

REGULAR MEETING – June 18, 2012

The Board of Public Works and Safety of the City of Michigan City, Indiana, met in REGULAR SESSION on Monday morning, June 18, 2012 at the hour of 9:00 a.m., in the Council Chambers, in the City Hall Building, located at 100 East Michigan Boulevard, Michigan City Indiana – a regular meeting room of this Board.

The meeting was called to order by President, Michael Palmer, who presided.

Noted present: Michael Palmer and Steve Janus (2); Absent: Mayor Meer (1)

President Palmer stated that there is a quorum.

A QUORUM WAS NOTED PRESENT.

Also noted in attendance:

John Espar, Corporate Counsel
John Pugh, Director, Planning and Inspection Departments
Russ Hatfield, Code Enforcement Officer
Donna Pappas, City Controller
Charles Peller, City Engineer
Bob Zondor, Superintendent, Central Services
Judy Pinkston, Director, Community Development
Lt. Jeff Loniewski, M.C.P.D. Traffic Division
Nathan Anderson, Zoning Administrator
Charlie Cate, Superintendent Central Maintenance
Mark Swistek, Chief, Michigan City Police Department
Tim Richardson, Asst. Chief, Michigan City Police Department

Gale Neulieb, City Clerk
Kim Sliwa, Deputy City Clerk

APPROVAL OF MINUTES

Vice-President Janus moved the minutes of the Regular Meeting of June 4, 2012, be approved as printed. The motion was seconded by President Palmer.

President Palmer called for comments or questions. There being none, the motion carried as follows: AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.

SOLICITATION OF BIDS – Eleven (11) Ford Police Interceptor Utility Vehicles - AWD

The following correspondence was received in the City Clerk's Office on June 11, 2012 from Chief Tim Richardson, Michigan City Police Department:

The Michigan City Police Department requests that you approve the solicitation of bids for:
Eleven (11) 2013 Ford Police Interceptor Utility Vehicles – AWD Ford Option Package (K8A)
The detail specifications are attached. We ask that this request be on the agenda at the first regularly scheduled meeting of the Board of Works on June 18, 2012. Thank you.

Chief Tim Richardson, Chief of Operations, Michigan City Police Department addressed the Board regarding the request, asking the Board for their approval to solicit bids on Eleven (11) 2013 Ford Interceptor Police Utility Vehicles.

President Palmer inquired when the bids would be due by.

Chief Richardson informed the Board that he has been working with the City Clerk's Office on the bid package and the bids would be due on July 16th, 2012; and that the advertisement for bid would appear in the News Dispatch during the next two (2) weeks.

Vice-President Janus asked if the money for these vehicles would come from the Police Department's budget.

Chief Richardson stated the money for the vehicles is already in the Police Department's budget; explaining that the Common Council graciously put the money into the budget last year for this year and that the Police Department has the funding for the vehicles and to outfit them to get them on the streets for the Officers.

Vice-President Janus made the motion to approve the request. President Palmer seconded the motion.

President Palmer called for comments or questions. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

SPECIAL PRESENTATION – Michigan City Police Department awarding Diane Killingbeck for 23 ½ years of service as a Crossing Guard

Chief Mark Swistek, Michigan City Police Department addressed the Board commending Diane Killingbeck for her 23 ½ years of service as a Crossing Guard, who is now retiring.

Chief Swistek, Chief Richardson and Lt. Jeff Loniewski presented Mrs. Diane Killingbeck with a ceremonial presentation, letter of commendation and plaque for her dedicated service to the Michigan City community.

President Palmer conveyed Mayor Meer's Congratulations for her services to the community.

Note: For Informational Purposes Only.

HANDICAP PARKING SIGN – 812 Hoyt Street

The following correspondence was received in the City Clerk's Office on June 13, 2012 from Alice Marie Fancher, 812 Hoyt Street:

Handicap parking in front of home, my disabilities limit my walking.

