



**100 E. Michigan Blvd. / Suite 2
Michigan City, IN 46360-3293
Phone (219) 873-1506
Fax (219) 873-1506
www.michigancityparks.com**

The Michigan City Park and Recreation Board met in regular session on Wednesday, April 7, 2021 at the hour of 5:00 P.M. via a Zoom webinar.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, and Lange, and Ms. Espar (4)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Victor Tieri, Harbor Country Adventures; Kim Martin, Bubbles Ice Cream Parlor; John Nekus, Hobie Cat Regattas; Dalia Zygas, City Councilwoman; Rick Wright, LaPorte County Convention and Visitors Bureau; Katie Rizer, Walk to End Alzheimer's; Larry Spaeth; Jeremy Rossi, Uptown Social 5K Race; Steven Marshall, resident; Kaleb Goodwin, City IT; and Mike Dempsey, ALCO TV.

- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the minutes of the March 17, 2021 Park Board meeting.**

Assistant Superintendent Eason stated a public input session was held at Memorial Hall on March 31, 2021 for the Water Tower Park Renovation Project. Another public input session will be held at the park on April 28, 2021. Seventeen surveys have been submitted.

- On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board removed the acceptance of a quote and award of a contract for Millennium Plaza landscaping services, the Patriot Park concession lease and the Greenhouse Office Building lease.**
- On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the attached quote submitted by Serviscape for landscaping services at Millennium Plaza in the annual amount of \$17,347.20.**
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Agreement Between Owner and Contractor for landscaping services at Millennium Plaza.**

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board accepted the quote submitted by Bubbles Ice Cream Parlor for the Patriot Park Concession Lease in the amount of \$400.00 per month and approved the attached Agreement Between Owner and Contractor.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board accepted the attached quote submitted by Harbor Country Adventures in the amount of \$500.00 per month for the lease of the Greenhouse Office Building. Harbor Country Adventures will staff the office as a visitor center between Memorial Day and Labor Day.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board accepted the quote submitted by Wayne Heating and Air Conditioning Company, Inc. for the purchase and installation of a ventilator for the kitchen at North Pointe Pavilion and a quote submitted by JB West Roofing and Construction in the amount of \$956.38 to flash the roof after the ventilator is installed.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with Harbor Country Adventures for the non-exclusive use of Millennium Plaza.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with Harbor Country Adventures for the Beyond the Beach Music Festival at the Guy Foreman Bicentennial Amphitheater on Saturday, July 17, 2021.
- ❑ On a motion made Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with John Nekus for 5 Hobie Cat Regattas to be held in Washington Park in June, July, August and September 2021.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with the LaPorte County Convention and Visitors Bureau to host the 2021 P1 Aqua X jet ski races in Washington Park on July 10 and 11, 2021.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Major Event License Agreement with the Alzheimer's Association of Greater Indiana to host the 2021 Walk to End Alzheimer's in Washington Park on October 9, 2021.

Assistant Superintendent Eason stated the request to waive fees for the use of Millennium Plaza submitted by Michigan City Area Schools was withdrawn.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board agreed to reduce golf outing fees from \$29.00 to \$20.00 per golfer for the June 18, 2021 Michigan City High School Athletics Department golf outing.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the 2021 Uptown Social 5K run/walk through Washington Park on Thursday, July 29, 2021.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached 2021 rental agreement and fees for the rental of the lower patio at North Pointe Pavilion.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Assistant Greens Superintendent / Mechanic job description.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Request for Quotes for planting marram grass along the beach mats.

The Park Board heard a request from Steven Marshall to issue metal detecting licenses for park properties other than the beach. The Park Board instructed Superintendent Shinn and Mr. Marshall to check with other communities to see what type of licenses they have.

Superintendent Shinn reported on sand removal in Washington Park, the preparation of Washington Park restrooms scheduled for next week, a food give away in Fedder's Alley next Wednesday, the opening of the Senior Center on May 17, 2021, start up of all irrigation systems, the increased attendance at the zoo compared to last year, the youth baseball league, and a proposed cooking area on the upper patio of North Pointe Pavilion.

Mr. Latchford instructed Superintendent Shinn to provide detailed drawings and specifications of the cooking area for Park Board approval.

Mr. Latchford inquired about the lifeguard situation and Mrs. Eason stated we have 4 or 5 certified lifeguards and are still hoping to receive applications. If we don't get enough we may only be able to staff a lifeguard team on limited days and hours.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$30,998.84.

- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #7, 03/07/21 through 03/20/21, in the amount of \$40,008.03.
- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted donations from Biggby Coffee for girls softball in the amount of \$350.00, from Haas and Associates for youth baseball in the amount of \$350.00 and from S.L. Williams for the zoo in the amount of \$100.00.

Mrs. Eason stated there have only been two applications for day camp leader submitted and we need at least fourteen. City Kids Day Camp will be cancelled for the 2021 season.

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:45 p.m.


Shannon Eason, Assistant Superintendent


Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason