

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

March 1, 2010

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

President James Jaksa presided. Board members in attendance included James Cadwell, Todd Dickard, John Haynes and Sam Johns. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke and Assistant Harbormaster of Operations Dan Hoepf were also in attendance. Attorney Jeffrey Katz attended this meeting.

Board members Jonita Davis and Dan Messina were unable to attend this meeting.

Guests in attendance included Matt Fritz of the *News Dispatch* and Norm & Donna Welham from *Tin City Grill*.

MINUTES

Upon motion made by James Cadwell, seconded by Sam Johns, the board approved the minutes to the previous meeting.

BILLS

Upon motion made by Todd Dickard, seconded by Sam Johns, the board approved payment of the bills as presented.

OLD BUSINESS

Attorney Jeffrey Katz opened the one (1) bid received for the 2010 food service lease of the Dockside Café. Specifications as follows:

	PETTYBS LLC dba/ Tin City Grill Michigan City	Monthly Rent Proposal
		2010 = \$800
Form 95	✓	2011 = \$1100
Financial Statement	none	2012 = \$1200
Non-Collusion Affidavit	✓	
Cert Non-Segregated.Facilities	✓	
References	✓	
Food Service Qualifications	✓	
Lease Modifications	none	
\$1000 Bid/Bond Cert. Check	✓	
EEO Package	✓	

Sam Johns informed the board the proposal would be discussed during the March 4th Port Operations committee meeting, with a decision to be made at the March 15th board meeting.

Upon review of the three (3) fuel bids received at the previous meeting, along with the endorsement of Assistant Harbormaster Pawlicke, Attorney Katz recommend that *Rackham Service Corp.* be awarded the contract for a second year.

Upon motion made by Sam Johns, seconded by James Cadwell, the board awarded the 2010 fuel service contract to *Rackham Service Corp.*

REPORT FROM HARBORMASTER

Harbormaster Tim Frame informed the board, he along with Assistant Harbormasters Hoepf and Pawlicke, attended the annual harbormasters meeting in Hammond, Indiana on February 24th. The group compared notes and discussed similar problems such as ice damage, goose control, aquatic weed management and IDEM regulations. The group decided to schedule another meeting in the fall.

Harbormaster Frame informed the board he received notification from Steve Peterson, President of the Michiana Steelheaders Association, requesting the Port Authority grant free dockage during the April 16th tournament (rain date; Sunday, April 17th) with a cost of \$10.00 per night in between tournaments.

Upon motion made by John Haynes, seconded by Sam Johns, the board approved free and reduced dockage during the Buffalo Bill tournament as presented by Harbormaster Frame.

REPORT FROM ASSISTANT HARBORMASTERS

Assistant Harbormaster of Operations Dan Hoepf informed the board *Hessville Cable* will be here on Friday, March 5th to install the two (2) new cables on the gantry hoist.

Safety report: 605 days (6,835 hours) without an incident and 1,641 days (18,296 hours) without a lost time accident.

Assistant Harbormaster of Administration Mary Ann Pawlicke informed the board we received the March payment for Giorgetti's Restaurant & Pizzeria (formerly Harbor Grill).

Mrs. Pawlicke went on to report although we currently had fifty seven (57) vacant slips at Washington Park Marina, during the Harbormasters meeting they were informed Hammond Marina was currently at only 50% capacity.

COMMITTEE REPORTS

On behalf of the ***Budget and Financial Oversight Committee***, Todd Dickard had nothing to report.

On behalf of the ***Claims and Insurance Committee***, James Cadwell had nothing to report.

On behalf of the ***Master Planning and Special Projects Committee***, Sam Johns had nothing to report.

On behalf of the ***Boater Communications and Special Events Committee***, John Haynes reported he met with Ed Buetner who has scheduled Saturday, July 10th for the cardboard boat dash. They discussed ways in which to raise money for the event. Attorney Katz informed Mr. Haynes he would forward the *Release & Indemnification Agreement*, which he will need to have signed.

On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Johns informed the board the committee is scheduled to meet on Monday, March 15th at 4:00 p.m. to continue discussions on improving and increasing our winter storage customer base. The staff will develop an informational report to aid with the committees review.

There was no report for the ***Public Relations and Advertising Committee***.

NEW BUSINESS

There was no new business to discuss during this meeting.

ADJOURNMENT

Upon motion made by Sam Johns, seconded by James Cadwell, the board adjourned the meeting at 5:16 p.m.

Respectfully submitted,

John Haynes, Board Secretary

Approved On: _____
Date

By: _____
James Jaksa, Board President