

BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING

WEDNESDAY, MARCH 30, 2022, 4:00 P.M. 1100 E. EIGHTH STREET

The meeting was called to order at 4:00 P.M. by President Tim Smith. Commissioners present for the meeting were Tim Smith, Jeffery Wright, Holt L. Edinger and Tim Werner. Frank R. Harris was absent.

Staff present for the meeting were:
Milorad Milatovic, General Manager
Scott Kistler, Financial Manager
Steven M. Stanford, Operations Manager
Rachel McCline, Receptionist/Dispatcher
Karen Zeiger, Staff Accountant
John Gorczyca, District Engineer
James B. Meyer, Legal Counsel

Also present for the meeting were:
Dan McCoy, Daniel McCoy & Associates, LLC
Kevin Carlson, Whisper Dunes

Minutes

Mr. Edinger made a motion to approve the February 23, 2022, Regular Meeting Minutes – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Public Comment

Mr. Milatovic presented a flyer for a 5K walk hosted by St. Stanislaus, recommending Board approval to allow the flyer to be displayed at Striebel Pond.

Mr. Werner made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Safety Report

Mr. McCoy reported that there were no recordable injuries in the Water Reclamation Department and one (1) recordable injury in the Refuse Department in February 2022.

Mr. McCoy provided the Board with handouts regarding the Risk Management Plan.

Financial Report

As of February 28, 2022
Operating Fund: \$1,334,608.32
Horizon Municipal Fund: \$519.24
Improvement Fund: \$866,446.47
Vehicle Replacement Fund: \$94,464.04

Equipment Replacement Fund: \$563,745.26
Operating Grant Fund: \$0.00
Indian Springs Project Fund: \$12,916.64
Whippoorwill Project Fund: \$677.76
SRF Debt Reserve Fund: \$499,655.43
SRF Bond & Interest Fund: \$50,478.72
Stormwater Fund: \$683,133.85
Refuse Municipal Fund: \$10.40
Refuse Fund: \$1,274,561.64
Special Revenue Fund: \$3,090.04
Levy Excess Fund: \$8,522.14
Tax Levy Grant Fund: \$137,726.54
Rainy Day Fund: \$0.00
Karwick Remediation Fund: \$238,380.42

Mr. Kistler provided the Board with the 2022 Budget Performance Reports for the Operating, Refuse and Stormwater Funds.

Mr. Kistler submitted Resolution 1450-22 for the Sanitary District's revised Salary Resolution and recommended approval of the same.

Mr. Edinger made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

The Board thanked Mr. Kistler for his report.

Long Beach Sewer Project

Mr. Stanford advised that the project went to bid on February 25, 2022.

White Ditch Dredging Project

Mr. Stanford reported that the tree clearing for this project will begin this week.

U.S. Hwy 12 & Custer Avenue Stormwater Drainage Improvement Project

Mr. Stanford noted that the surveying for this project is substantially complete, and the design services are commencing by John A. Doyle & Associates. Mr. Stanford added that the Grant Agreement was fully executed on February 28, 2022.

Wastewater Treatment Plant Project Updates

Regarding the Bio-Solids Handling Study, Mr. Stanford advised that the report was finalized March 3, 2022.

Cheney Run Stormwater Project

Regarding the outfall structure, Mr. Stanford reported that a temporary zip-line will be used for material transfer across Trail Creek.

Karwick Dumpsite

Mr. Stanford advised that the project signage installation will take place this week. Mr. Stanford provided the Board with the 2021 Annual Habitat Restoration Monitory Report generated by Weaver Consultants Group. Mr. Stanford also submitted a Construction Documentation Report from Weaver Consultants Group.

North End Study

Mr. Stanford noted that the Sanitary District hopes to receive a drafted report from Strand & Associates within the first week of April 2022.

Long Beach Sewer Project

Mr. Stanford reported that the Sanitary District retrieved and transmitted public records regarding this project.

Mr. Stanford submitted an invoice from Haas & Associates, LLC in the amount of \$81,054.13 and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Edinger. There being no question or comment on the matter, the motion carried 3 – 0 in favor. Commissioner Wright abstained.

Mr. Stanford submitted an invoice from Haas & Associates, LLC in the amount of \$55,629.60 and recommended approval of the same.

