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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, September 7, 2022 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Latchford, Freese, and Lange, and Mrs. Sperling (4)**

**Absent: None (0)**

**Also present were** Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Pat Voltz, Maintenance Director; Laura Nirenberg, Park Board Attorney; Andre Steele and Drew White, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the minutes of the August 22, 2022 Park Board meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board removed the Professional Services Agreements with GM Fedorchak & Associates and Gasvoda & Associates from the table.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board tabled the Professional Services Agreement with GM Fedorchak & Associates for the Senior Center Renovation Project.

President Latchford asked if there were any submissions for the Water Tower Park Renovation Project. There were none and he closed the submission period.

Assistant Superintendent Shannon Eason opened proposals for the Water Tower Park Renovation Project received from Butler, Fairman & Seufert on September 7, 2022 at 10:19 am, from Troyer Group on September 7, 2022 at 2:05 pm, and from Jones Petrie Rafinski on September 7, 2022 at 1:42 pm.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the proposals for the Water Tower Park Renovation Project for review and scoring.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached request submitted by Michigan City Sanitary District for a stormwater control measure at the California Avenue parking lot.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached MOU with the Community Development Block Grant for the Walker Street Community Garden.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 971 transferring money in Maintenance Fund 2056.505.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 972 transferring money in Zoo Fund 2056.504.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached request to donate a work trailer to Michigan City High School for their environmental programming.

Superintendent Shinn updated the Board on operations at the golf course and zoo and reported on the recent Oktoberfest event in Washington Park.

Attorney Nirenberg reported an encroachment was discovered in Mott's Woods. She mailed a demand letter to the homeowner and a response is due by October 1, 2022. Attorney Nirenberg asked for authorization to pursue remedies if necessary to resolve the issue.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board gave Attorney Nirenberg authorization to proceed with the encroachment issue.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$593,213.90.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #17, 08/07/22 through 08/20/22, in the amount of \$89,940.49.

- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted donations from First Citizens Bank in the amount of \$259.74, from an anonymous donor in the amount of \$53.24, from the round up program in the amount of \$33.47, and from Gerald Brooks for the cat exhibit project in the amount of \$100.00.
- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfer:

Maintenance Fund 2056.505

Decrease account no. 411.014

Increase account no. 411.016

Seasonal Wages

Overtime

\$5,000.00

\$5,000.00

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:44 p.m.



Shannon Eason, Assistant Superintendent



Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason