

REGULAR MEETING – April 16, 2018

The Board of Public Works and Safety of the City of Michigan City, Indiana, met in REGULAR SESSION on Monday morning, April 16, 2018, at the hour of 8:30 a.m., in the Council Chambers, in the City Hall Building, located at 100 East Michigan Boulevard, Michigan City Indiana – a regular meeting room of this Board.

The meeting was called to order by President Steve Janus, who presided.

Noted present: Steve Janus, Rich Murphy and Virginia Keating (3) Absent: NONE (0)

A QUORUM WAS NOTED PRESENT.

Also noted in attendance:

Amber Lapaich, Corporate Counsel
Lt. Jeff Loniewski, M.C.P.D. Traffic Division
Charles “Spike” Peller, City Engineer
Sue Downs, Code Compliance Officer
Steve Stanford, M.C. Sanitary District
Andrew Matanic, I.T. Manager
Abigale Thayer, Event Coordinator
Robert Zondor, Superintendent Central Maintenance
Carl Ridle, Human Rights Director
Craig Phillips, City Planner
Joe Plunk, Code Compliance Officer
Chris Vanderborg, Code Compliance Officer
Jessica Rosier, Director Barker Mansion

Gale Neulieb, City Clerk
Dawn Debold, Assistant Deputy City Clerk

APPROVAL OF MINUTES

President Janus asked if there were any corrections to the minutes of the Regular meeting of April 2, 2018.

Vice-President Murphy made the motion to approve the minutes from the April 2, 2018 Regular meeting. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy and Keating (3). NAYS: None (0). Motion Carries.**

OPENING OF BIDS- 2018 Pavement Crack Sealing Project

President Janus asked if there was anyone wishing to render a bid at this time; there was no response.

Virginia Keating made the motion to close the acceptance of bids for the 2018 Pavement Crack Sealing Project. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

Corporate Counsel, Amber Lapaich addressed the Board advising (3) sealed bids were received as follows:

Rieth & Riley Construction Co.	\$270,965.00
American Pavement Solutions	\$92,420.00
Free Hill Asphalt Inc.	\$128,680.00

Virginia Keating made the motion to refer the bids to Legal and Engineering for review and recommendation and report back at our next meeting. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3).** **NAYS: None (0).** Motion Carries.

OPENING OF BIDS- 2018 City Wide Sidewalk Repair Project

President Janus asked if there was anyone wishing to render a bid at this time; there was no response.

Vice-President Murphy made the motion to close the acceptance of bids for the 2018 City Wide Repair Project. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3).** **NAYS: None (0).** Motion Carries.

Corporate Counsel, Amber Lapaich addressed the Board advising (4) sealed bids were received as follows:

Larson-Danielson Construction	\$249,427.40
Rieth & Riley Construction Co.	\$209,847.00
Walsh & Kelly, Inc.	\$123,020.00
Woodruff & Sons, Inc.	\$150,708.87

Virginia Keating made the motion to refer the bids to Legal and Engineering for review and recommendation and report back at our next meeting. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3).** **NAYS: None (0).** Motion Carries.

AWARDING OF BIDS – 2018 Hollywood Avenue Sidewalk Project

Corporate Counsel, Amber Lapaich addressed the Board stating Woodruff & Sons, Inc., is the lowest, most responsive bidder for the project in the amount of \$129,377.92; advising the City Engineer and herself are recommending the project be awarded to Woodruff & Sons, Inc. in the amount for the base bid only.

Vice-President Murphy made the motion to award the bid for the 2018 Hollywood Avenue Sidewalk Project to Woodruff & Sons, Inc., for the base bid amount of \$129,377.92. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3).** **NAYS: None (0).** Motion Carries.

AWARDING OF BIDS – 2018 City Wide Pavement Repair Project

Corporate Counsel, Amber Lapaich addressed the Board stating Rieth & Riley Construction Co., is the lowest, most responsive bidder for the project in the sum of \$249,200.00; advising that Rieth & Riley inadvertently submitted an incorrect page 2 on the bid form; explaining page 2 simply deals with time deadlines, no written requirements; asking the Board to waive the minor informality and accept the correct page for the project.

Virginia Keating made the motion to award the bid for the 2018 City Wide Pavement Repair Project to Rieth & Riley Construction Co., in the sum of \$249,200.00 and to waive the informality on page 2 on the bid form. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0).** Motion Carries.

REQUEST TO HOLD ARTISAN MARKET – Kim Deterling, Phoenix Furniture & Finds, 522 Wabash Street is requesting to hold an Artisan Market on her empty lot Saturday & Sundays – May through October 2018 (Note: this was tabled from the April 2, 2018 meeting)

Corporate Counsel, Amber Lapaich addressed the Board stating she believed it was referred to Skyler York, Assistant City Planner who was not present; asking the Board to table this matter to the next meeting.

Vice-President Murphy made the motion to table the request to hold Artisan Market to the next regular meeting. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0).** Motion Carries.

REQUEST FOR USE OF PARK – Bernie Edwards, Patch Harborside Heritage Organization, is requesting the use of Westcott Park for the 15th annual Patch Harborside Heritage Celebration on August 11, 2018 from 9:00 a.m. – 9:00 p.m. along with numerous requests from the city for the event

Corporate Counsel, Amber Lapaich addressed the Board stating there are several new events coming up and there will be a meeting to discuss them; advising the Patch Harborside Heritage Celebration is an annual event, but there are new requests involving the usage of picnic tables, and garbage cans; explaining she is suggesting the Board refer this to various City Departments, such as Park, Planning, Refuse, Police and Fire and have them review and report back with their recommendations.

Virginia Keating made the motion to refer the request to use Westcott Park for the 15th annual Patch Harborside Heritage Celebration on August 11, 2018 to the appropriate City Departments and for them to report back to the Board. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0).** Motion Carries.

HANDICAP PARKING PERMIT APPEAL – John Chalikian, 609 Franklin Street, is appealing a “denial” decision of a request for handicap parking permit

Discussion ensued between Corporate Counsel, Amber Lapaich and City Clerk, Gale Neulieb regarding if Mr. Chalikian requested a continuance. Ms. Neulieb stated Mr. Chalikian is at the VA Hospital and he couldn't attend the meeting. Counsel Lapaich asked that we continue this matter at our next meeting.

Virginia Keating made the motion to continue this to our next meeting. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

VENDOR LICENSE – Ron Landtroop, owner of “A Slice of Heaven” is requesting the renewal of his Mobile Food Vendor license to be located at Brandt’s Old Fashion Feed and Pet Store, 309 W. Michigan Boulevard

Ron Landtroop, owner of “A Slice of Heaven” addressed the Board stating this is the same request as last year.

Corporate Counsel, Amber Lapaich advised everything is in order.

Vice-President Murphy made the motion to approve the vendor license for Ron Landtroop, owner of “A Slice of Heaven”. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

Discussion ensued between Corporate Counsel, Amber Lapaich and Mr. Landtroop regarding if he is able to put tables out at the location; she advised this request would need to go through the Planning Department; stating the tables and signage need to be approved with the application; explaining the application needs to be amended and brought back when Mr. Landtroop is ready.

REQUEST FOR PARADE PERMIT AND STREET CLOSURE- John Franklin Miller Post 37, is requesting street closure from Franklin Street to Decatur then east on Decatur to Greenwood Cemetery for the annual Memorial Day observance and parade on Monday, May 28, 2018 between 9:00 a.m. – 12:00 p.m.

Lt. Jeff Loniewski, M.C.P.D., Traffic Division addressed the Board stating this is their annual event, same as last year; advising the overtime is built into the M.C.P.D.'s budget; recommending approval.

Vice-President Murphy made the motion to approve the request for parade permit and street closure for John Franklin Miller Post #37 from Franklin Street to Decatur then east on Decatur to Greenwood Cemetery for the annual Memorial Day observance on Monday, May 28, 2018 from 9:00 a.m. – 12:00 p.m. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

REQUEST FOR STREET CLOSURE – Ed Byers, Woodruff & Sons, Inc., is requesting a continuance of the closure of 5th Street between Pine and Spring Street for storm sewer and road work for Elston’s Legacy Apartments Phase I from April 16, 2018 through April 27, 2018 around the clock 24/7

Ed Byers, Woodruff & Sons, Inc. addressed the Board stating this is an ongoing closure of 5th Street between Pine and Spring Street for curbs, storm sewer and road work; asking for approval.

Charles “Spike” Peller, City Engineer addressed the Board, recommending approval.

Virginia Keating made the motion to approve the request for the extension of the closure of 5th Street between Pine and Spring Street for the storm sewer project for Elston Legacy Apartments, Phase I from April 16th thru April 27, 2018. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Janus, Murphy, Keating (3). **NAYS: None (0).** Motion Carries

REQUEST FOR STREET CLOSURE – Ed Byers, Woodruff & Sons, Inc., is requesting the closure of Southwind Drive from Westwind Drive to 400 North for sewer work for the new St. Anthony’s Hospital from April 17th thru April 20, 2018 from 7:00 a.m. – 5:00 p.m.

