

REGULAR MEETING – May 21, 2018

The Board of Public Works and Safety of the City of Michigan City, Indiana, met in REGULAR SESSION on Monday morning, May 21, 2018, at the hour of 8:53 a.m., in the Council Chambers, in the City Hall Building, located at 100 East Michigan Boulevard, Michigan City Indiana – a regular meeting room of this Board.

The meeting was called to order by Vice-President Rich Murphy, who presided.

Noted present: Rich Murphy and Virginia Keating (2) Absent: Steve Janus (1)

A QUORUM WAS NOTED PRESENT.

Also noted in attendance:

Amber Lapaich, Corporate Counsel
Charles “Spike” Peller, City Engineer
Chris Yagelski, Sergeant M.C.P.D.
Robert Zondor, Superintendent Central Maintenance
Craig Phillips, Planning Director
Chris Vanderborg, Code Compliance Officer
Sue Downs, Code Compliance Officer
Kalon Kubik, Mayor’s Administrator
Skyler York, Assistant City Planner
Steve Stanford, M.C. Sanitary District

Gale Neulieb, City Clerk
Dawn Debald, Assistant Deputy City Clerk

APPROVAL OF MINUTES

Vice-President Murphy asked if there were any corrections to the minutes of the Regular meeting of May 7, 2018 and the Special Meeting of May 11, 2018.

Virginia Keating made the motion to approve the minutes from the May 7, 2018 Regular meeting and the minutes of the Special Meeting of May 11, 2018. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None (0).** Motion Carries.

OFF STREET PARKING – Tracy Brockman, 709 S. Carroll Avenue, is requesting consideration regarding off street parking on private property (Note: this was tabled from the May 7, 2018 meeting)

Craig Phillips, City Planner addressed the Board regarding this request and the several others like it; advising if someone is requesting to park in their front yard in a make shift driveway or a driveway they created, that they may or may not have gotten permits or curb cuts for in the past, this is not a Board of Works matter as far as jurisdiction; explaining this is work of the City Engineer’s Office. The Planning Department is willing to help in regards to zoning standards that may apply; stating we need to refer this permanently to the City Engineer and Planning Department, so it can be reviewed internally by these Departments; further advising

if we get any future requests, he recommends we get a drawing from the property owner to show exactly where they would like to park; further explaining if the Clerk's Office receives a request that is out of the right-of-way, refer it to the City Engineers Office and copy the Planning Department.

Discussion ensued between Corporate Counsel, Amber Lapaich and Mr. Phillips regarding if these requests should all go to the City Engineers Office and Planning prior to them going to the Board of Public Works and Safety; stating the Clerk's Office should not take these requests. Mr. Phillips responded this is a zoning matter because it involves private property, and not right-of-way in this case; further explaining it may require Board of Works approval if it overflows on to the right-of-way, but he recommends they are referred first to the Planning for the zoning related review of the request and the City Engineering Department to determine whether or not a curb cut can be issued.

Discussion ensued between Gale Neulieb, City Clerk and Mr. Phillips regarding if a request form can be filled out by either the Planning Department or the City Engineers Office so that we have some type of record to help our citizens. Mr. Phillips stated there is a curb cut permit, right-of-way curb cut application as well as an improvement location permit application. Ms. Neulieb requested a copy of the form for the Clerk's Office.

Corporate Counsel, Amber Lapaich stated we just need to refer them to Planning Department so that they can get the necessary forms from them, rather than the Clerk's Office issuing the forms.

Virginia Keating made the motion to remove this matter from the pending list and to permanently refer these types of matters to the City Engineer and the Planning Department, and to also notify the petitioner that they need to present a drawing with any petition that they make. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None** (0). **Motion Carries.**

LEASE AGREEMENT – Assistant Chief Royce Williams, Michigan City Police Department, is requesting approval of a lease between the city of Michigan City and Kemps Office City for a printer/copier
(Note: this was tabled from the May 7, 2018 meeting)

Corporate Counsel, Amber Lapaich addressed the Board requesting the lease agreement be tabled to the next meeting on June 4, 2018; advising she is requesting buy out information on the old leased equipment.

Virginia Keating made the motion to table the lease agreement between the City of Michigan City and Kemps Office City. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None** (0). **Motion Carries.**

CONTRACT APPROVAL – Contract for the “2018 City Wide Pavement Repair Project” between the Michigan City Board of Public Works and Safety and Rieth-Riley Construction Company, Inc.
(Note: this was tabled from the May 7, 2018 meeting)

Tom Weinmann, Project Manager, Haas & Associates addressed the Board stating they have reviewed the construction contract received from Rieth-Riley Construction Company for the

2018 City Wide Pavement Repair Project; advising everything is complete and in order; recommending approval in the amount of \$249,200.00.

Virginia Keating made the motion to approve the contract for the 2018 City Wide Pavement Repair Project between the City of Michigan City Board of Public Works and Safety and Rieth-Riley Construction Company, Inc., for the sum of \$249,200.00. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

SPECIAL PURCHASE – Randy Novak, Fire Chief, M.C.F.D. is requesting approval to purchase emergency equipment from Minor Electric using the Special Purchase Method (I.C. 5-22-10, et seq) for new emergency camera equipment and installation along the Catwalk, Millennium Plaza and the Bath House
(Note: this was tabled from the May 7, 2018 meeting)

Corporate Counsel, Amber Lapaich addressed the Board requesting this special purchase request be tabled to the next meeting on June 4, 2018; advising she is working with Andrew Matanic, IT Manager on the specifics of the contract with Minor Electric.

Virginia Keating made the motion to table this special purchase request to the next meeting. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

CONTRACT APPROVAL – Contract for the “2018 City Wide Sidewalk Repair Project” between the Michigan City Board of Public Works and Safety and Walsh & Kelly, Inc.

Tom Weinmann, Project Manager, Haas & Associates addressed the Board stating they have reviewed the construction contract received from Walsh & Kelly, Inc., for the 2018 City Wide Sidewalk Repair Project; advising everything is complete and in order; recommending approval in the amount of \$123,020.00; advising once the contracts are signed, they will issue a notice to proceed on behalf of the Board for both projects.

Virginia Keating made the motion to approve the contract for the 2018 City Wide Sidewalk Repair Project between the City of Michigan City Board of Public Works and Safety and Walsh & Kelly, Inc., for the sum of \$123,020.00. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

REQUEST TO PLANT TREE – Louise Meska, 212 W. Homer Street is requesting permission to plant a tree in front of her home

Corporate Counsel, Amber Lapaich addressed the Board regarding this request; advising she spoke to Amanda Glanz, City Forester about this matter and it is best served for her and the Tree Board to deal with these requests; stating this request should not be in front of the Board of Works; requesting no action to be taken by the Board.

REQUEST TO REMOVE TREES – Jeffrey Kliss, Wetlands Excavating & Tree Art, is requesting permission to remove two (2) on the City right-of-way for new home construction at the first lot south of Bittersweet Drive

Corporate Counsel, Amber Lapaich addressed the Board regarding this request; advising she spoke to Amanda Glanz, City Forester about this matter and it is best served for her and the Tree Board to deal with these types of requests; stating this request should not be in front of the Board of Works; requesting no action to be taken by the Board.

REQUEST TO PURCHASE CITY PROPERTY – Kelli Green, 6376 N. Meer Road, is requesting to purchase 2 lots of City property located next to her property on Julianna Drive, Parcel #460136427005000022 and #460136427006000022

Kelli Green, 6376 N. Meer Road addressed the Board requesting to purchase 2 parcels of City property next to her property.

Corporate Counsel, Amber Lapaich addressed the Board stating this needs to be referred to her office for review by various City Departments and herself to see if this property is something the City is interested in disposing of; advising she will report the findings back to the Board.

Virginia Keating made the motion to refer the request to purchase City property from Kelli Green to Legal and have them report back with their findings from various City Departments. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

REQUEST TO HANG BANNERS – Craig Shaman, Athletic Director, Michigan City High School, is requesting approval to hang banners on light poles along Franklin Street on 06/15/2018, 08-15/2018, 11/15/2018, 02/15/2019 and 05/15/2019

Craig Shaman, Athletic Director, Michigan City High School addressed the Board requesting formal permission to have the Fire Department's help hanging the banners.

