

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

June 21, 2010

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

President James Jaksa presided. Board members in attendance included Jonita Davis, Todd Dickard, John Haynes, Sam Johns and Dan Messina. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke and Assistant Harbormaster of Operations Dan Hoepf were also in attendance. Attorney Jeffrey Katz was also in attendance.

Board member James Cadwell was unable to attend this meeting.

Guests in attendance included Mike Hampel and Bill Wiesemann from the *Charter Boat Association* and Dan Radtke from *Pioneer Pier*.

MINUTES

Upon motion made by Sam Johns, seconded by Todd Dickard, the board approved the minutes to the previous meeting.

BILLS

Upon motion made by Todd Dickard, seconded by Sam Johns, the board approved payment of the bills as presented.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- *Thatcher Foundations* has completed installation of the sheet piling at the Millennium Plaza seawall and are currently working on the concrete section being installed behind the piling. Appear to be almost half way through the project and should be finished by the end of the month.
- Rick Smigielski of *Abonmarche Consultants* met with the DNR in Indianapolis last week to discuss the NIPSCO Launch Ramp Project; there may be additional grants available.
- Upcoming events:
 - June 25th & 26th, Star Fleet Regatta
 - June 26th, Dunes Cup Regatta

- Six (6) Jet Ski docks are on order and should be available within two (2) weeks.

REPORT FROM ASSISTANT HARBORMASTERS

Assistant Harbormaster of Operations Dan Hoepf reported on the following:

- The staff continues with daily dock maintenance, i.e. installation of extensions and ladders, repair of dock boxes.
- Security camera has been installed on lighthouse; we have been monitoring the graffiti and reporting violators to the police department.
- Safety report: the staff has completed 709 days (8,306 hours) without an incident and 1,745 days (19,504 hours) without a lost time accident.

Assistant Harbormaster of Administration Mary Ann Pawlicke reported on the following:

- The judges for *American Bloom* will be in town on Thursday and Friday and will be judging the Washington Park Marina during this time.
- *LaPorte County Department of Weights & Measures* conducted a gasoline pump test and found there to be no problems. Sold 4,300 gallons of fuel over the weekend.
- There are currently fifty two (52) slips available in Washington Park Marina and twenty (20) slips at Trail Creek Marina.
 - WPM: 2010 Customer Cancellations = 69
 - WPM: 2010 New Customers Gained = 65
 - TCM: 2010 Customer Cancellations = 26
 - TCM: 2010 New Customers Gained = 28
- Upcoming events:
 - Saturday, July 10th, Cardboard Boat Dash.
 - July 9th thru 11th, Columbia Race.
- The next board meeting will be held on July 12th instead of the 5th due to the Fourth of July holiday weekend.

COMMITTEE REPORTS

On behalf of the ***Budget and Financial Oversight Committee***, Todd Dickard informed the board he would have the budget numbers for the first half of 2010 prepared by the next meeting.

There was no report for the ***Claims and Insurance Committee***.

On behalf of the ***Master Planning and Special Projects Committee***, Sam Johns informed the board the *Master Plan* is in its second review and should be completed in time for the board's next workshop in July.

On behalf of the ***Boater Communications and Special Events Committee***, John Haynes reviewed the upcoming events as previously presented. He inquired how the dune grass would be protected during the cardboard boat dash; the harbor master explained a snow fence would be installed around the grass along with signs to be posted stating to keep off the grass. The park department will also set up bleachers for spectators.

On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Johns had nothing to report.

On behalf of the ***Public Relations and Advertising Committee***, James Jaksa submitted the new poster advertisement prepared by the LCCVB for the board's approval. Per Mr. Johns inquiry regarding the promotion for the customer referral program, Ms. Davis informed him Scott Wills will be posting the coupons on our website.

GUEST COMMENTS

Mike Hampel expressed his displeasure with the traffic flow in and out of the marina during the Triathlon and asked what could be done during this year's event. Harbor master Frame informed him he had spoken with the park department last year to no avail and as the course was set up through the park in conjunction with the M.C.P.D. he could make no promises of any changes. He could only suggest that any charters they were planning were schedule before or after the closing of the entrance.

OLD BUSINESS

Sam Johns inquired if there were any new developments regarding the boat show. Mr. Jaksa informed him Ken Alvey would be unavailable until sometime in July to meet with the Lake Front Art Festival committee.

NEW BUSINESS

There was no new business to discuss during this meeting.

ADJOURNMENT

Upon motion made by Sam Johns, seconded by John Haynes, the board adjourned the meeting at 5:30 p.m.

Respectfully submitted,

John Haynes, Board Secretary

Approved On: _____
Date

By: _____
Jams Jaksa, Board President