Lt. Jeff Loniewski, M.C.P.D. Traffic Division addressed the Board stating that he was able to speak with Alice; and that there is a possibility of taking a Handicap Parking sign that's not being used at this time that is in the same block and move it to her location. Lt. Loniewski

requested that this request be forwarded to M.C.P.D. Traffic Division and the Planning Department for two (2) weeks to be reported back at the next meeting on July 2, 2012.

Vice-President Janus made the motion to accept the recommendation of Lt. Loniewski to refer the item to the M.C.P.D. Traffic Division and the Planning Department for review and recommendation at the next meeting on July 2, 2012. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

REQUEST FOR STREET CLOSURE – 113 Patrick Street

The following correspondence was received in the City Clerk's Office on June 13, 2012 from LaTonya Brown-Johnson:

Street blocked for the 4th of July for children safety for family gathering for Holiday from 12:00 noon to 10:00 p.m. for the 100 block of Patrick Street.

Ms. LaTonya Brown-Johnson addressed the Board regarding her request, asking for the Board's approval.

Lt. Jeff Loniewski, M.C.P.D. Traffic Division addressed the Board regarding the request stating there are no issues with the request; and that he spoke with Ms. Brown-Johnson regarding the insurance requirements, informing her that a "Certificate of Liability Insurance" would be needed naming the City as the insured. Lt. Loniewski further stated that he would recommend approval.

Vice-President Janus made the motion, based on the information provided for the insurance requirements, to allow the street closure. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

REQUEST FOR STREET CLOSURE – Annual Washington Park Zoo 5K Race

The following correspondence was received in the City Clerk's Office on June 12, 2012 from Johnny Stimley, Race Chair, 3205 Tilden Avenue:

The Zoological Society is requesting the closing of a few streets on July 7th between 8:45-9:30 a.m. This request is for the annual 5k run & walk for the Washington Park Zoo. The streets will include Lakeshore Dr., Center, Fogarty, Oming, Arndt, and south Lake. I have enclosed a race form with All the details about the event. Thank you.

Lt. Jeff Loniewski, M.C.P.D. Traffic Division addressed the Board stating this is a well organized, annual event; stating the streets are not actually closed for the event as they just do rolling closures, explaining the Traffic Division just stays ahead of the runners and they do not use barricades to close the streets. Lt. Loniewski recommended approval of the request.

Vice-President Janus made the motion to approve the request. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.

REQUEST TO USE CITY PROPERTY – Michigan City Exchange Club requests permission to use the lot at the corner of 7th & Franklin Streets for the Taste of Michigan City

The following correspondence was received in the City Clerk's Office on June 11, 2012 from Nick Landers, Director, Michigan City Exchange Club:

Use City parking lot at the corner of 7th & Franklin Streets to sell sweet corn during the Taste of Michigan City and Boat Parade, August 4th, 2012 from 12:00 noon to 11:00 p.m.

Nick Landers addressed the Board regarding the request, asking the Board for their approval. Mr. Landers further stated that the Michigan City Exchange Club would only be using a portion of the parking lot; and supplied the Board with the required Certificate of Liability Insurance.

Discussion ensued between the Board and Mr. Landers regarding who the property belonged to; First Methodist Church is the owner, who leases the parking lot to the City. Further discussion ensued between the Board and Mr. Landers regarding contacting the Downtown merchants. Mr. Landers stated that he did acquire permission from the Michigan City Mainstreet Association.

Hesham Kahlil, Vice-President of the Michigan City Mainstreet Association addressed the Board, stating the M.C. Mainstreet Association organized the Taste of Michigan City for the past three (3) years and they've given permission to the Michigan City Exchange Club to participate in the event provided they found a location for their vending.

Vice-President Janus made the motion to approve the request for the M.C. Exchange Club to use a portion of the parking lot at the corner of 7th & Franklin Streets to sell sweet corn during the Taste of Michigan City on August 4th, 2012. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.