Discussion ensued between Corporate Counsel, Amber Lapaich and Mr. Shaman regarding whether he is asking for permission to continue putting them up, and also permission to have the Fire Department's help hanging the banners. Mr. Shaman stated he thought they already received permission to hang them; advising he is now asking for the Fire Departments assistance; explaining Marquiss Electric will no longer do it free of charge.

Gale Neulieb, City Clerk addressed the Board stating the Board approved the hanging of the banners last year; advising this is a yearly request.

Corporate Counsel, Amber Lapaich stated the motion can be made to approve the hanging of the banners, but she is not comfortable with the motion for the Fire Department being mandated to do this without some type of representation as to whether or not they have the capacity or manpower to help on a voluntary basis.

Kalon Kubik, Mayor's Administrator addressed the Board stating he has spoken to Chief Randy Novak regarding this, and they do have an agreement with the Fire Department to hang the banners; advising they have done it previously in the Fall and they have

volunteered to help moving forward; explaining the Mayor and Chief Randy Novak are aware of this; further advising we now have a bucket truck and a Fire Department worker that has been trained on the bucket truck.

Virginia Keating made the motion to approve the request to hang banners and to have the Fire Department hang banners for the Michigan City High School on light poles along Franklin Street on 06/15/2018, 08/15/2018, 11/15/2018, 02/15/2019 and 05/15/2019. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

REQUEST FOR NO PARKING SIGNS – Sharon Carnes, 5th Ward Councilperson, 314 Kenwood Place, is requesting the placement of “No Parking” signs on Dupage Street between Cleveland Avenue and Cloud Street

Sharon Carnes, 314 Kenwood Place addressed the Board requesting parking restrictions on Dupage Street which is on the south side of Cleveland Park; stating there is a playground on the south side of Cleveland Park and this is a safety issue with cars parking on both sides of the street; advising the kids are running between parked cars and the traffic is impeded on Dupage Street; explaining there is existing parking on the east side of Cleveland Park; asking for the Boards consideration on this matter.

Corporate Counsel, Amber Lapaich addressed the Board requesting this matter be referred to various City departments for their review and recommendations.

Virginia Keating made the motion to refer the matter of “No Parking” signs on Dupage Street between Cleveland Avenue and Cloud Street to various City departments and report back at the next meeting. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

REQUEST FOR STREET CLOSURE – Mike Neulieb, Michigan City Firefighter’s Local 475, is requesting the closure of Wabash & 2nd Street and Washington & 2nd Street for the 3rd Annual Firefest Fundraiser on Saturday, June 30, 2018 from 10:00 a.m. – 12:00 a.m.

Joe Zerbes, Michigan City Firefighter’s Local 475 addressed the Board, requesting street closure of 2nd Street once again on June 30, 2018 for the 3rd Annual Firefest Fundraiser, contingent on receiving the remaining Insurance information from Shoreline Brewery and the liquor license from Buffalo Wild Wings.

Virginia Keating made the motion to approve the request for street closure of Wabash & 2nd Street and Washington & 2nd Street for the 3rd Annual Firefest Fundraiser on Saturday, June 30, 2018 from 10:00 a.m. – 12:00 a.m. subject to receipt of proper Certificate of Insurance. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

REQUEST FOR STREET CLOSURE – James Berndt, August Mack Environmental, Inc., is requesting the closure of Case Street between East Michigan Boulevard and Holliday Street for an environmental Investigation on May 29, 2018 – June 5, 2018 between 7:30 a.m. – 5:30 p.m.

Pilar Qadra, on behalf of James Berndt, August Mack Environmental, Inc., addressed the Board requesting the closure of Case Street between Holliday and East Michigan Boulevard beginning on May 29, 2018 through June 5, 2018 between 7:30 a.m. – 5:30 p.m.; advising they will be letting local traffic through and will be re-routing traffic to the East of the work area.

Craig Phillips, Planning Director addressed the Board stating he believes this is the work associated with the Redevelopment Commission's investigation associated with pending litigation for environmental remediation's; asking for approval.

Virginia Keating made the motion to approve the request for street closure from August Mack Environmental, Inc., the closure of Case street between East Michigan Boulevard and Holliday Street for an environmental investigation on May 29, 2018- June 5, 2018 between 7:30 a.m. – 5:30 p.m. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None (0)**. Motion Carries.

