

**MICHIGAN CITY PORT AUTHORITY  
BOARD OF DIRECTORS**

**October 19, 2009**

**TIME & PLACE**

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

**ATTENDANCE**

President James Jaksa presided. Board members in attendance included James Cadwell, Jonita Davis, Todd Dickard, John Haynes, Sam Johns and Dan Messina. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke and Assistant Harbormaster of Operations Dan Hoepf were also in attendance.

Attorney Jeffrey Katz was also in attendance.

There were no guests in attendance during this meeting.

**MINUTES**

Upon motion made by James Cadwell, seconded by Sam Johns, the board approved the minutes to the previous meeting.

**BILLS**

Assistant Harbormaster of Administration Mary Ann Pawlicke informed the board the final bond payment was included with the bills; the next payment would not be due until February 2010.

Upon motion made by Sam Johns, seconded by James Cadwell, the board approved payment of the bills as presented by Assistant Harbormaster Pawlicke.

**REPORT FROM HARBORMASTER**

Harbormaster Tim Frame informed the board he met with the *Army Corp. of Engineers* to discuss the next step in obtaining the Trail Creek dredge permits as well as the status of the NIPSCO Ramp Project. He and Rick Smigielski from *Abonmarche Group* will also be meeting with Mayor Oberlie late this week to discuss possible disposal sites for the dredge project. Then on Wednesday, October 21<sup>st</sup>, a site visit is scheduled with the national representatives from IDEM to review grant applications for the ramp project. Finally on Friday, October 23<sup>rd</sup>, he and Mr. Smigielski will meet with the *National Park Service* to find out if they have any interest in obtaining our dredge material as a source of beach nourishment.

In reference to the beach re-configuration project, Harbormaster Frame hopes to schedule the bulldozer to begin within the next two (2) weeks. The additional dune grass will be planted once a final measurement has been determined for the southern sand catcher. Mr. Dickard inquired if there was a way to establish whether or not the planting would take due to some areas that seemed rather sparse. Harbormaster Frame replied that although there was no way to determine this until spring, some of this had been intentional; there was heavier planting along the ramp area where there tends to be more sand accumulation, which was then trailed off toward the pier. He went on to explain the dune grass had been sprayed with a repellent to prevent the geese from eating it, which may have contributed to its thinning. The *Old Paths, Inc.* representative believes this will grow back in the spring.

Harbormaster Frame informed the board the process of shutting off the water will commence tomorrow with the east side of Washington Park Marina docks and restrooms.

Harbormaster Frame submitted a letter received from slip holders Carl & Linda Stahulak extending their thanks and appreciation to the entire staff for another great boating season, copy forwarded to the Mayor.

### **REPORT FROM ASSISTANT HARBORMASTERS**

Assistant Harbormaster of Operations Dan Hoepf reported on the following:

- Trail Creek Staff completed their fork lift operating re-certification training today.
- To date, ninety five (95) boats have been hauled out and serviced.
- Safety report: The staff has completed 497 days (5,933 hours) without an incident and 1,532 days (17,405 hours) without a lost time accident.

Assistant Harbormaster of Administration Mary Ann Pawlicke reported on the following:

- Currently thirteen (13) available slips in Washington Park Marina with four (4) customers pending. One of the 60' slips has been rented for the 2010 season.
- Mailing has commenced for payment of the slip/rack deposits for next season.
  - 1<sup>st</sup> installment due January 15, 2010 (*mailing goes out mid December*)
  - 2<sup>nd</sup> installment due March 15, 2010 (*mailing goes out mid February*)

### **COMMITTEE REPORTS**

On behalf of the ***Budget and Financial Oversight Committee***, Todd Dickard submitted an investment proposal to the board members to review three (3) money market / certificate of deposit options, providing a higher yield to the Port Authority's current Market Value of \$1,600,000.00. Mr. Dickard suggested working in compliance with City Controller John Schaffer to perhaps work either with an outside investment group or with our current institution, *Fifth/Third Bank*, to assist in obtaining appropriate rates. Attorney Jeff Katz informed the board there was a statutory limitation of approximately 270 days, on all CD's. There is also a trust for political sub-divisions to have their funds invested, that may give us a better rate of return. Attorney Katz will have this information provided to Mr. Dickard.

On behalf of the ***Claims and Insurance Committee***, James Cadwell informed the board he spoke with Tom Cipares from *General Insurance Services, Inc.* regarding the ten million dollar pollution policy, verifying the cost at \$19,037.00 over a three (3) year period. The policy is a proviso with NIPSCO on the launch ramp project.

Upon motion made by James Cadwell, seconded by Sam Johns, the board approved payment of the three (3) year pollution policy in the amount of \$19,037.00.

Mr. Cadwell informed the board he has scheduled a meeting on Wednesday, October 21<sup>st</sup> at 3:00 p.m. to be held at Mr. Cipares office; the meeting is the annual review of Port Authority policies.

On behalf of the ***Master Planning and Special Projects Committee***, Sam Johns regrettably informed the board during the meeting with the Army Corp. of Engineers, he had been informed the Trail Creek dredge project has been placed on hold until 2010. Mr. Johns explained the problem currently lies in the site placement of the sediment, and until resolved, the project was temporarily suspended.

On behalf of the ***Boater Communications and Special Events Committee***, John Haynes informed the board he met with the Summer Festival Committee, who suggested a *Summer Harbor Day* be instituted. It would consist of an 'Open House' of the marina and Coast Guard Station, allowing the public to tour the facilities, which could be held on the day of the cardboard boat race. In addition, the committee suggested facilitating a jet ski race on the lake and venetian night. Mr. Haynes stated this would allow the Port Authority to become a part of the summer festival. A date of July 10<sup>th</sup> has tentatively been set and the committee has requested that the Port Authority sponsor a band at Millennium Plaza.

Harbormaster Frame recapped stating when Ed Beutner first posed re-instituting the cardboard boat race, he suggested a venetian night be held the same evening and end the night with a party at Millennium Plaza. The board discussed the pros and cons and paramount, the feelings of the slip holders, in opening the gates to the public.

On behalf of the ***Port Operations, Personnel and Marina Policy Committee***, Dan Messina had nothing to report.

On behalf of the ***Public Relations and Advertising Committee***, Jonita Davis had nothing to report.

**OLD BUSINESS**

As the lease for the Dockside Café had expired this year, Mr. Jaksa suggested the committee meet to decide whether it be sent out for bid, ask Mike Chastain if he is interested in leasing it again next season or perhaps the Parks Department may be interested for next year.

**NEW BUSINESS**

Dan Messina inquired about setting quarterly dates to complete workshops with Attorney Jeff Katz to review protocol and modus of operandi of the M.C.P.A. Board of Directors and its individual committees.

**ADJOURNMENT**

Upon motion made by Sam Johns, seconded by James Cadwell, the board adjourned the meeting at 5:40 p.m.

Respectfully submitted,

\_\_\_\_\_  
John Haynes, Board Secretary

Approved On: \_\_\_\_\_  
Date

By: \_\_\_\_\_  
James Jaksa, Board President