MEMORANDUM OF UNDERSTANDING – Between the City of Michigan City and the Indiana State Prison

Corporate Counsel John Espar explained the following Memorandum of Understanding to the Board:

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE INDIANA DEPARTMENT OF CORRECTION/
INDIANA STATE PRISON (ISP) AND
THE CITY OF MICHIGAN CITY, INDIANA**

This Memorandum of Understanding ("MOU") is entered into by and between the Indiana Department of Correction/Indiana State Prison (ISP) (hereinafter referred to as "ISP") its members, officers, officials, employees, and agents and the City of Michigan City, Indiana, by

and through the Board of Public Works and Safety (hereinafter referred to as the “CITY”) its members, officers, officials, employees, and agents regarding the volunteer services of ISP inmates for the CITY.

1. Background and Purpose: The ISP provides certain inmate with opportunities to perform volunteer services in the CITY. Numerous departments in the CITY regularly utilize the volunteer services of these inmates. When the CITY is utilizing these volunteer services, ISP incurs the cost, effort and considerable amount of time to transport the inmates back and forth to the ISP for lunch. In lieu of lost work time and in effort to show its gratitude for the volunteer services, the CITY would like to provide lunch to the ISP inmates and ISP workers who supervise and transport said inmates. In an effort to be in compliance and at all times with the Indiana State Board of Accounts, the CITY’s Controller’s Office has requested that the ISP and the CITY memorialize this matter.
2. Statement of Understanding: If a CITY department is utilizing the volunteer services of ISP inmates and ISP workers, during the period of time when lunch would normally be served, the CITY department may provide lunch to the ISP inmates and ISP workers in gratitude for the volunteer services of the ISP. If the City provides lunch to the ISP inmates and the ISP workers, it will be at the expense of the CITY.
3. Duration: This MOU shall be effective as of the date the same is signed by both parties and shall continue until such time that one party provides the other party with written notice of their intent to terminate this MOU and the date they intend this MOU to terminate.
4. Amendments: This MOU may be amended at any time by mutual written agreement of the parties.
5. Governing Law: This MOU shall be governed by, construed and applied in accordance with the laws of the State of Indiana.
6. Severability: In the event any portion of this MOU shall be held by a Court to be invalid, such holding shall not invalidate the remainder of this MOU.
7. Ambiguity: The language herein shall be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.

Vice-President Janus made the motion to approve the Memorandum of Understanding. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

INTENT TO PROVIDE VIDEO SERVICES – ACME Communications Inc. plans to provide Video Services to the residents of Michigan City

The following correspondence was received in the City Clerk’s Office on June 6, 2012 from ACME Communications, Inc., 618 Franklin Street:

As required by the Indiana Utility Regulatory Commission (IURC) this letter serves as notice

Of Acme Communications, Inc. (Acme's), plan to begin providing video service to residents in Michigan City within 10 days of the date of this letter. Acme will be offering video service under authority granted by the IURC as per State-Issued Certificate of Franchise Authority Certificate # 43264-VSP-01.

If you have any questions regarding this notification please call Victoria Richey or William Richey At 219 879-6600 or write to Acme at 618 Franklin Street, Michigan City, Indiana, 46360. Thank you.

President Palmer addressed Corporate Counsel John Espar asking him to draft an Agreement regarding "Franchise Fees", stating that they would have to pay the same "Franchise Fees" that Comcast pays.

Vice-President Janus made the motion to refer the item to Counsel Espar for further evaluation. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

ORDER TO DEMOLISH – 1509 East 8th Street – Owners: Benjamin Brown, Bennie Brown, Debra Brown, Linda Brown and Tonya Brown – joint tenants

Russ Hatfield, Code Enforcement Officer addressed the Board stating he was originally going to bring this before the Board as an "Order to Demolish", however, there are family members present who would like to request the Board either rescind or modify the "Order".

Ms. Debra Brown addressed the Board explaining that she has just recently moved back to Michigan City, and presented the Board with her proposal to rehabilitate the structure so her mother could live in the home. Ms. Brown asked the Board for 120 days, beginning on June 18, 2012.