AGREEMENT FOR USE OF CITY PROPERTY – Agreement between the City of Michigan City, Indiana, the Michigan City Redevelopment Commission, and PFLAG for Special Event on the “You are Beautiful” lot on Saturday, June 30, 2018 from 12:00 p.m. – 10:00 p.m.

Carol Pozos, President, Michigan City PFLAG Chapter addressed the Board regarding the agreement for the use of City property for her special event; stating that General Insurance should have the Certificate of Insurance to us today.

Corporate Counsel, Amber Lapaich addressed the Board stating this agreement just memorializes permission to use certain property that is owned by the City and the Redevelopment Commission for their event on June 30, 2018; advising that Redevelopment has already approved this agreement and PFLAG has already signed it; asking for approval subject to the receipt of the Certificate of Insurance.

Virginia Keating made the motion to approve the agreement between the City of Michigan City, Indiana, the Redevelopment Commission and PFLAG for the special event on the “You are Beautiful” lot on Saturday, June 30, 2018 between 12:00 p.m. – 10:00 p.m., subject to receipt of the Certificate of Insurance. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None (0)**. Motion Carries.

LIABILITY INSURANCE POLICY – Charles Keene, General Insurance Services, is presenting insurance coverage options for the skydive/parachute exhibition at the Michigan City Patriotic Parade, Policy term 06/30/2018-07/01/2018

Charles Keene, General Insurance Services, addressed the Board to present a summary and coverage options for the liability insurance for the skydive/parachute exhibition jump in conjunction with the Patriotic Parade on June 30, 2018; advising the coverage is designed to protect the public in the event of an accident, that could arise out of a skydive demonstration; stating the premiums are the same as the last 2 years and if the jump doesn't happen, all but \$50.00 will be refunded; explaining in the past, the Board approved the \$5,000,000 dollar coverage limit.

Corporate Counsel, Amber Lapaich stated the \$5,000,000 of coverage is her recommendation.

Virginia Keating made the motion to approve the request for payment of the liability insurance policy for the term of 06/30/2018-07/01/2018 with the policy limit of \$5,000,000 and an annual premium of \$1,020.00. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

CHANGE ORDER – Tom Weinmann, Haas & Associates, is requesting approval for the 2018 Eastport Resurfacing Project, Change Order No. 1 for drainage structure for Walsh & Kelly, Inc.

Tom Weinmann, Project Manager, Haas & Associates addressed the Board stating this is for the 2018 Eastport Resurfacing Project; advising he is presenting Change Order No. 1 due to some damage that was done during demolition; stating it is in the amount of \$9,735.00; asking for approval.

Virginia Keating made the motion to approve Change Order No. 1 for the 2018 Eastport Resurfacing Project for drainage structure for Walsh & Kelly, Inc., in the sum of \$9,735.00. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

ADVERTISING AGREEMENT – Rich Murphy, City Controller, is requesting authorization for Advertising Agreement with “The Times Media Company” for Michigan City’s marketing campaign for the month of June 2018

Vice-President Murphy addressed the Board stating this is a continuation of the City’s Regional Marketing Strategy in the media of the Northwest Indiana Times, online and in print; asking for contractual approval for the month of June.

Virginia Keating made the motion to approve the request for advertising in The Times Media Company for Michigan City’s marketing campaign for the month of June 2018 in the sum of \$3,304.00. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

DESTRUCTION OF CITY PROPERTY – Sergeant Chris Yagelski, Commander Division of Professional Standards, is requesting to destroy (84) X26 Tasers and (2) X-2 Tasers including the assigned holsters

Chris Yagelski, Sergeant, M.C.P.D. addressed the Board stating they had a grant that replaced all of the outdated tasers; advising they will be taken to Mittal Steel and melted down; explaining the batteries will be taken out and recycled in the battery recycle program; asking for permission to destroy them.

Virginia Keating made the motion to approve the request for the destruction of City property; that being (84) X26 Tasers and (2) X-2 Tasers with assigned holsters. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

REQUEST EXTENSION OF PHYSICAL FITNESS TESTING – Andrew Knouse, Michigan City Fire Department, is requesting an extension of time for his “physical fitness” testing due to being on light duty from surgery

Corporate Counsel, Amber Lapaich addressed the Board stating that she spoke with Chief Randy Novak and he has no objections to this request; asking for approval.

Virginia Keating made the motion to approve the request for the extension of physical fitness testing for Andrew Knouse. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None (0)**. Motion Carries.

DISCIPLINARY EXTENSION REQUEST – Randy Novak, Chief, M.C.F.D., is requesting to extend the time to investigate a disciplinary action issue until May 31, 2018

Corporate Counsel, Amber Lapaich, addressed the Board stating this is just an FYI and no formal motion is needed by the Board.

DISPOSAL OF FIXED ASSETS – Bob Zondor, Superintendent, Central Services is requesting to dispose of fixed assets from Central Maintenance

Robert Zondor, Superintendent, Central Services addressed the Board stating that most of this equipment is either damaged or at the end of its life, unable to be used; advising he wants to scrap it and the money will go to the General Fund.

Virginia Keating made the motion to approve the request for the disposal of fixed assets by Central Services and the method of scrapping will be City dumpsters with proceeds being contributed to the General Fund. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None (0)**. Motion Carries.

REQUEST TO SOLICIT QUOTES – Bob Zondor, Superintendent, Central Services is requesting to solicit quotes for a 2018 Central Services Mobile Column Truck Lift

Robert Zondor, Superintendent, Central Services addressed the Board asking for approval to solicit quotes for a 2018 truck lift for Central Maintenance; advising it has been approved by the Mayor and the City Council for the 2018 Capital Project.

Discussion ensued between Corporate Counsel, Amber Lapaich and Mr. Zondor regarding if he is seeking quotes from 3 different vendors. Counsel Lapaich is requesting that they be returned on or before June 4, 2018 at the start of the meeting. Mr. Zondor replied, yes, he is getting 3 quotes.

Virginia Keating made the motion to approve the request to solicit quotes for a 2018 Central Services Mobile Column Truck Lift from 3 different vendors and to use another vehicle which is a 4-post lift as a trade-in and the cost is estimated to be \$50,000.00 - \$150,000.00. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None (0)**. Motion Carries

CORRESPONDENCE – The Clerk’s Office received correspondence on May 10, 2018 from Robin Barzoni-Tillman regarding the Public Comment Report-Michigan City Transit Triangle Proposal Service Changes

Corporate Counsel, Amber Lapaich addressed the Board stating there is no action required from the Board; advising this is just an FYI from Ms. Tillman stating she received no public comments in opposition to the proposed Transit Triangle Service Change; explaining that Michigan City Transit will proceed with the scheduled route changes for the Transit Triangle service effective on June 4, 2018.

CORRESPONDENCE – The Clerk’s Office received correspondence on May 7, 2018 from Liz Sonderby, Administrative Assistant, Mayor’s Office regarding the Red Cross hosting a blood drive on Friday, June 8, 2018 from 10:00 a.m. – 3:00 p.m. in the EOC Room of City Hall

Corporate Counsel, Amber Lapaich addressed the Board stating this is an FYI and no action is needed by the Board.

APPROVAL FOR ADDITIONAL EMPLOYEES – Ron Landtroop, “A Slice of Heaven” is requesting approval for additional employees on vendor license

Corporate Counsel, Amber Lapaich addressed the Board stating Mr. Lantroop is requesting to add employees to his application; advising he has provided all necessary information; recommending approval.

Virginia Keating made the motion to approve the request for her 2 additional employees for Ron Landtroop “A Slice of Heaven” vendor’s license. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None (0).** Motion Carries.

CLAIMS AND PAYROLL

Virginia Keating moved that the claims set forth in the Register of Claims (in possession of the City Controller) and appearing in the Register be severally allowed and ordered paid and proper warrants for payment thereof hereby ordered issued in the stated amounts to person(s) and/or firm(s) as set forth, and payrolls approved. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: None (0).** Motion carries.

The Board signed: Payroll items in Register of Claims for informational purposes (which Register is in the possession of the City Controller) as follows:

Page	Date	Amount
1 of 12	05/11/2018	\$571,988.32

Allowance of claims as set forth in the Register of Claims for the Board of Public Works and Safety and the Department of Redevelopment (which Register is in the possession of the City Controller) as follows:

Page		Amount
1 of 19	05/07/2018	\$980,651.62

UNFINISHED BUSINESS

Jeff Oltmanns, Global Engineering & Land Surveying addressed the Board to give an update on the Center Street Project; advising the curbs are complete and the sidewalks are 75% complete; further advising they will be switching to Phase 2 traffic closures shortly so they can start the milling and paving operations for the roadway; stating they are on schedule, weather permitting, to open and have minor restrictions by the end of the week.

