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The Michigan City Park and Recreation Board met in regular session on Wednesday, February 5, 2020 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, and Lange, and Ms. Espar (4)

Absent: None (0)

Also present were Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jack Arnett, LaPorte County Convention and Visitors Bureau; Kathleen Stransky; Randy Durham, Golf Course Superintendent; Bruce Manner, Port Authority Board; Jenilee Peterson, Michigan City Area School Board Liaison; Michael Mack, City Council Liaison; and Andre Steele, ALCO TV.

- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the minutes of the January 22, 2020 Park Board meeting.

Superintendent Kienitz updated the Board on the Old Lighthouse Museum Exterior Repairs Project.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the Park Department's 2020 4th Quarter Report from the table.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Park Department's 2020 4th Quarter Report.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement for the 2020 Great Lakes Grand Prix.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board tabled the Park Department's 2020 Annual Report.

- ❑ On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Toro Maintenance Agreement for the golf course sprinkler system control system.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached 2020 Line Dancing Program and fees.
- ❑ On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with the Town of Trail Creek for use of their baseball fields during the 2020 season.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached 2020 Michigan City Adult Softball rules and fees.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached tree planting plan submitted by NIPSCO for Washington Park. The trees will be provided and planted by NIPSCO at no cost to the city to replace the trees removed on Lake Shore Drive.

Superintendent Kienitz welcomed Councilman Mack and reported on the resignation of Event and Recreation Coordinator Abigale Kuchta and noted the Recreation Coordinator position will no longer exist, meaning all recreational programming will fall back under him and the Park Department. Mr. Kienitz reported he is reaching out to the public for ideas and instructors for new programming, he is recruiting lifeguards, the department is looking at cost saving measures and instituted essential spending only until we can meet with the City Controller to discuss our budget and expected revenue for 2020. The holiday lights have all been removed. There will be a meeting on February 21, 2020 to discuss beach erosion and public access with other area beach managers and dune experts and the Karstens Chili Cookoff will be held on February 22, 2020 at the DAV.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$38,368.63.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved Payroll #2, 12/29/19 thorough 01/11/20, in the amount of \$42,533.70.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board accepted donations in the amount of \$350.00 each for the youth baseball league from Current Electric and George's Apex Muffler, Inc.

- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$1,101.47 charged to the department's credit card.
- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:04 p.m.


Shannon Eason, Assistant Superintendent


Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason