

The regular monthly meeting of the Board of Cemetery Trustees of Michigan City was called to order by Vice President Virginia Keating on May 12, 2022 at 3:30 P.M. at the cemetery office of Swan Lake Memorial Gardens, 5700 E. U.S. 20, Michigan City, Indiana.

The following members responded to roll call:

Paul Foreman - Absent	Stephen Janus - Absent
Virginia Keating	Davis Bush
Bernadette Dimke	Renee Bauer- Absent
Marianne Milcarek	Supt. Mark A. Tomsheck

Minutes of March 10, 2022 as received through the mail were approved as presented.

Financial report for March and April 2022 as received through the mail was accepted upon a motion by Davis Bush. Second by Marianne Milcarek. Motion carried.

Bills for March and April were presented for payment. Upon a motion by Davis Bush. Second by Bernadette Dimke. Approval was given for payment. Motion carried.

#### Superintendent Report

1. Superintendent Tomsheck explained the granite shipment delay to Swan Lake.
2. The water at Greenwood was turned on Tuesday, May 9th. The shut off will be the end of September.
3. Spring Clean-up in March went well at Swan Lake but had several complaints at Greenwood.
4. Superintendent Tomsheck passed out the Employee Benefit package for 2021 and 2022 for the Board's approval.
5. A discussion was held on the Auto, Liability and Property Insurance for Greenwood and Swan Lake. Superintendent Tomsheck will meet with the insurance representative to go over the cost.
6. The Rules and Regulations for the Veteran Memorial Garden at Swan Lake were passed out.
7. There will be a Memorial Day service this year on Monday, May 30th at Greenwood Cemetery.

Superintendent Report Cont'd

8. We have received tree removal quotes for the removal of seven (7) trees at Greenwood and three (3) at Swan Lake. The quotes range from \$ 8950.00 to 16162.60. The recommendation from the Superintendent to accept the quote from Olivia's Tree Service in the sum of \$8950.00. Let the record reflect we have received four (4) quotes for the removal of seven (7) trees at Greenwood Cemetery and three (3) trees at Swan Lake. A motion by Davis Bush to accept Olivia's Tree Service for the removal of trees. Second by Bernadette Dimke. All Board members present approved.
9. A discussion was held on Saturday funerals at Greenwood Cemetery and Swan Lake. Superintendent Tomsheck recommends no Saturday funerals until further notice. Saturday funerals can be dropped off on Monday for burial. A motion to suspend all Saturday funerals until further notice by Davis Bush. Second by Marianne Milcarek. All Board members present approved.

Old Business

1. A discussion was held on the landscaping around the mausoleum at Greenwood Cemetery.

New Business

1. Vice President Virginia Keating would like to encourage the Board Members to attend the Memorial Day service at Greenwood Cemetery on Monday the 30th if possible.
2. Superintendent Tomsheck explained to the Board all the work involved at both cemeteries in preparing for the Memorial Day Service, such as cutting grass and string trimming around all trees and stones. The cemetery employees will start overtime hours on Monday, May 23rd. The Superintendent talked to Mayor Parry on getting a few workers from Vector Control to help out with the string trimming.

Other

1. A discussion was held on the road removal at Greenwood Cemetery. A motion to table and revisit the road removal in the future at Greenwood by Davis Bush. Second by Marianne Milcarek. All Board members present approved.
2. A Board member questioned why spouses are not allowed in the Veteran Memorial Garden at Swan Lake.
3. A discussion was held concerning a respond by e-mail when the minutes and financial are sent if a Board member will not be able to attend the meeting.

Meeting adjourned at 4:30 P.M.

Next Board meeting will be held at SWAN LAKE MEMORIAL GARDENS  
OFFICE COMPLEX on JUNE 9, 2022 at 3:30 P.M.

  
Vice President Virginia Keating

  
Bernadette Dimke-Secretary

  
Roxanne DeRolf-Recorder