Mr. Edinger made such a motion – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 3 – 0 in favor. Commissioner Wright abstained.

Striebel Pond Restoration Project

Mr. Stanford reported that the vegetation will be evaluated during the growing season.

Regarding the lighting, District Engineer, John Gorczyca submitted a Request for Quotes (RFQ) that are scheduled to be opened at the next regular meeting.

300 N and US Hwy 421 Sewer Project

Mr. Stanford reported that the LaPorte County Redevelopment Commission awarded this project to D & M Excavating, Inc. Mr. Stanford noted that he and Mr. Milatovic attended the Preconstruction Conference on March 1, 2022.

Energy Savings Project

Mr. Stanford mentioned an unadjusted savings in the amount of \$13,701.40 and an adjusted savings in the amount of \$16,402.01 for the month of February 2022.

Blue SWAG

Mr. Stanford provided the Board with a monthly report.

South Shore Line Double Track Project

Mr. Stanford advised that Northern Indiana Commuter Transportation District (NICTD) asked the Sanitary District if they could substitute the types of pipe material used for the project. The Sanitary District recommended that NICTD used PVC pipe.

U.S. Hwy 35 & U.S. Hwy 20 Sewer Extension Preliminary Engineering Report (PER)

No updates

Renaissance Academy Sanitary Sewer Acceptance

Mr. Stanford gave a brief update regarding the flow capacity at this location.

New Airport Runway Sanitary Sewer Project

No updates

Liberty Trail Stormwater Emergency Repair

Mr. Stanford reported that Woodruff and Sons, Inc. were hired to perform an emergency repair to stormwater pipe.

John Doyle Professional Services Agreement

Mr. Stanford submitted a Professional Services Agreement between the Sanitary District and John A. Doyle & Associates, Inc. for On-Call Engineering & Surveying Services not to exceed \$20,000.00 and recommended approval of the same.

Mr. Wright made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

MCSAN Staff Monthly Reports

Mr. Milatovic provided the Board with the District's monthly staff reports.

Attorney James B. Meyer, Legal Counsel

Attorney Meyer submitted Resolution 1449-22 Authorizing use of Request for Qualifications and Proposals under Indiana Code § 5-23 and recommended approval of the same.

Mr. Werner made such a motion seconded by Mr. Wright. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Attorney Meyer advised that the City Common Council passed a Resolution Accepting Dedication of Whisper Dunes Drive.

Attorney Meyer submitted an Assignment Agreement for Maintenance of Whisper Dunes Drive and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Wright. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Attorney Meyer reported that the Sanitary District received a letter from Attorneys representing some residents of the Town of Long Beach. The letter demands that the proposed Sanitary Sewer project be halted. Attorney Meyer noted that this matter will not obstruct the bid process for this project.

Mr. Smith recommended that the Board and Sanitary District officials continue discussing the legal matter regarding the Town of Long Beach Sanitary Sewer Project in an Executive Session. **The Board agreed to hold an Executive Session – Tuesday, April 5, 2022 – 1100 E. Eighth Street at 4:30 P.M.**

Attorney Meyer mentioned that a single-family home in the Town of Michiana Shores is interested in connecting to the City Sanitary Sewer. Attorney Meyer noted that more information will be available at the next Board Meeting.

Old Business None

New Business

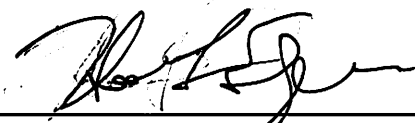
Mr. Milatovic reported that a collapsed sewer at the corner of Poplar Street and DuPage Street is in the process of an emergency repair by Woodruff & Sons, Inc.

Mr. Milatovic reported that a collapsed sewer at the corner of 6th Street and Wabash Street is in the process of an emergency repair by Woodruff & Sons, Inc.

Mr. Edinger made a motion to approve and allow Revenue and Tax Levy Claims for Payment – seconded by Mr. Wright. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Smith made a motion to adjourn the meeting – seconded by Mr. Wright. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Next Regular Board of Commissioners Meeting – **Wednesday, April 27, 2022 – 1100 E. Eighth Street at 4:00 P.M.**

A handwritten signature in black ink, appearing to read 'Holt L. Edinger', written over a horizontal line.

Holt L. Edinger, Secretary