Discussion ensued between the Board and Ms. Brown regarding the time frame for the rehabilitation. Mr. Hatfield asked the Board to consider the request by Ms. Brown.

Vice-President Janus made the motion to grant Ms. Brown 120 days to rehabilitate the structure. The motion was seconded by President Palmer.

Discussion ensued between the Board and Corporate Counsel Espar regarding a "Bond" being posted to ensure the work gets done and to establish a "Demolition Bond" in the event the structure is not rehabilitated.

Vice-President Janus made the motion to amend his motion to include a "Demolition Bond".

Ms. Brown asked if she could privately do the demolition. The Board replied she could. More discussion ensued between the Board, Corporate Counsel Espar and Mr. Hatfield regarding a "Demolition Bond", and allowing Ms. Brown to forego the "Bond" at this time.

Vice-President Janus stated that his original motion stands to allow 120 days for the rehabilitation, after which the Board will review the progress and/or grant an extension for a request to be demolished. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

AWARDING OF BIDS – Sale of Surplus Vehicles

Charlie Cate, Superintendent of Central Maintenance addressed the Board and reported that the bids were opened on June 4, 2012; receiving six (6) bids and that all equipment was bid on. Mr. Cate explained that the minimum bids that were placed on the items were acceptable to all bidders, and that all bids met the requirements on the Notice to Bidders. Mr. Cate further explained that the minimum amounts bid were \$21,350.00 and the bids came in at \$27,946.00. Mr. Cate further explained that he has prepared the Bill of Sales and titles for the Controller’s Office and he will notify all the bidders; and requested the Board approve the awards, subject to the payment and pickup requirements that were in the Notice to Bidders.

Corporate Counsel Espar asked Mr. Cate to detail the Awards.

Mr. Cate explained the detail of the Awards as follows:

1994 Dresser 520C Front End Loader	Cook Equipment	bid: \$7,775.00
1996 4WD Cushman Turf Chassis	Carole Loniewski	bid: \$851.00
2010 Ford Crown Victoria, White	Ace Auto Services	bid: \$555.00
1996 Ford Ranger P/U White	Tren Bradford	bid: \$751.00
1994 Dodge P/U Black	Northern Equipment	bid: \$702.00
1996 Ford Truck F250 White	Northern Equipment	bid: \$602.00
1998 Ford F250 White 4WD w/plow	Northern Equipment	bid: \$1,302.00
1989 Ford L8000 Dump truck	Northern Equipment	bid: \$3,802.00
1987 International Dump truck	Northern Equipment	bid: \$3,602.00
1985 Brown Bear Hydro Tractor	Northern Equipment	bid: \$4,302.00
1979 Klauer mounted SnoGo Yellow	Northern Equipment	bid: \$3,702.00

Mr. Cate stated that the total bids equal \$27,946.00.

Vice-President Janus made the motion to accept the bids as presented. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

ITINERANT VENDORS LICENSE – Summer Song Ice Cream Trucks of South Bend, IN

Mr. Thomas Renwald, VP Summer Song of South Bend, Indiana addressed the Board stating that Summer Song is an Ice Cream Vendor who has been doing business in Michigan City since 1964. Mr. Renwald further stated that he found out last week that they needed to get

an Itinerant Vendors License and that is the reason he is before the Board today. Mr. Renwald presented his Certificate of Liability Insurance for his business and explained the safety measures taken regarding his vending trucks, and that all driver's have to go through a back-ground check before being hired and that all drivers have to participate in a safety program that the company provides. Mr. Renwald asked the Board for their permission to vend on the streets of Michigan City.

Corporate Counsel Espar explained that as a business operating less than 180 days a year this business falls under the definition of a Transient Merchant; Counsel Espar addressed the current code, stating that it is currently being revised/updated to address some of the problems that are within the current code.

