

## ADDENDUM 2

### Neighborhood Stabilization Program (NSP) Grant Request for Proposal

- 1. Question: As part of the application are you looking for an existing line of credit – proof of funds? Is this amount for the entire project, house by house, working capital prior to draws?**

Answer: NSP regulations require that the work be completed and invoiced before releasing funds so some line of credit will probably be needed. If you currently have a line of credit, it should be indicated in the proposal.

- 2. Question: Can we hire someone without going through the procurement process?**

Answer: The regulations for the NSP program from IHEDA states: ‘the most stringent procurement standard applies to procurement by cities, towns and counties. Both state and federal law govern this type of procurement. These standards apply whether staff, a sub recipient, or a contractor of the municipality receiving the funds performs procurement.’ So if you are hiring a project manager under the NSP program, you must procure their services under CFR Part 85 (located at <http://www.access.gpo.gov/nara/cfr/>). You can procure their services after the funding decisions have been made by the City. Any services provided by them before procurement has taken place cannot be reimbursed with NSP funds.

Any procurement action that takes place for the award regardless of the funding source must follow the procurement process e.g. even if matching funds will be used to pay for the architectural services, those services must be procured using one of the approved methods.

- 3. Question: Can I propose 2 homes in 2010, 2 homes in 2011 and 2 homes in 2012? If so, will the homes proposed for 2012 need to be completed?**

Answer: Yes, you can propose to do 2 homes each year. Homes proposed for the year 2012 would need to be completed by December 2012.

- 4. The RFP states that there are a limited number of vacant lots owned by the City that can be used for this program. Is there an updated list?**

The City does not guarantee the accuracy of this parcel list or the availability of any or all of the lots. The current list is as follows:

Parcel ID	Address
42-01-31-230-025 Lots 1,2,3	115 6 <sup>th</sup> Street
42-01-31-230-002 Lots 6 & 7	0 Greely
42-01-32-102-005	0 Willard Avenue
42-01-29-351-019	125 Dole Street
42-01-31-227-009	409 Lincoln
42-01-30-482-026	331 Lincoln
42-01-31-231-021	129 Seymour
42-01-31-206-026	1715 10 <sup>th</sup> Street
42-01-31-207-016	1620 10 <sup>th</sup> Street