



AGENDA

BOARD OF PUBLIC WORKS & SAFETY

Tuesday, September 8, 2020

Virtual Meeting to be held at 8:30 a.m., local time,
hosted by a "Zoom Webinar" and streaming live on "My Michigan
City" Facebook page

TO CONNECT TO THE WEBINAR PLEASE SEE ATTACHED INSTRUCTIONS

APPROVAL OF MINUTES Regular Meeting August 17, 2020

**ACCESS
AGREEMENT**

L. Charles Lukmann, General Counsel, NICTD, is requesting approval of an agreement between the Northern Indiana Commuter Transportation District (NICTD) and City of Michigan City to perform Phase II Environmental Site Assessment on City property located on Chicago Street; WSP USA, Inc. will coordinate the date of drilling; this shall continue thru December 2020 from 8:00 a.m. – 5:00 p.m.

**POLICY
CHANGES**

Andrea Smith, Personnel Director, is requesting acceptance of changes in the Policy and Procedure manual for employee sick leave; twelve (12) days per year at the beginning of a benefit year

**POLICY
CHANGES**

Andrea Smith, Personnel Director, is requesting acceptance of changes in the Policy and Procedure manual for additional holidays; adding primary and general election days

**POLICY
CHANGES**

Andrea Smith, Personnel Director, is requesting acceptance of changes in the Policy and Procedure manual regarding the number of bi-weekly pay periods in a calendar year

CONTRACT APPROVAL

Clarence Hulse, Economic Development Corporation of Michigan City, Indiana, is requesting approval for the contract for Economic Development Services; commencing on January 1, 2021 and shall not extend beyond December 31, 2021; in the sum of \$150,000

REQUEST FOR DESTRUCTION OF CITY PROPERTY

David Cooney, Chief of Operations, M.C.P.D., is requesting to destroy City owned property; AXON Cameras, charging base and power supplies; these items cannot be sold, reused or returned

REQUEST TO TRANSFER TO COMPUTERS

David Cooney, Chief of Operations, M.C.P.D., is requesting to transfer ownership of thirteen (13) computers from the Michigan City Police Department to the IT Department

REQUEST FOR DESTRUCTION OF CITY PROPERTY

David Cooney, Chief of Operations, M.C.P.D., is requesting to destroy thirty (30) computers from the Michigan City Police Department that no longer have any value

CORRESPONDENCE

The Clerk's Office received correspondence on August 14, 2020 from City Engineer, Jeff Wright, regarding the Community Crossings Matching Grant (CCMG) -Notification of Contractor award & request for Funds- 2020 York Street Reconstruction Project; amount of funds request \$207,973.20 (note: for informational purposes only)

**REQUEST FOR
UNIFORM CHANGE**

The Michigan City Fire Department is holding their annual t-shirt Fundraiser for Breast Cancer awareness month; the department will be wearing their Breast Cancer Awareness shirts from October 1-31, 2020
(note: for informational purposes only)

**STANDARD
OPERATING
PROCEDURES
MANUAL**

The Michigan City Fire Department is submitting the Standard Operating Procedures manual dated September 2020, so it can be filed in the Clerk's Office
(note: for informational purposes only)

CLAIMS DOCKET	(did not receive on time)	
	Municipal Claims	\$
	CDBG	\$
	Health & Life	\$
	Workers Comp	\$
	Total Claims -	\$

PAYROLL DOCKET

August 28, 2020
City Payroll Total: \$758,746.12

UNFINISHED DOCKET-Pending Items

BOARD COMMENTS

ADJOURNMENT

Gale A. Neulieb, City Clerk

Please contact the Clerk's Office at 219-873-1410 if you require information regarding building accessibility or Reasonable accommodations. Office hours are Monday – Friday from 8:00 a.m. to 4:30 p.m.

How to connect to Zoom Webinar

Please use the link below to join the webinar to access the meeting

<https://us02web.zoom.us/j/84747158639?pwd=OGINSkUrbUJnK2ZDNU1XZXRBdHVVUT09>

Or Telephone:

US: +1 312 626 6799

Webinar ID: 847 4715 8639

Passcode: 475983