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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, February 19, 2020 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Latchford, Freese, and Lange, and Ms. Espar (4)**

**Absent: None (0)**

**Also present were** Jeremy Kienitz, Superintendent; Shannon Eason, Assistant Superintendent; Jamie Huss, Zoo Director; Scott Kuchta, Haas & Associates; and Andre Steele, ALCO TV.

- On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the February 5, 2020 Park Board meeting.

Superintendent Kienitz updated the Park Board on the Old Lighthouse Museum Project.

- On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board removed the Park Department 2019 Annual Report from the table.
- On a motion made by Mr. Lange, seconded to Ms. Espar and voted for unanimously by the Board, the Board approved the attached Park Department 2019 Annual Report.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached final drawings and specifications for the Big Cat Exhibit Expansion Project submitted by Scott Kuchta of Haas & Associates.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached animal acquisition request submitted by Zoo Director Jamie Huss.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached City Kids Day Camp registration form and fees.

- On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached contract with Melrose Pyrotechnics, Inc. for the 2020 fireworks display in Washington Park.

Superintendent Kienitz reported on seasonal job openings, a community tree planting event in Washington Park on March 28<sup>th</sup>, the Karstens Chili Cook Off on February 22<sup>nd</sup>, and monthly playground inspections which resulted in vandalism reports for Walker Street, Ridgeland, Tall Timbers, Joe Hawkins, Water Tower, and Pullman Parks. The repairs are expected to cost the Park Department \$1,500.00.

- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$52,570.33.
- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #3, 01/12/20 through 01/25/20, in the amount of \$43,229.77.
- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted donations from Fox Photography in the amount of \$350.00, from Fryar Orthodontics in the amount of \$350.00, and from Culver's in the amount of \$2,100.00 for youth baseball/softball sponsorships and from Amazing Animals, Inc. in the amount of \$3,500.00.
- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved invoices totaling \$44,500.00 paid through the Board of Works meeting.
- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:05 p.m.

  
Shannon Eason, Assistant Superintendent

  
Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason