



**A G E N D A**  
**BOARD OF PUBLIC WORKS & SAFETY**  
**Monday, September 21, 2020**  
Meeting to be held at 8:30 a.m., local time,  
at Kreuger Memorial Hall located at 801 Liberty Trail

**FILED**  
**SEP 17 2020**  
GALE A. NEULJEB  
CITY CLERK  
CITY OF MICHIGAN CITY

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**APPROVAL OF MINUTES** ..... Regular Zoom meeting July 20, 2020  
..... Regular Zoom meeting Aug. 17, 2020  
..... Regular Zoom meeting Sept. 8, 2020

**PLEDGE OF ALLEGIANCE**

**Monday, August 17, 2020 (ZOOM) BOARD OF PUBLIC WORKS AND SAFETY MEETING**

**ITEMS APPROVED DURING COVID-19**

- Post 451, requested street closure from Franklin to Washington Street and May to Skwiat Avenue on September 5, 2020 for a Labor Day Fundraiser; this item was approved by a 3-0 vote
- Bolt for the Heart requested street closure for a 5K and a half (1/2) marathon starting at Washington Park to Lakeshore Drive down to Stop 37 on September 27, 2020; this item was approved by a 3-0 vote pending the conditions required by the Michigan City Police Department
- St. Stanislaus requested to close an alleyway that goes thru their parking lot on August 22- October 3, 2020 for the farmer's market; this item was approved by a 3-0 vote
- Lease agreement between Michigan City Board of Public Works and Safety and St. Stanislaus Roman Catholic Church for an Open Air Market from August 22 – October 3, 2020; this item was approved by a 3-0 vote
- Social Que BBQ and Catering requested a vendor license for their mobile food trailer; this item was approved by a 2-1 vote.

- Enviro-Dynamics, LLC requested to install five (5) environmental test borings at various locations on August 25, 2020; this item was approved by a 3-0 vote
- Michigan City Park Department requested a permanent stop sign in front of the Washington Park Zoo on Lakeshore Drive; approved, completed and taken off pending items list with a 3-0 vote
- Councilwoman Angie Nelson Deutch requested to install 'No Parking' signs on the north side of Springland Ave in the 300 block; this item was approved, completed and taken off pending items list with a 3-0 vote

**Tuesday, September 8, 2020 (ZOOM) BOARD OF PUBLIC WORKS AND SAFETY MEETING**

**ITEMS APPROVED**

- NICTD requested approval of an agreement between the Northern Indiana Commuter Transportation District (NICTD) and City of Michigan City, Indiana to preform Phase II Environmental Site Assessment on City Property located on Chicago Street thru December 2020; this item was approved with a 3-0 vote
- Personnel Director requested acceptance of changes in the Policy and Procedures manual for sick days to accrue at the beginning of a benefit year; this item was approved with a 3-0 vote
- Personnel Director, requested acceptance of changes in the Policy and Procedures manual adding primary and general holidays; this item was approved with a 3-0 vote
- Personnel Director requested acceptance of changes in the Policy and Procedures manual regarding the number of bi-weekly pay periods in a calendar year; this item was approved with a 3-0 vote
- Economic Development Corporation of Michigan City, Indiana requested approval for the contract for Economic Development Services commencing on January 1, 2021 and shall not extend beyond December 31, 2021; this item was approved by a 3-0 vote
- M.C.P.D Chief of Operations, David Cooney requested transfer of ownership of thirteen (13) computers from the Michigan City Police Department to the IT Department; this item was approved by a 3-0 vote

- M.C.P.D Chief of Operations, David Cooney requested to destroy thirty (30) computers from the Michigan City Police Department that no longer have any value; this item was approved by a 3-0 vote
- La Porte County Board of Commissions requested 2 parking signs designating 'Bridge Tender Parking only' in the south parking lot (near DNR) for the employees manning the Franklin Street Bridge; this item was referred to the Port Authority during the August 17, 2020 Zoom meeting and placed on the pending list; during the September 8, 2020 meeting this item was removed from the pending list with a 3-0 vote
- Councilman Don Przybylinski requested to have a stop sign installed at the intersection of Gardena Street and Maple Street. This item was placed on the pending items list to conduct a traffic study; at the September 8, 2020 Zoom meeting it was removed from the pending items list with a 3-0 vote and is being monitored by the Michigan City Police Department Traffic Division
- Tom Doperalski requested more stone be applied to an area to fix the drainage problem that occurs when it rains heavy; this item was place on the pending list until completion; this item was removed from the pending list by a vote of 3-0

**THE FOLLOWING ITEMS WERE APPROVED BY PRESIDENT HARRIS DURING COVID-19**

- 2020 York Street reconstruction project; approved by President Harris on Thursday, July 20, 2020
- 2020 York Street Reconstruction Project; President Harris signed the Notice to Proceed on August 17, 2020
- Michigan City Police Department 2020 Wellness Physical Exam was approved by President Harris on August 28, 2020