Mr. Oltmanns also gave update on the Timm Court/Weil McLain detour route, stating he has not received any complaints from the residents; advising they have been monitoring the area for the detour route, and it seems to be running smoothly.

Mr. Oltmanns stated they also submitted 3 safety upgrade items to the Traffic Division and to the Board for review and approval, which are:

- Stop sign at the intersection of 2nd and Center Street for the installation of a crosswalk.
- Stop sign at Center and Fogarty Street for the blind curve; stating he received an email back from Lt. Jeff Loniewski, M.C.P.D. Traffic Division, stating he recommended approval.
- Flashing crosswalk or crosswalk lights at Center Street and Mulligan Street where they are adding parking along the street.

Discussion ensued between Vice-President Murphy and Mr. Oltmanns, regarding the timing of completion for the project. Mr. Oltmanns stated the overall completion date is the end of June.

Virginia Keating made the motion to approve the requests on the letter from Global Engineering for the closure on Center Street, Krueger Avenue, 2nd Street, West Highway 12 to Lakeshore Drive. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

Keenan Perry, 1207 Buffalo Street request to purchase City property parcel #460132202023000022

Corporate Counsel, Amber Lapaich addressed the Board stating this was tabled so that she could research with various City Departments as to whether or not anyone had any objections to the sale of this parcel; advising she received favorable feedback from all City Departments stating we can dispose of the said property; requesting this item be left on the pending list at this time so that she that she can prepare the necessary documents to move forward.

Ron Lantroop- A Slice of Heaven, requesting fencing near his mobile vendor food truck

Craig Phillips, Planning Director addressed the Board asking that this item be placed on the pending list for 3 months to allow the Planning Department to research industry standards with regards to the type of placement for fences and other accessory structures that Mr. Landtroop is requesting; stating he wants to consistently apply those standards moving forward.

Virginia Keating made the motion to continue the matter for “A Slice of Heaven” mobile food truck request for fencing to remain on pending list for 3 months to research industry standards. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

Street Closure request – Blanton Construction for a “sewer tap” at 2604 Franklin Street

Jim Williams, Blanton Construction addressed the Board presenting the detour map that was requested by the Board.

Charles “Spike” Peller addressed the Board stating he has reviewed the detour and the signage which is in accordance to MUCTD standards; recommending approval.

Discussion ensued between Member, Virginia Keating and Mr. Blanton regarding dates of the detour. Ms. Keating stated at the last meeting, it was decided the detour would occur in June after Memorial Day. Mr. Blanton agreed with Ms. Keating, the dates of the project will be June 4-6, 2018 between 7:00 a.m. – 3:30 p.m.

Virginia Keating made the motion to approve the detour for 3 days, June 4-6, 2018 from 7:00 a.m. – 3:30 p.m. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

PUBLIC COMMENTS

Skyler York, Assistant City Planner addressed the Board stating they are restructuring the parking on 5th Street for Elston Legacy Apartments; advising there is a NIPSCO pole #228-388, with a light on it, and it is located on the southwest corner of 5th and Spring Street; explaining the pole was inside our curbing, and now it is outside of the curbing; further advising they need to pave and he doesn't want to pave until the pole is removed; asking for approval.

Virginia Keating made the motion to approve the request for the removal of a NIPSCO pole #228-388 located on the southwest side of 5th and Spring Street. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS Murphy and Keating (2). NAYS: None (0). Motion Carries.**

BOARD COMMENTS

Vice-President Murphy asked if there were any Board comments; there was no response.

ADJOURNMENT

Vice-President Murphy stated as there were no other items on the agenda to be considered by the Board at this time, declared the meeting ADJOURNED (approximately 9:40 a.m.). Virginia Keating made the motion to adjourn. The motion was seconded by Vice-President Murphy and carried as follows: **AYES: MEMBERS** Murphy and Keating (2). **NAYS: (0).**
Motion Carries.

Gale A. Neulieb, City Clerk