



Memo from City Clerk

To: Council Members, Dept. Heads, Media

From: Thomas F. Fedder

Date: March 11, 2009

**Subject: Departments, Bds., Comm., & Grant
SUBCOMMITTEE MEETING**

A Departments, Boards, Comm., & Grant Subcommittee meeting of the Local Advisory Task Force has been called by Chairperson Jason Miller for Friday, March 27, 2009, at 5:00 p.m. at the LaPorte County Convention & Visitors Bureau, Marquette Mall, 4073 S. Franklin Street.

This meeting will be held to review:

- **excel spreadsheet template for boards and commissions**
- **research results for board member positions of other city boards**
- **results of requesting accomplishments and goals for each board and commission**