

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS**

August 2, 2010

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

ATTENDANCE

President James Jaksa presided. Board members in attendance included James Cadwell, Todd Dickard, Sam Johns and Dan Messina. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke and Assistant Harbormaster of Operations Dan Hoepf were also in attendance. Attorney Jeffrey Katz was also in attendance.

Board members Jonita Davis and John Haynes were unable to attend this meeting.

Guests in attendance included Don Dolezal, Matt Field with *The News Dispatch* and Andrew Wolf.

MINUTES

Upon motion made by James Cadwell, seconded by Todd Dickard, the board approved the minutes to the previous meeting.

BILLS

Upon motion made by Todd Dickard, seconded by James Cadwell, the board approved payment of the bills as presented.

REPORT FROM HARBORMASTER

Harbormaster Tim Frame reported on the following:

- *Thatcher Construction* is completing final touch-ups at Millennium Plaza and should be finished by the end of week. Rick Smigielski from *Abonmarche Consultants* will perform a final walk through at that time.
- Boats participating in this weekend's *Super Boat Grand Prix* will begin arriving on Thursday, with a practice race on Saturday, August 7th and main race scheduled for Sunday, August 8th at 1:00 p.m. Depending upon the number of participants, there may be an additional race scheduled at 11:00 a.m.
 - Setting up additional dumpsters during race.
 - Barricades will be set up to assist with traffic flow.
- Per Sam Johns inquiry, the Harbormaster explained that the staffs involvement with the race and boat show are minimal; providing assistance as needed. The LEMTA staff handles the bulk, with the Port Authority staff providing clean-up.
- The new jet ski docks have been installed and should be rented within the next week or two.
 - Although zebra mussels were found, the harbormaster stated they do not have any significant affect in the marina. There was speculation they would foul water intakes on the boats but most of the concerns have not materialized.

REPORT FROM ASSISTANT HARBORMASTERS

Assistant Harbormaster of Operations Dan Hoepf had nothing to report.

Safety report: the staff has completed 751 days (8,582 hours) without an incident and 1,787 days (20,050 hours) without a lost time accident.

Assistant Harbormaster of Administration Mary Ann Pawlicke reported on the following:

- *Northern Indiana Mechanical* updated the credit card system for the fuel dock, making it difficult to imitate purchases.
- Met with the Park Department to discuss replacing the flower boxes next spring; these will all match with the parks with the WPA stone work.
- Two (2) Washington Park slips, two (2) Trail Creek slips and one (1) outside rack were rented yesterday.
- Email alerts will be posted tomorrow notifying slip holders of the winter storage discounts and parking during the boat race.
- Reservations have been set for transient boaters this week with only a handful of slips still available.

COMMITTEE REPORTS

On behalf of the ***Budget and Financial Oversight Committee***, Todd Dickard had nothing to report. Per Mr. Johns inquiry, Assistant Harbormaster Pawlicke informed him the line item for special events had been included into the budget as previously discussed although no cost has been assigned as yet.

On behalf of the ***Claims and Insurance Committee***, James Cadwell had nothing to report.

On behalf of the ***Master Planning and Special Projects Committee***, Sam Johns informed the board the Washington Park Bathhouse Project is moving along and reminded the board a public hearing regarding a 5th amendment to the Master Plan is scheduled for August 16th.

There was no report from the ***Boater Communications and Special Events Committee***.

On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Sam Johns suggested the Port Authority set up a booth at the *In-Water Boat Show* similar to what we had last year.

There was no report from the ***Public Relations and Advertising Committee***.

NEW BUSINESS

Upon motion made by Sam Johns, seconded by James Cadwell, the board approved a special meeting for bid openings regarding the bathhouse on Tuesday, August 31st, 2010 at 5:00 p.m.

Attorney Katz informed the board a publication notice to adjacent property owners has been mailed informing them of a public hearing of an amendment to the Master Plan, with an additional notification to be printed in the *News Dispatch*.

OLD BUSINESS

Mr. Jakska informed the board, *Lake Erie Marine Trade Association* (LEMETA) has accepted the proposal to pay a flat fee of \$20,000.00 for the 2010 *In-Water Boat Show*.

ADJOURNMENT

Upon motion made by Sam Johns, seconded by James Cadwell, the board adjourned the meeting at 5:15 p.m

Respectfully submitted,

John Haynes, Board Secretary

Approved On: _____
Date

By: _____
James Jaks, Board President