

June 9, 2009

The regular meeting of the Board of Directors of the Department of Water Works was called to order at 7:00 p.m., on Tuesday, June 9, 2009, in the Main Office of the Department of Water Works, 532 Franklin Street.

A quorum was present with the following Board members in attendance: Messrs. Barrick, Friedley, Gawronski, Jordan, and Jones. Also present was Superintendent Russell. Mr. Jordan presided.

Minutes of the May 26, 2009, regular meeting were approved as written.

The Board approved and signed Register of Claims Report 09-11.

The list of four purchase orders was presented and approved by the Board.

Upon a motion by Mr. Jones, seconded by Mr. Gawronski, the Bad Debt List dated June 3, 2009, in the amount of \$562.47 is to be written off for bookkeeping purposes only.

Superintendent Russell presented a report outlining the proposed office renovation and upgrades. The report was broken down into four groups of improvements, with an estimated total cost of \$99,452.00. The Board requested a list of vendors that submitted proposals to HDW. The Board will review the information given to them and discuss again at the next meeting.

Superintendent Russell presented a design proposal from Malcolm Pirnie to make security enhancements at the Water Filtration Plant. This project was outlined in our Vulnerability Assessment. Since the security cameras have been installed, installing swipe cards for entry to the buildings is the next step, and is also outlined in our Business Plan this year. Upon a motion by Mr. Jones, seconded by Mr. Barrick, the Board authorized a purchase order be issued to Malcolm Pirnie for engineering design proposal for security enhancements at the Plant, in the amount of \$29,000.00.

Upon a motion by Mr. Jones, seconded by Mr. Barrick, the Board approved pay request #7 from Woodruff & Sons, Inc., for work completed on the Shorewell Structure, in the total amount of \$42,061.02, (with \$4,206.10 placed in retainage).

Superintendent Russell presented two design proposals for Variable Frequency Drives (VFD's) on the pumps at the Pahs Road Booster Station. There was a significant difference in the cost estimate of the two proposals. The Board will review the information and discuss again at the next meeting.

Superintendent Russell presented an engineering proposal from Greeley & Hansen to prepare specifications to replace the Granulated Activated Carbon at the Plant. Upon a motion by Mr. Barrick, seconded by Mr. Friedley the Board authorized a purchase order be issued to Greeley & Hansen in the amount of \$9,000.00 for design of technical specifications to change out the filter media at the Plant.

Under old business, Superintendent Russell informed the Board that he would be meeting with Miner Electronics to discuss the placement of antennas on the Water Towers.

Under new business, Superintendent Russell asked the Board to consider a summer intern program for college kids. The Board asked Superintendent Russell to gather information from AWWA about what the program entails and report back to the Board at the next meeting.

There was no public comment.

There being no further business to come before the Board, upon a motion by Mr. Barrick, seconded by Mr. Gawronski, the meeting adjourned at 7:35 p.m.