Discussion ensued between the Board and Mr. Renwald regarding the fees required. Mr. Renwald asked the Board to consider an "Annual" permit fee. Counsel Espar advised that the current Ordinance must be followed at this time. Further discussion ensued regarding presenting a "Bond" for the purpose of vending in Michigan City. Counsel Espar addressed Mr. Renwald's request regarding his alternative proposal that may satisfy the requirements of law outside of the Itinerant Vendor's statute and the Transient Merchant statute. The Board advised Mr. Renwald he could still vend on the streets of Michigan City if he paid the required fees; and Counsel Espar advised that if an alternate means to authorize the vending business is established, then the Board may reconsider Summer Song's authority to operate without the fees.

Vice-President Janus made the motion to approve the request for the Itinerant Vendors License under the current provisions of the City's Ordinance. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

Corporate Counsel Espar addressed Mr. Renwald asking if he was doing business as a business entity, as a Corporation or LLC, or doing business as a sole proprietor.

Mr. Renwald stated that his business is a Corporation.

TRANSFER OF PROPERTY – 102 Grant Street

Judy Pinkston, Community Development addressed the Board stating this is a request to transfer property that was acquired using CDBG (Community Development/Block Grant) funds, and the property would be transferred to the Michigan City Housing Development Corporation for the purposes of combining it with their lot that they currently have and constructing a new single-family home on that lot.

Corporate Counsel Espar explained that the Michigan City Housing Development Corporation is a not-for-profit organization that constructs housing.

Judy Pinkston further explained that the Michigan City Housing Development Corporation is a non-profit housing developer, and they have developed and constructed and sold five (5) of the homes funded under the N.S.P. (Neighborhood Stabilization Program), regenerated some program income which allowed for this additional home; and in order to move forward with this the property needs to be transferred.

Corporate Counsel Espar stated that the lot was received from the County under the new statute authorizing the County to transfer properties that have been acquired by the County for lack of payment of taxes to Municipalities to be put back on the tax roll.

Mrs. Pinkston further stated that 102 Grant Street was a Fannie Mae foreclosure property that the City purchased from Fannie Mae.

Vice-President Janus made the motion to grant the request. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

CLAIMS AND PAYROLL

Vice-President Janus moved that the claims set forth in the Register of Claims (in possession of the City Controller) and appearing in the Register be severally allowed and ordered paid and proper warrants for payment thereof hereby ordered issued in the stated amounts to person(s) and/or firm(s) as set forth, and payrolls approved. The motion was seconded by President Palmer and carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

The Board signed: Payroll items in Register of Claims for informational purposes (which Register is in the possession of the City Controller) as follows:

Page	Date	Amount
1 of 2	06/08/2012	\$40,954.12
1 of 9	06/15/2012	\$448,849.88

Allowance of claims as set forth in the Register of Claims as follows:

Page	Date	Amount
1 of 5	06/15/2012	\$2,486,301.08

NEW BUSINESS

President Palmer called for any New Business before the Board.

Karen Janus, 1415 Washington Street addressed the Board regarding the tree line and grass that was planted along Washington Street by the City, stating this is the second time she has appeared before the Board to request the City do something to correct the situation.

John Pugh, Director Planning and Inspection Departments addressed the Board explaining the matter was referred to the City Arborists, and should be re-addressed with him and if he needs the Street Department’s assistance the Board could authorize it. Mr. Pugh suggested the City Arborists give the Board a report on the matter and then the Board can decide what can be done.

President Palmer made a request to have the City Clerk's Office send a letter to the City Arborists to request he appear before the Board at their meeting on July 2, 2012 to discuss this matter.

NEW BUSINESS

President Palmer called for any New Business before the Board. There was no other new business.

UNFINISHED BUSINESS – Removal of “No Turn On Red” signs on Michigan Boulevard

President Palmer asked the City Engineer, Charles “Spike” Peller if there was anything to report.

