

Michigan City Community Enrichment Corporation
Blue Chip Casino, Suncoast Room
Regular Meeting January 13th, 2021

Call to Order: The meeting was called to order by President George Kazmierczak at 4:00 p.m.

Roll Call: Present — President George Kazmierczak, Vice President Jack Van Etten (by Zoom), Secretary/Treasurer Steve Janus, Bret Cox, Connie Anderson (by Zoom), Chris Carter, Rudy Kohn, Pete Xidias and Sue Webster. Also in attendance was Board Attorney Mary Lake. A quorum was reached.

Approval of Minutes: Motion made by Rudy Kohn to approve the minutes, seconded by Bret Cox. Steve Janus abstained from voting due to absence of meeting. All others in favor. Approved.

Financial Statement: Secretary/Treasurer Steve Janus presented the Harbour Trust December 2020 Financial Statement. Beginning balance was \$104,283.69. There was a cash deposit of \$2,500.00, a return of funds from the American Red Cross. Disbursements included \$290.00 for the Administrative Services for Susan Webster and \$1,800.00 for Mary Lake, Lake Law Office for Attorney Fees. Administrative Expenses were \$21,73. Total Investment Income was \$1.60. Investment change was \$0.00. Ending balance for December 2020 was \$104,673.56. Sue Webster motioned to approve the December statement as presented. Seconded by Jack Van Etten. All in favor.

Claims: President George Kazmierczak presented two claims for payment. The Invoice for Administrative Assistant Susan Webster for \$270.00. Bret Cox moved to pay, seconded by Jack Van Etten. Susan Webster abstained. All in favor, Motion passes. A Claim for Office Supplies, an ink cartridge and envelopes totaling \$46.81. Motion by Pete Xidias to pay, seconded by Bret Cox, Susan Webster abstained, all in favor, Motion passes.

Attorney Update: Attorney Mary Lake has submitted the Business Entity Report which is for a two-year period. The Red Cross return of funds closes out their Grant Award for this grant cycle. The LDA Report will need to be submitted by the end of February. Susan Webster will prepare the report and Attorney Lake

will review it, make any needed changes and submit it online to the Indiana Gateway Government program.

Old Business: Board President Kazmierczak announced that we have received one bid for an accounting firm to possibly replace our current CPA. We are expecting one or two more bids and will discuss further at our February or March Meeting.

The Board discussed Grant Number 401 for the Safe Harbor Summer S.T.E.A.M. Program. They had a grant award balance of \$894.54 when the Summer Camp Program was completed and the September Quarterly Report was submitted. An email was sent to them regarding the balance and they submitted an additional report stating they had some expenses they had included on another grant report that had not yet been submitted and would like to transfer those expenses to be included in the MCCEC grant. Rudy Kohn motioned to allow Safe Harbor to do that if they submit the required documents in the Quarterly Report. Seconded by Pete Xidias. Steve Janus voted nay, all others in favor, motion passes.

The Board discussed Grant Applications with outstanding balances on their current grants. They have until March 31st, 2021 to spend the funds, but many are with school programs and may not be able to spend these amounts. The Footlight Players, Inc. contacted the MCCEC Board last spring when most things were closed due to the Pandemic. They have a grant for \$1500.00 to host a Summer Acting Workshop for Youth. Sue Webster replied to them by email that they have until March 2021 to spend the funds and they might be able to host a youth workshop on Saturdays or over Christmas break, but these activities are still not able to be presented. Pete Xidias moved that Sue Webster send them an email and see if they have been able to plan anything using these grant funds. Seconded by Steve Janus. All in favor. As of this date 28 grant applications have spent their entire grant award for the current grant cycle.

New Business: At 4:29 pm the regular Board Meeting was suspended for the Board to begin their grant applications discussion for the awarding of the grants. If anyone from the public were in attendance at our regular meeting at this point they would be requested to leave as this is considered a Closed Executive

Meeting. The grant discussion was not completed and will be continued at the February Board Meeting.

Board Comments: Bret Cox will make sure the funding is in place from the Blue Chip Casino for funding these grant awards in March. We all appreciate that Bret has arranged a safe-distanced space for us to be able to meet in person and provided sandwiches and desserts served to everyone present. He makes every effort to provide for the safety of the Board. We were all happy to see each other and everyone expressed their concerns that we continue to safe distance and wear masks.

Next Board Meeting: Wednesday, February 10th, 2020 at 5:00 pm by Zoom.

Adjournment: Motion made by Jack Van Etten to adjourn meeting at 7:50 pm, seconded by Chris Carter, all in favor. So adjourned.

Submitted by Susan Webster