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The Michigan City Park and Recreation Board met in regular session on Wednesday, January 4, 2023 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford and Freese and Mrs. Sperling (3)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Pat Voltz, Maintenance Director; Bryant Dabney; Bruce Manner, Michigan City Port Authority Board; Victor Tieri, Harbor Country Adventures; Rob Worek; Dave Lamb; and Drew White, ALCO TV.

- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board elected Mr. Latchford as Park Board President.
- On a motion made by Mrs. Sperling, seconded by Mr. Latchford and voted for unanimously by the Board, the Board elected Mr. Freese as Park Board Vice President.
- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board tabled the election of the Park Board Secretary.

Mr. Latchford will serve as the liaison to the Planning Commission and Mr. Freese as the liaison to the Port Authority Board.

- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the minutes of the December 21, 2022 Board meeting.
- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board removed the Full Time Golf Pro Compensation Package from the table.
- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board agreed to readvertise for the vacant Golf Pro Manager position

removing the PGA requirement and removing the ability of the manager to operate the pro shop merchandise operation and offer golf lessons for personal profit.

- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached revision to Vacation Policy No. 303.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached revision to Holiday Policy No. 305.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved submitting the attached letter of intent, to the Healthcare Foundation of LaPorte, to apply for a grant for phase III of the Singing Sands Trail.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with Harbor Country Adventures for the use of Millennium Plaza in 2023.
- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Millennium Plaza Rental Agreement.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the third year renewal of the three year Greenhouse Building lease with Harbor Country Adventures.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 997 transferring money in Maintenance Fund 2204.505.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 1000 transferring money in Concession Fund 2507.000.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 1001 transferring money in Golf Fund 2508.000.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 1002 transferring money in Zoo Fund 2204.504.

Superintendent Shinn reported on golf course, zoo, and park maintenance operations.

There were no claims presented for payment.

- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved Payroll #26, 12/11/22 through 12/24/22, in the amount of \$61,922.40.
- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board accepted a zoo donation from Pej Lyles in the amount of \$30.00.
- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the following minor transfers:

Recreation Fund – 2204.503

Decrease account 435.010	Electric	\$	38.00
Increase account 432.040	Telephone	\$	38.00

Golf Fund – 2508.000

Decrease account 411.014	Seasonal Wages	\$12,916.00
Decrease account 432.030	Travel Expense	\$ 240.00
Increase account 411.013	Regular Wages	\$12,916.00
Increase account 432.040	Telephone	\$ 240.00

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:03 p.m.


Shannon Eason, Assistant Superintendent


Phil Latchford, Park Board President

Minutes prepared by Shannon Eason