Ed Byers, Woodruff & Sons, Inc. addressed the Board stating this is sewer work for the new hospital; advising the road will be open after 5:00 p.m.; asking for approval.

Charles “Spike” Peller, City Engineer addressed the Board, recommending approval.

Vice-President Murphy made the motion to approve the request for street closure by Woodruff & Sons, Inc., for the closure of Southwind Drive from Westwind Drive to 400 North for sewer work for the new St. Anthony’s Hospital. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS** Janus, Murphy, Keating (3). **NAYS: None (0).** Motion Carries.

REQUEST FOR STREET CLOSURE – Ed Byers, Woodruff & Sons, Inc., is requesting the closure of Martin Luther King Drive from Karwick Road to U.S. Highway 12 for sanitary sewer work for the Michigan City Sanitation Department from April 17th thru April 27, 2018 from 7:00 a.m. - 5:00 p.m.

Ed Byers, Woodruff & Sons, Inc. addressed the Board stating this is work for the sanitary district, for the new lift station; advising most of the work is off the road, and there is not a lot of room; stating it will be safer if they detour and have the road closed during work hours; asking for approval.

Charles “Spike” Peller, City Engineer addressed the Board stating he is recommending approval as long as they have the proper detours.

Vice-President Murphy made the motion to approve the request for street closure by Woodruff & Sons, Inc., for the closure of Martin Luther King Drive from Karwick Road to U.S. Highway 12 for sanitary work for the Michigan City Sanitation Department. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS** Janus, Murphy, Keating (3). **NAYS: None (0).** Motion Carries.

REQUEST FOR STREET CLOSURE/USE OF CITY HALL PARKING LOT – Carol Pozos, PFLAG Michigan City, 514 Holiday is requesting the closure of Franklin Street / Rotary Way along City Hall and use of the City Hall parking lot for a family friendly block party on the “You are Beautiful” lot on June 30, 2018 from 12:00 p.m. – 10:00 p.m.

Carol Pozos, PFLAG Michigan City, 514 Holiday Street addressed the Board stating she is requesting the closure of Franklin Street along City Hall and the use of the City Hall parking lot for a block party on the “You are Beautiful” lot.

Corporate Counsel, Amber Lapaich addressed the Board explaining this is one of the events she was speaking about earlier; suggesting the Board refer this request to various City Departments, such as Park, Planning, Refuse, Police and Fire and have them review and report back with their recommendations; explaining this is a new event and she is wanting the various City Departments to have the coordination that is needed.

Corporate Counsel, Amber Lapaich advised Mrs. Pozos that we may reach out to her to join in on the meeting; stating there may be questions that will need to be answered.

Craig Phillips, City Planner addressed the Board asking them to work in conjunction with the Redevelopment Commission since Mrs. Pozos has asked to use the “You are Beautiful” lot next door for the event as well; stating that the Redevelopment Commission has begun conversations with Corporate Counsel, Amber Lapaich regarding the event; explaining they will work with the various City Departments to make sure everything is addressed.

Vice-President Murphy made the motion to refer the request for street closure and use of City Hall parking lot to the appropriate City Departments, Police, Fire, Planning, Refuse and Park for their review and recommendations. Corporate Counsel, Amber Lapaich advised that Kalon Kubik, Mayor’s Administrator, has indicated he will help her coordinate with all the various City Departments. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

REQUEST FOR STREET CLOSURE – Eric Camel, St. Joseph Young Men’s Society is requesting street closure at Tillotson Street from Franklin to Washington Streets for their annual 2018 Summer Festival on June 22-24, 2018 from 12:00 p.m. – midnight

Lt. Jeff Loniewski, M.C.P.D., Traffic Division addressed the Board stating this is an annual request that does not require any overtime; advising they just need barricades dropped off by the street department; explaining they have never experienced any issues with this request; recommending approval.

Corporate Counsel, Amber Lapaich addressed the Board stating this is subject to us receiving an updated Certificate of Liability Insurance that complies with what is required.

Virginia Keating made the motion to approve the request for street closure for St. Joseph Young Men’s Society, closing Tillotson Street from Franklin to Washington Streets for their annual 2018 Summer Festival on June 22-24, 2018 from 12:00 p.m. – midnight, subject to them submitting an updated certificate of liability. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries**

REQUEST FOR STREET CLOSURE- Jessica O'Brien, The Salvation Army of Michigan City, is requesting street closure on Springland Avenue between Karwick Road and 8th Street and Liberty Trail to Dickson Street for the 2nd annual Red Shield Run 5K/10K on August 11, 2018 from 7:00 a.m. – 10:00 a.m.

Jessica O'Brien, The Salvation Army of Michigan City addressed the Board stating last year was their 1st 5K run for the Salvation Army; advising they want to have it again this year, using the same 5K route as last year, but they are wanting to expand it to also include a 10K run; providing the Police Department finds it feasible for the route they have proposed.

Lt. Jeff Loniewski, M.C.P.D., Traffic Division addressed the Board stating he believes this is one of the events they will be discussing at the meeting regarding the new events Michigan City will be hosting.

Corporate Counsel, Amber Lapaich addressed the Board stating this is an alteration to last years request; recommending we refer this to the various City Departments.

Vice-President Murphy made the motion to refer the request for street closure for the Salvation Army event to the appropriate City Departments for their review and recommendations. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS** Janus, Murphy, Keating (3). **NAYS: None (0).** Motion Carries.

REQUEST FOR STREET CLOSURE – Jeff Oltmanns, Global Engineering & Land Surveying, is requesting street closure of Center Street and Second Street between Lake Shore Drive and U.S. 12 for paving and sidewalk operations (3 phases) from May 1, 2018 thru June 15, 2018 (45 days)

Martin Bobcheck, Global Engineering & Land Surveying, addressed the Board stating there will be full closures during this project; advising he is looking for preliminary approval subject to Counsel review.

Craig Phillips, City Planner addressed the Board stating the Mayor is working with the Redevelopment Commission on this project; explaining they are trying to provide a better alternate outlet for Washington Park; advising Center Street and Krueger Avenue have become a concern; asking if it is possible to try to limit the actual total closures prior to Memorial Day if possible.

Mr. Bobcheck stated that northbound traffic would remain open the entire time, it would just be limited southbound; advising he is working to change the schedule with the contractor once the job is awarded.

Discussion ensued between Corporate Counsel, Amber Lapaich and Mr. Bobcheck regarding if he could come to the next meeting and update, he responded yes.

Virginia Keating made the motion to preliminarily approve the request for street closure for Center Street and Second Street between Lake Shore Drive and U.S. 12 for paving and sidewalk operations (3 phases) May 1, 2018 thru June 15, 2018 subject to the City Attorney's review. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Janus, Murphy, Keating (3). **NAYS: None (0).** Motion Carries.

REQUEST FOR STREET CLOSURE – Jeff Oltmanns, Global Engineering & Land Surveying, is requesting street closure of portions of Ohio Street, Cleveland, Woodland, and Springland Avenues, and Karwick Road for paving and sidewalk operations from May 1, 2018 thru July 13, 2018

Martin Bobcheck, Global Engineering addressed the Board stating there will be no full closures at this time; advising there will be flaggers and traffic restrictions throughout the projects.

Vice-President Murphy made the motion to approve the request for street closure by Jeff Oltmanns, Global Engineering for the closure of portions of Ohio Street, Cleveland, Woodland, and Springland Avenues and Karwick Road for paving and sidewalk operations from May 1, 2018 thru July 13, 2018. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

LEASE AGREEMENT – Asst. Chief Royce Williams, Michigan City Police Department is requesting approval of a lease between the City of Michigan City and Kemps Office City for a printer/copier

(Note: this was tabled from the April 2, 2018 meeting)

Corporate Counsel, Amber Lapaich addressed the Board stating she is not ready to proceed with this request; explaining she is still reviewing and working on the contract; asking the Board to table this to the next meeting.

Virginia Keating made the motion to table the request for the lease agreement to the next meeting: The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

REQUEST TO INSTALL FIBER OPTIC CABLES – Andrew Matanic, IT Manager, is requesting permission to install fiber optic cables to provide connectivity between multiple municipal buildings – starting at City Hall to the Franklin Street Bridge

Andrew Matanic, IT Manager addressed the Board stating this is a continuation of the project that was started last year; advising they will be installing fiber optic cable from City Hall to the Franklin Street bridge; explaining last fall/winter they had conduit bored under the bridge under Trail Creek to allow connectivity to the Michigan City Port Authority; further explaining they are not anticipating any street closures, they will provide traffic control with flaggers.

Corporate Counsel, Amber Lapaich addressed the Board stating she is working with the Port Authority's Attorney to get formal approval to install on the Port Authority's property; advising she will be bringing some type of agreement to the Board in the near future.

Virginia Keating made the motion to approve the request to install fiber optic cable by Andrew Matanic to multiple municipal buildings starting at City Hall to the Franklin Street bridge. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

SPECIAL PURCHASE – Andrew Matanic, IT Manager is requesting authorization to purchase Audio/Visual Equipment and related equipment from Graybar Inc., for AV equipment for Barker Mansion utilizing Indiana’s Quantity Purchase Agreement (QPA)

Jessica Rosier, Director Barker Mansion addressed the Board stating they are requesting authorization to purchase equipment for the lower level theatre; advising it is a new space that will house the welcome film that people view prior to touring the mansion.

