISTANT HARBORMASTERS**

Assistant Harbormaster of Operations Dan Hoepf reported the staff has completed 249 days (3,065 hours) without an incident, 1284 days (14,533 hours) without a lost time accident.

Assistant Harbormaster of Administration Mary Ann Pawlicke informed the board as the office will be closed on Monday, February 16<sup>th</sup> in observance of Presidents Day, the upcoming meetings will be held on February 9<sup>th</sup> and 23<sup>rd</sup>. Mrs. Pawlicke submitted an attendance sign-up sheet for the Michigan City Parks & Recreations Department board meetings.

**COMMITTEE REPORTS**

On behalf of the **Budget and Financial Oversight Committee**, John Haynes had nothing to report.

On behalf of the **Claims and Insurance Committee**, Tom Cipares submitted the quotation for 'American Safety Storage Tank Pollution Liability Coverage' in James Caldwell's absence. The quote was for \$1,000,000.00 with a \$5,000.00 deductible to include tanks, pumps and piping; but does not include boat owners fueling on their own.

- Terrorism Coverage Excluded:
  - Premium \$600.00
  - Filing Fee \$ 50.00
  - Policy Fee \$100.00
  - Tax \$ 17.50
  - TOTAL \$767.50 annually**
  
- Terrorism Coverage Provided:
  - Fees (see above) \$750.00
  - Terrorism Premium \$100.00
  - Tax \$ 20.00
  - TOTAL \$870.00 annually**

Mr. Cipares explained that as the quote is written by a company that is a non-admitted carrier in the State of Indiana, there is no protection of the guarantee of funds from the state. As such, filing fees and taxes are included.

Upon motion made by John Quinn, seconded by Todd Dickard, the board approved the *ASI (American Safety Insurance)* proposal for pollution liability coverage in the amount of \$767.50.

On behalf of the **Master Planning and Special Projects Committee**, Sam Johns informed the board the trail creek sediment samples have been sent to the *Army Corp. of Engineers* for testing.

On behalf of the **Boater Communications, Special Events and Advertising Committee**, John Haynes reminded the board of the upcoming Mayor's Ball on January 31<sup>st</sup>.

On behalf of the **Port Operations, Personnel and Marina Policy Committee**, Todd Dickard informed the board he had recently met with Harbormaster Frame and visited the Trail Creek facility to familiarize himself with the staff and operations. Mr. Dickard suggested the committee schedule a meeting.

**OLD BUSINESS**

Jonita Davis informed the board she attend the last Parks & Recreation board meeting and indicated they had come up with several good ideas for saving money on upcoming projects such as the new 'Splash Park'.

**NEW BUSINESS**

Upon motion made by John Quinn, seconded by Jonita Davis, the board approved the retainer agreement for Jeffrey Katz as the M.C.P.A. attorney with a retainer fee of \$7,000.00.

**GUEST COMMENTS**

Mike Hampel discussed his views on the recent article in the News Dispatch regarding a merger of the Port Authority and the Parks & Receptions Department. He inquired if slip fees incurred would be allocated strictly towards Port Authority business as no other city department operates under these funds. Mr. Jaksa informed him if a merger were to take place, only the allocated boards would merge, not the departments. Mr. Hampel expressed his concern that the finance

reserves would be placed in a general fund for projects not associated with the Port Authority and if these funds would eventually be used to pay off Park bonds and ventures, which could consequently affect a raise in slip fees. He went on to convey it should not be the responsibility of marina customers to support city projects.

**ADJOURNMENT**

Upon motion made by John Quinn, seconded by Sam Johns, the board adjourned the meeting at 5:20 p.m.

Respectfully submitted,

\_\_\_\_\_  
James Cadwell, Board Secretary

Approved On: \_\_\_\_\_  
Date

By: \_\_\_\_\_  
James Jaksa, Board President