**CLAIMS DOCKET**

**CLAIMS APPROVED AT THE AUGUST 3, 2020 (ZOOM) MEETING**

<b>Municipal Claims</b>	<b>\$529,415.16</b>
<b>CDBG</b>	<b>\$0.00</b>
<b>Health &amp; Life</b>	<b>\$603,274.49</b>
<b>Workers Comp</b>	<b>\$6,071.74</b>
<b>TOTAL CLAIMS:</b>	<b>\$1,138,761.39</b>

**CLAIMS APPROVED AT THE AUGUST 17, 2020 (ZOOM) MEETING**

<b>Municipal Claims</b>	<b>\$564,668.07</b>
<b>CDBG</b>	<b>\$12,423.97</b>
<b>Health &amp; Life</b>	<b>\$57,964.57</b>
<b>Workers Comp</b>	<b>\$23,635.73</b>
<b>TOTAL CLAIMS:</b>	<b>\$658,692.34</b>

**CLAIMS APPROVED AT THE SEPTEMBER 8, 2020 (ZOOM) MEETING**

<b>Municipal Claims</b>	<b>\$2,120,720.36</b>
<b>CDBG</b>	<b>\$12,676.70</b>
<b>Health &amp; Life</b>	<b>\$489,264.69</b>
<b>Workers Comp</b>	<b>\$27,699.15</b>
<b>TOTAL CLAIMS:</b>	<b>\$2,650,360.90</b>

**PAYROLL DOCKET**

**PALYROLL APPROVED AT THE JULY 31, 2020 (ZOOM) MEETING**

<b>City Payroll</b>	<b>\$592,543.90</b>
<b>City Pension</b>	<b>\$221,012.53</b>

**PALYROLL APPROVED AT THE AUGUST 14, 2020 (ZOOM) MEETING**

<b>August 14, 2020</b>	
<b>City Payroll Total:</b>	<b>\$557,852.77</b>

**PAYROLL APPROVED AT THE AUGUST 28, 2020 (ZOOM) MEETING**

<b>August 28, 2020</b>	
<b>City Payroll Total:</b>	<b>\$758,746.12</b>

**APPROVAL OF  
CONTRACT**

Bruce Krause, Michigan City Police Commissioner, is requesting approval of a contract with Michael Brickner- to administer Promotional Testing for the Michigan City Police Department

- Promotional Eligibility Examination 2020
- Oral Interview Promotional Process

**AGREEMENT FOR  
PROFESSIONAL  
SERVICES**

An agreement between the City of Michigan City, Indiana and Waggoner, Irwin, Scheele & Associates, Inc., to review and update the City's personnel policies, policy forms and procedures, and prepare a new handbook; commencing September 21, 2020 and shall be completed no later than nine (9) months thereafter; services not-to-exceed \$19,420.00; travel expenses not to exceed \$1,000.00

**RENEWAL  
AGREEMENT**

A renewal agreement between the Michigan City Board of Public Works and Safety and the following vendors for the purchase and delivery of fuel for an additional one (1) year term; commencing on January 1, 2021 and expiring December 31, 2021:

- Warren Oil
- Co-Alliance LLP
- Knoll Brothers, Inc.

**REQUEST FOR  
STREET CLOSURE**

LaShunda Hawkins, High Praise Outreach Ministries, 301 East 9th Street, Michigan City, is requesting the closure (roadblocks) west of 9<sup>th</sup> towards Pine Street; north on Pine Street towards City Hall; west on 2<sup>nd</sup> Street (behind City Hall); south on Washington Street towards 9<sup>th</sup> Street; east on 9<sup>th</sup> Street to High Praise Outreach Ministries on October 3, 2020 at 9:00 a.m. for a Breast Cancer Awareness walk

**TRANSFER OF  
SURFACE PROS**

Kyle Kazmierczak, Deputy Fire Chief, is requesting to transfer the ownership of Surface Pro's from the Michigan City Fire Department to the Michigan City I.T. Department

**REQUEST FOR  
ROADWAY ACCESS/  
STREET LIGHT**

James Taylor, Fort Wayne, is requesting roadway access on Huron Avenue and also would like a streetlight installed

**CLAIMS DOCKET**

<b>Municipal Claims</b>	<b>\$627,658.79</b>
<b>CDBG</b>	<b>\$36.89</b>
<b>Health Life</b>	<b>\$396,759.65</b>
<b>Workers Comp</b>	<b>\$20,642.87</b>
<b>Total Claims -</b>	<b>\$1,045,098.20</b>

**PAYROLL DOCKET**

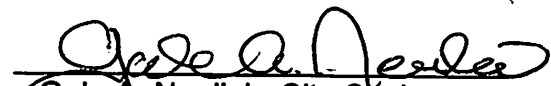
<b>September 11, 2020 City Payroll</b>	<b>\$558,793.86</b>
<b>September 1, 2020 City Pension Total:</b>	<b>\$221,012.53</b>

**UNFINISHED BUSINESS – Pending Items**

**PUBLIC COMMENTS**

**BOARD COMMENTS**

**ADJOURNMENT**



Gale A. Neulieb, City Clerk

Please contact the Clerk's Office at 219-873-1410 if you require information regarding building accessibility or Reasonable accommodations. Office hours are Monday – Friday from 8:00 a.m. to 4:30 p.m.