Mr. Peller, City Engineer addressed the Board stating he met with the Consultant from Structurepoint, the Engineering Firm that designed the rehabilitation of Michigan Boulevard, and those signs were put up because of MUTCB guidelines/code for signage and traffic lights. Mr. Peller further stated that basically the signs were put up at certain intersections because of lack of sight distances. Mr. Peller recommended that the signs be left there; and that he spoke to the previous City Engineer, Mr. Boyd Phelps, who also concurred that the signage should stay in place as the rehabilitation was done under I.N.D.O.T. (Indiana Department of Transportation) guidelines and because of the financing/use of Federal monies.

Corporate Counsel Espar addressed the Board stating that the City's Engineer has determined that the Engineering standards for that intersection, in conjunction with I.N.D.O.T. require a “No Turn On Red”; and further stated that the Board needs to follow the recommendation of the City Engineer. Counsel Espar also indicated that unless the current specifications change, under State law you cannot remove that regulatory sign.

President Palmer called for comments from the Public, asking Councilman Duane Parry if he would like to comment on the matter.

Duane Parry, 2206 Maple Street, 5th Ward Councilman addressed the Board and “Thanked” Mr. Peller for the length he went to investigating and reviewing the matter.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

President Palmer called for a motion to remove this item from the Unfinished Business list as it has been completed.

Vice-President Janus made the motion to remove the item from the Unfinished business list. The motion was seconded by President Palmer. The motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

UNFINISHED BUSINESS – Springland and Roeske Avenue

President Palmer asked the City Engineer, Charles “Spike” Peller for an update on this project.

Mr. Peller addressed the Board stating the Consulting Engineer, Global Engineering & Land Surveying, LLC is here with some preliminary plans for the intersection. Mr. Peller further informed the Board that the changes that will need to be made include: the turning radius, the sidewalks and removing the island where the Stop sign is, and doing some work for the drainage around the intersection. Mr. Peller explained that the work can be done under the 2012 sidewalk program the City has with Reith/Riley and presented the Board with handouts of the proposed work.

Discussion ensued between the Board and Mr. Hesham Kahlil of Global Engineering & Land Surveying, LLC regarding the work to be performed. Mr. Kahlil informed the Board that the current speed limit of 30 mph will need to be reduced to 25 mph as this is a School Zone.

Mr. Peller recommended the proposed changes presented by Global Engineering & Land Surveying, LLC; further stating the proposed cost for the project is between \$120,000.00 to 140,000.00.

Further discussion ensued regarding the drainage in the surrounding area.

Vice-President Janus made the motion to move forward with the project based on the recommendation of the City Engineer. The motion was seconded by President Palmer.

President Palmer called for comments from the Public.

Ron Miller, WEFM Radio, 1903 Springland Avenue addressed the Board regarding the matter.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

Vice-President Janus made the motion to remove the item from the Unfinished business list. The motion was seconded by President Palmer. The motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

**UNFINISHED BUSINESS – Request for a 4-way Stop Sign at Garrettson Avenue,
Lawndale Place, Belmont Court**

President Palmer inquired if any progress had been made on this request.

John Pugh, Director Planning and Inspection Departments addressed the Board regarding his suggestions from the last meeting on improvements that can be made to this area. Mr. Pugh also suggested that the City Engineer be consulted in this matter to determine estimates of the cost if the Board decides to go ahead with the suggested improvements.

President Palmer stated that he has spoken with Dave Williamson of the Michigan City Area Schools who is in favor of the improvements; further stating that Mr. Williamson’s concern

regards Garrettson Avenue in front of the school were they would like to alleviate the traffic congestion when school is in session.

Mr. Pugh informed the Board that before this matter was brought before them the Planning Department had conversations with the Michigan City Area Schools suggesting they create some off street parking to help and creating a regulation parking lot to get the parents off the street during drop-off and pick-up times, which would leave more room for the buses to navigate.

Vice-President Janus made the motion to proceed with the recommendation from the Planning Department. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

UNFINISHED BUSINESS – 6th and Washington Streets, First Congregational Church request for stop light and handicap parking

President Palmer inquired about the handicap parking situation.

