

Michigan City Community Enrichment Corporation
Mayor's Conference Room, City Hall
Regular Meeting March 11th, 2020

Call to Order: The meeting was called to order by President George Kazmierczak at 5:04 p.m.

Roll Call: Present — President George Kazmierczak, Vice President Jack Van Etten, Secretary/Treasurer Steve Janus, Bret Cox, Connie Anderson, Chris Carter, Rudy Kohn and Sue Webster. Absent was Ester Guncheon. A quorum was reached. Board Attorney Mary Lake was not in attendance.

Approval of Minutes: Approval of the February 19th Meeting Minutes as submitted was made by Connie Anderson. Bret Cox and Rudy Kohn seconded by All in favor. Approved as submitted.

Financial Statement: Secretary/Treasurer Steve Janus presented the February 2020 Harbour Trust Statement. Beginning balance was \$675,214.10. No deposits were made. Disbursements totaled \$140.67 which were the Administrative Expenses. Investment Income totaled \$533.23. Investment Change was \$0.00. Ending balance for February was \$675,606.66. Bret Cox motioned to approve the February statement as presented. Seconded by Connie Anderson. The copy of the 2020 January Harbour Trust Statement was missing a page at the February Board Meeting so it was reviewed by Steve Janus at this meeting. The amounts were all correct and the ending January 2020 balance was \$675.214.10.

Claims: President George Kazmierczak presented one claim for payment. The Invoice for Administrative Assistant Susan Webster for \$470.00. Motion made by Steve Janus to pay the Invoice. Jack Van Etten seconded. Susan Webster abstained. All in favor, Motion passes.

Attorney Update: In the absence of Attorney Mary Lake Susan Webster stated that the LDA report was submitted on line on February 29th, 2020.

Old Business: Board President Kazmierczak stated the March 25th Banquet planning was advancing smoothly. The program was reviewed and updates will be made. One of the Board Officers will pick the award checks up from Harbour

Trust and Bret Cox stated that could be secured in a safe at Blue Chip until they are awarded. Bret Cox presented the Banquet Contract to the Board Meeting for the Board President and Treasurer to sign and he then took it for the placement in the MCCEC file.

Four Signed Grant Contracts had not been received as of this date but copies were sent to the organizations to be delivered to the MCCEC by March 16th. Several thank you letters were received by organizations when they returned the contracts which are attached to their grant contracts.

Arise and Shine needs to make another correction on their December 2019 Quarterly Report. All other Quarterly Reports are due by March 31st.

New Business: President George Kazmierczak has been reappointed by the City Council to serve another three year term. Two other Board Members will contact the Mayor if they wish to continue serving on the MCCEC Board. Our election for officers is done at our April Board Meeting every year.

Board Comments: Connie Anderson stated it has been an honor to be a part of our Board and the awarding of the grants.

Next Board Meeting: Wednesday, April 8th, 2020 at 5:00 pm in the Mayor's Conference Room.

Adjournment: Motion made by Steve Janus to adjourn at 6:21 pm. Seconded by Jack Van Etten, all in favor. So adjourned.

Submitted by Susan Webster