

October 13, 2009

The regular meeting of the Board of Directors of the Department of Water Works was called to order at 7:00 p.m., on Tuesday, October 13, 2009, in the Main Office of the Department of Water Works, 532 Franklin Street.

A quorum was present with the following Board members in attendance: Messrs. Barrick, Gawronski, Jones, and Jordan. Also present was Superintendent Russell. Mr. Friedley was absent. Mr. Jordan presided.

Minutes of the September 22, 2009, regular meeting were approved as amended.

The Board approved and signed Register of Claims Report 09-19.

Two bids were received for the new Carbon Lease Agreement. They were opened and read aloud. Bids were received from the following:-

Calgon Carbon Corporation, Pittsburgh, PA, monthly fee of \$7,820,
Niechem Company, Hillside, NJ, monthly fee of \$7,656.00.

The bids were taken under advisement and turned over to the Engineer and Superintendent for tabulation and review. A report of the results will be presented at the next meeting.

The list of seven purchase orders was presented and approved by the Board.

Upon a motion by Mr. Gawronski, seconded by Mr. Jones and passed, the Bad Debt List dated October 1, 2009, in the amount of \$679.19 is to be written off for bookkeeping purposes only.

Upon a motion by Mr. Jones, seconded by Mr. Barrick, the Board approved the following pay requests:

- a) Haas & Associates for engineering services related to the Sewer Connection Study, in the amount of \$5,757.50,
- a) NIES Engineering for services rendered for the Pahs Road Booster Station VFD and Pump Retrofit Project, in the amount of \$2,934.80.

The Board approved Superintendent Russell's request to send any Management person, Board Member, or employee needing contact hours to the West Shore Water Producers Association meeting to be held November 5, 2009, in Michigan City, Indiana.

The Board had a general discussion on Superintendent Russell's 3rd Quarterly Report.

Superintendent Russell handed out the Sewer Connection Study for the Board's review and advised that it will be discussed at the next meeting.

There was no old business.

There was no new business.

There was no public comment.

There being no further business to come before the Board, upon a motion by Mr. Jones, seconded by Mr. Gawronski, the meeting adjourned at 7:30 p.m.