John Pugh, Director Planning and Inspection Departments addressed the Board stating he believes that representatives from the Planning Department as well as the Traffic Division have talked to the Church's representative on site, so they should be aware of what the City is attempting to do. Mr. Pugh stated the Planning Department is ready to move forward with the recommendations presented to the Board at the previous meeting.

President Palmer went over the proposed recommendation as follows: the Planning Department is proposing two (2) handicap spots on Sixth Street with a proposed ramp which will need to be built to access the street.

Vice-President Janus made the motion to move forward with the recommendation from the Planning Department for the handicap parking and ramp. The motion was seconded by President Palmer.

President Palmer called for comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

Vice-President Janus made the motion to remove the item from the Unfinished business list. The motion was seconded by President Palmer. The motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0). Motion carries.**

NSP DEMOLITIONS – Recommend Retraction of the Actin/TRI contingent Award

Judy Pinkston, Community Development Neighborhood Stabilization Manager addressed the Board stating this is a continuation of a project that was brought before the Board two (2) weeks ago regarding demolitions. Mrs. Pinkston explained that the Board recommended that the Community Development Office work with Actin/TRI and their subcontractors to get the appropriate and correct paperwork before this meeting. Mrs. Pinkston further explained that during that time the Community Development Office did receive paperwork from both

Actin/TRI and their subcontractors, and to the best of their knowledge it appears that all of the paperwork is in order.

Vice-President Janus made the motion to Award the bid for the demolition to Actin/TRI and their subcontractors. The motion was seconded by President Palmer.

President Palmer called for comments from the Public.

Claudette Harrison, 1207 Pine Street addressed the Board on behalf of Ryan Fly and Eastport, thanking the Board for giving them the opportunity to correct the paperwork. Mrs. Harrison also thanked Mayor Meer, Judy Pinkston and John Blosky for giving them the opportunity and help in correcting the paperwork for the demolition.

President Palmer called for any other comments from the Public.

John Blosky, Amereco, Inc., 204 E. Jefferson, Valparaiso, IN addressed the Board stating there was a lot of paperwork that needed addressing, and that all the paperwork was completed satisfactory.

President Palmer called for any other comments from the Public. There being none, the motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0).** Motion carries.

Vice-President Janus made the motion to remove the item from the Unfinished business list. The motion was seconded by President Palmer. The motion carried as follows: **AYES: MEMBERS Janus and Palmer (2). NAYS: None (0).** Motion carries.

PUBLIC COMMENTS

President Palmer called for Public Comments. There were no other comments.

BOARD COMMENTS

President Palmer made mention to all City employees and the public that the Board of Public Works and Safety has a deadline of 12:00 noon the Wednesday before the meeting for items to be placed on the Agenda, and requested that any follow-up paperwork on any items that are to be brought before the Board that would need to be reviewed be in the City Clerk's Office by the close of business the Thursday before the meeting. President Palmer advised the Board will no longer accept paperwork the day of the meeting for review, unless it's an emergency situation.

BOARD COMMENTS

Vice-President Janus addressed the traffic signals on Franklin Street and the timing thereof; asking for a study of those times, specifically between 11th Street and Coolspring Avenue on Franklin Street. Vice-President Janus stated that he would like to see cross-traffic get as much time as Franklin Street gets. Vice-President Janus asked the Planning Department and the City Engineer to look into this matter.

BOARD COMMENTS

President Palmer addressed City Engineer, Charles “Spike” Peller regarding the request the Board made regarding a sidewalk on Village Road.

Mr. Peller addressed the Board stating that property lines were located and his office along with the Planning Department went and looked at the situation; explaining that it’s not a simple straight line sidewalks. Mr. Peller further explained that they are in the process of designing an acceptable sidewalk as it will be a curvilinear sidewalk and hopes to get it done this summer.

ADJOURNMENT

The presiding officer inquired whether there was anything else to be considered by the Board at this time and, there being none, asked for a motion to ADJOURN the meeting at approximately 10:18 a.m. Vice-President Janus made the motion to Adjourn. The motion was seconded by President Palmer.

Gale A. Neulieb, City Clerk