

July 14, 2009

The regular meeting of the Board of Directors of the Department of Water Works was called to order at 7:00 p.m., on Tuesday, July 14, 2009, in the Main Office of the Department of Water Works, 532 Franklin Street.

A quorum was present with the following Board members in attendance: Messrs. Barrick, Friedley, Gawronski, Jordan, and Jones. Also present was Superintendent Russell. Mr. Jordan presided.

Minutes of the June 23, 2009, regular meeting were approved as amended.

The Board approved and signed Register of Claims Report 09-13.

Ms. Stephanie Oberlie of Harbour Trust Services gave a general overview of the Department's Quarterly Pension Plan.

The list of three purchase orders was presented and approved by the Board.

Superintendent Russell presented a request from two Distribution Employees, Dave Jackson and Noah Jones, to attend a 12-week AWWA Water Works Short School for DSL Certification. Upon a motion by Mr. Gawronski, seconded by Mr. Friedley, the Board approved the request and Mr. Jackson and Mr. Jones will be reimbursed upon successful completion of the course in the amount of \$713.00 each. The Board further requested an attendance sheet for each employee once the course is completed.

Superintendent Russell presented a 16" water main extension estimate to service the INDOT Property on US Highway 20/35, just west of Meer Road. Upon a motion by Mr. Gawronski, seconded by Mr. Barrick, the Board authorized quoting material costs only in the amount of \$384,000.00 and the Department will absorb the labor costs in the amount of \$95,309.00. The recoupment clause will not apply. Further, if INDOT accepts the proposal to have the water main installed, in addition as a betterment to the grid system, the Department will further install the last 310 feet of water main to Meer Road, in the amount of \$41,273.00.

The Board had a general discussion relating to Mr. Russell's 2nd Quarterly Report. In the report it was noted that some improvements need to be made to the Main Building of the Distribution Center, specifically starting with an addition of an employee locker room and new break room. The Board authorized Superintendent Russell to proceed with making these changes.

Upon a motion by Mr. Jones, seconded by Mr. Barrick, the Bad Debt List dated July 13, 2009, in the amount of \$2,081.02 is to be written off for bookkeeping purposes only.

Superintendent Russell presented a 6" water main extension estimate to eliminate dirty water complaints and a dead-end main on Beech Street. Upon a motion by Mr. Gawronski, seconded by Mr. Jones, and passed by a vote of 4 yes and 1 no, to proceed with this 6" water main extension in the estimated amount of \$47,926.00.

Superintendent Russell presented a revision to the Rules and Regulations relating to the elimination of verbiage regarding Delinquent Notices. Since the Department has stopped mailing delinquent notices we have not experienced any problems. The Board authorized Superintendent Russell to remove the language as noted, which revises the policy.

Superintendent Russell presented a 6" water main extension estimate to eliminate two (2) dead-end mains and low pressure complaints in the 300 Block of East Garfield Street. Upon a motion by Mr. Barrick, seconded by Mr. Jones, the Board approved to proceed with this 6" water main extension in the estimated amount of \$46,889.00.

Under old business, Superintendent Russell informed the Board of the results of the inspection at the Pahs Road Booster Station Tank. The tank has been in service now for 30 years and there is very minimal sediment in the tank, therefore it is not necessary to have the tank cleaned at this time. The only problem that was noted is the roof vent needs to be replaced or repaired. Superintendent Russell will obtain cost estimates to have that work completed

There was no new business.

There was no public comment.

There being no further business to come before the Board, upon a motion by Mr. Gawronski, seconded by Mr. Barrick, the meeting adjourned at 8:00 p.m.