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The Michigan City Park and Recreation Board met in regular session on Wednesday, March 15, 2023 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, Glidden, and Mrs. Sperling (4)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Pat Voltz, Maintenance Director; Jamie Huss, Zoo Director; Ava Huss; Rick Wright, LaPorte County Convention and Visitors Bureau; Chris Chatfield; Drew White, ALCO TV.

- On a motion made by Mr. Glidden, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the minutes of the March 1, 2023 Park Board meeting.
- On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the minutes of the March 7, 2023 Executive Session.

Assistant Superintendent Eason presented the preliminary designs for the Water Tower Park Renovation Project.

- On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached preliminary design for Water Tower Park.
- On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board removed the Park Department's 2022 Annual Report from the table.
- On a motion made by Mr. Glidden, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Park Department's 2022 Annual Report.

Superintendent Shinn opened the only quote submitted for the Arctic Fox Exhibit Repair Project. The quote was submitted by Larson-Danielson Construction Company in the amount of \$15,000.00.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board tabled the quote for the Arctic Fox Exhibit Repair Project.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached 2023 City Kids Day Camp registration packet and fees.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved negotiating a contract with Mihm Enterprises for the Old Bandstand Preservation Project.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Michigan City 2023 resident admission fees to the Washington Park Zoo.
- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board agreed to waive shelter rental fees, parking fees for participants and zoo admission fees for race participants for the 2023 Running Wild for the Zoo 5K Race on Sunday, July 9, 2023.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with the LaPorte County Convention and Visitors Bureau for the 2023, 2024 and 2025 Great Lakes Grand Prix and P1 Aqua X Jet Ski Races.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board rescinded their approval of change order 5, approved 12/21/23, and change order 6, approved 01/18/23, and approved the attached change orders 5, 6 and 7 submitted by Holladay Construction Company for the Big Cat Exhibit Expansion Project at the Washington park Zoo.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 1004 transferring money into Park Maintenance Fund 2204.505.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Resolution No. 1005 transferring money into Park Maintenance Fund 2204.505.
- ❑ On a motion made by Mr. Glidden, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Agreement Between Owner and Contractor with Meyer Glass and Mirror for the glass panel repair project at North Pointe Pavilion.

- On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved submitting the attached Letter of Support to Congressman Mrvan for funding support for the Fedder’s Alley All-Inclusive Playground and Fitness Park Project.

Superintendent Shinn reported on golf, zoo and maintenance operations. Superintendent Shinn announced our Administrative Assistant Eric Williams has transferred to the City Events Department and wished him good luck.

- On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$189,851.96.
- On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #5, 02/19/23 through 03/04/23 in the amount of \$63,799.26.
- On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted donations for youth baseball sponsorships in the amount of \$350.00 each from Fox Photography, Castle Ford-Lincoln, Absolute Apparel, General Insurance, and Patrick Wilkins-Sunset Grille and a donation to the zoo from Premier Animal Logistics in the amount of \$2,700.00.
- On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfers:

Concession Fund 2507.000			
Decrease account 422.031	Household Supplies		\$ 4,000.00
Decrease account 429.009	Other Supplies-Concessions		\$ 2,000.00
Decrease account 429.009	Other Supplies-Concessions		\$ 1,000.00
Increase account 429.001	Other Supplies		\$ 5,000.00
Increase account 423.031	Small Tools		\$ 2,000.00

- On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices through the March 6, 2023 Board of Works meeting totaling \$13,132.63.
- On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$2,118.79 charged to the department’s credit card.

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:24 p.m.


Shannon Eason, Assistant Superintendent


Tim Glidden, Park Board Secretary

Minutes prepared by Shannon Eason