

Michigan City Community Enrichment Corporation  
Virtual Zoom Meeting  
Regular Meeting May 13th, 2020

Call to Order: The meeting was called to order by President George Kazmierczak at 5:06 p.m.

Roll Call: Present — President George Kazmierczak, Vice President Jack Van Etten, Connie Anderson, Bret Cox, Rudy Kohn, Pete Xidias and Sue Webster. Absent was Steve Janus and Chris Carter. A quorum was reached. Board Attorney Mary Lake was also in attendance.

The Board Members welcomed Pete Xidias. We will review Board priorities and yearly schedule with Pete during New Business.

Approval of Minutes: Motion was made by Connie Anderson to accept the May 13<sup>th</sup> Minutes as presented, Rudy Kohn seconded. Bret Cox abstained. All in favor.

Financial Statement: Due to the absence of Secretary/Treasurer Steve Janus, President George Kazmierczak reviewed the Harbour Trust April Financial Statement. Beginning balance was \$37,613.33. A deposit of \$2,352.00 was made due to the ending of the School Buddies program at Springfield Elementary from Youth Service Bureau. This amount was the balance of their grant award for the 2019-2020 grant cycle. Disbursements included \$780.00 for the Administrative Assistant Invoices covering March and April 2020. Administrative Expenses were \$10.00. Total Investment Income was \$425.95. Investment change was \$0.00. Ending balance for April 2020 was \$36,505.97. Rudy Kohn motioned to approve the April statement as presented. Seconded by Jack Van Etten. All in favor.

Claims: President George Kazmierczak presented two claims for payment. The Invoice for Administrative Assistant Susan Webster for \$200.00. She also presented a postage receipt for mailing the grant award checks for \$22.70. Motion made by Connie Anderson to approve invoice, Pete Xidias seconded. Susan Webster abstained. All in favor, Motion passes. An invoice for Attorney Mary Lake was presented for \$3,180.00. The actual amount of the Invoice was \$4,180.00 however Attorney Lake deducted \$1,000.00 of the original amount and

billed the Board for \$3,180.00 Motion made by Bret Cox to approve the invoice. Seconded by Rudy Kohn and Connie Anderson. All in favor.

Attorney Update: Attorney Lake stated she had been busy reading various emails regarding Board business and drafted a Resolution titled Resolution Number 2020-1 A Resolution Granting Broad Discretion To The Board Of Directors For the Michigan City Community Enrichment Corporation Due To The Circumstances Of The Covid Pandemic. The Board discussed some changes needed and Attorney Lake will update the Resolution for further discussion at the June 10<sup>th</sup> Board Meeting.

Old Business: At the April Board Meeting the Board of Directors discussed the Safe Harbor Michigan City Robotics Team making PPE Face Shields and requested some additional funding for them to be able to keep providing them. Their original grant was for \$2,000.00. Connie Anderson made a motion to award Safe Harbor Michigan City Robotics up to \$2,000.00 additional funding to keep making these Face Shields. Rudy Kohn seconded. Susan Webster sent an email to Abby May of the Safe Harbor program requesting a list of additional expenses to continue the project. Abby May provided us with an Invoice totaling \$2,025.00 for additional PPE supplies. The Board discussed this invoice. Rudy Kohn moved to approve the request for \$2,025.00. Bret Cox seconded. All in favor. George Kazmierczak will take the Invoice to Harbour Trust and explain the additional check for a grant award.

The Salvation Army and Arise & Shine Breakfast Ministries had also requested additional funds for their food programs for families in need. Susan Webster had emailed them after the April Board Meeting however neither organization had provided the necessary information requested by the Board.

New Business: The Board Members discussed our yearly schedule, the grant workshop which is held in October every year, the grant cycle in general. We are a unified, working board and Pete expressed his interest in serving and being an active member of the Board. He asked questions regarding the School Buddies program and Susan Webster will contact YSB about Pete's interest in finding mentors for the students at Springfield Elementary School.

A number of grant recipients had emailed or called us regarding their grant awards and possible changes needed in their programs due to the COVID 19. They included The Boys and Girls Club, Citizens Concerned for the Homeless programs, Paladin, Inc., Footlight Players, LaPorte County Symphony Orchestra, Social & Learning Institute, Junior Achievement and the Lubeznik Art Center. They will be addressing the changes in their June Quarterly Reports.

Board Comments: Several Board Members made comments regarding us all to stay safe and well.

Next Board Meeting: Wednesday, June 10th, 2020 at 5:00 pm in the Mayor's Conference Room or if needed will be a Zoom Virtual Meeting.

Adjournment: Motion made by Jack Van Etten to adjourn at 6:09 pm. Seconded by Connie Anderson , all in favor. So adjourned.

Submitted by Susan Webster