Andrew Matanic, IT Manager addressed the Board advising the equipment was quoted through the Indiana (QPA) agreement and will be purchased from Graybar Inc.; stating the equipment includes a monitor, all cable connections, accessories and devices that will make this project happen; explaining they are using the Indiana State QPA contract #12933 in the amount of \$3,723.99.

Vice-President Murphy made the motion to approve the special purchase by Andrew Matanic for the audio/visual equipment for Barker Mansion in the amount of \$3,723.99 using the Indiana State QPA process. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

REQUEST FOR STREET CLOSURE – Abigale Thayer, Michigan City Event Coordinator, is requesting the closure of Franklin Street from 5th Street to 10th Street and Washington Street from 5th Street to 9th Street for the Michigan City Patriotic Parade on June 30, 2018 from 7:00 a.m. – 2:00 p.m.

Abigal Thayer, Michigan City Event Coordinator addressed the Board requesting street closure for the Patriotic Parade; advising it will be the closure of Franklin Street between 9th and Harrison Street and the closure of Washington between Highway 12 and 10th Street.

Lt. Jeff Loniewski, M.C.P.D. Traffic Division addressed the Board stating the parade route has been switched so that it goes in the reverse direction; advising this year it will be going north to south because of traffic congestion issues at Coolspring and Franklin Streets along with problems lining up the parade; explaining they are requesting closure of Washington Street now that it is a 2-way street, still allowing cross traffic at certain points to allow access to the Lighthouse Mall.

Vice-President Murphy made the motion to approve the request for street closure by Abigale Thayer for the closure of Franklin Street between 9th and Harrison Streets and the closure of Washington between Highway 12 and 10th Street for the Michigan City Patriotic Parade on June 30, 2018 between 7:00 a.m. – 2:00 p.m. The motion was seconded by Virginia Keating and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

CLAIMS AND PAYROLL

Virginia Keating moved that the claims set forth in the Register of Claims (in possession of the City Controller) and appearing in the Register be severally allowed and ordered paid and proper warrants for payment thereof hereby ordered issued in the stated amounts to person(s) and/or firm(s) as set forth, and payrolls approved. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy and Keating (3). NAYS: None (0). Motion carries.**

The Board signed: Payroll items in Register of Claims for informational purposes (which Register is in the possession of the City Controller) as follows:

Page	Date	Amount
1 of 11	04/16/18	\$552,389.67

Allowance of claims as set forth in the Register of Claims for the Board of Public Works and Safety and the Department of Redevelopment (which Register is in the possession of the City Controller) as follows:

Page	Date	Amount
1 of 18	04/16/18	\$679,993.90

UNFINISHED BUSINESS

NIPSCO Community Acknowledgement Form

Gale Neulieb, City Clerk addressed the Board stating the form has been completed and sent to NIPSCO.

Corporate Counsel, Amber Lapaich stated this can be removed from the pending list.

Virginia Keating made the motion to remove the NIPSCO Community Acknowledgement form from the pending list. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy, Keating (3). NAYS: None (0). Motion Carries.**

PUBLIC COMMENTS

President Janus asked if there were any Public comments.

Robert Wood, 617 S. Carroll Avenue addressed the Board explaining he understands there is a code that states there is no parking in front of your residence on Carroll Avenue; advising this was brought to his attention by Joe Plunk, Code Enforcement Officer; explaining he is handicapped and there are reasons he can't park in the back of the residence.

Corporate Counsel, Amber Lapaich recommended that Mr. Wood formally come before the Board with a request with all of his evidence; advising public comments is to express a comment, not to make a formal decision.

Mr. Plunk addressed the Board stating Code Compliance was called out last week regarding a complaint that was made concerning parking along Carroll Avenue; advising when they came out to address the issue with a neighbor they observed there was an issue at Mr. Wood's residence as well; explaining there were many parking violations along Carroll Avenue.

Corporate Counsel, Amber Lapaich advised him to talk to Central Services to see if he would qualify for any type of handicap or disabled permit parking.

BOARD COMMENTS

President Janus asked if there were any Board comments; there was no response.

ADJOURNMENT

President Janus stated as there was no other items on the agenda to be considered by the Board at this time, declared the meeting ADJOURNED (approximately 9:16 a.m.). Virginia Keating made the motion to adjourn. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Janus, Murphy and Keating (3). NAYS: (0).**
Motion Carries.

Gale A. Neulieb, City Clerk