

July 28, 2009

The regular meeting of the Board of Directors of the Department of Water Works was called to order at 7:00 p.m., on Tuesday, July 28, 2009, in the Main Office of the Department of Water Works, 532 Franklin Street.

A quorum was present with the following Board members in attendance: Messrs. Barrick, Friedley, Gawronski, and Jordan. Also present were Superintendent Russell and Accountant Ron Plamowski. Mr. Jones was absent. Mr. Jordan presided.

Minutes of the July 14, 2009, regular meeting were approved as written.

The Board approved and signed Register of Claims Report 09-14.

Mr. Weliczko and Ms. Pappas of HDW Commercial Interiors were present and reviewed the scope of work, for the Office Upgrades, along with cost proposals of vendors submitting quotes. After a general discussion the Board suggested that all vendors be notified that the proposals must be submitted by a specified date. They also brought carpet and color sample charts for the Board's review as to the color scheme preferred. They will present a revised project cost and time line for the work to begin at the next meeting.

Mr. Plamowski gave a general review of the June 2009 Financial Statements.

The list of five purchase orders was presented and approved by the Board.

Superintendent Russell presented a request from the M.C. Preservation & Education Foundation asking for the Department's participation with assisting in an annual maintenance fee for the planters along Franklin Square, as a property owner. Upon a motion by Mr. Barrick, seconded by Mr. Gawronski, and passed by a vote of 3 yes - 1 no, to contribute \$500.00 annually with the maintenance fee of the planters.

The Board had a general discussion regarding the engineering proposals for preparing plans and specifications for the installation of VFD's and pump motor upgrades at the Pahs Road Booster Station. Upon a motion by Mr. Barrick, seconded by Mr. Friedley, the Board authorized issuing a purchase order to NIES Engineering to prepare the plans and specifications, and bidding documents in the amount of \$35,000, and should the project be awarded construction engineering in the amount of \$25,000, for a total engineering fee of \$60,000.

Upon a motion by Mr. Gawronski, seconded by Mr. Barrick, the Board approved the pay request from Greeley & Hansen Engineers, for services rendered to prepare specifications for the G.A.C. Replacement at the Plant, in the amount of \$3,511.22.

The Board previously approved to extend the 24" water main on Coolspring Avenue from White Oak Drive to Roeske Avenue, once the road improvements project began. Superintendent Russell informed the Board that D&M Excavating is a sub-contractor on this project. Superintendent Russell contacted D&M for a cost on installing the water main, with the Department furnishing the materials. The Board authorized Superintendent Russell to proceed with having D&M Excavating install this main for a cost of \$18,509.00.

Under old business, Superintendent Russell informed the Board that the roof for the Shorewell Structure should be installed mid-August.

Further, he informed the Board that both the water and sewer projects for the new Pine School have been completed.

There was no new business.

There was no public comment.

There being no further business to come before the Board, upon a motion by Mr. Gawronski, seconded by Mr. Friedley, the meeting adjourned at 8:00 p.m.