

Michigan City Community Enrichment Corporation
Blue Chip Suncoast Room
Regular Meeting, June 9th, 2021

Call to Order: The meeting was called to order by President George Kazmierczak at 5:10 p.m.

Roll Call: Present - President George Kazmierczak, Secretary/Treasurer Steve Janus, Connie Anderson, Pete Xidias, Kenny Fly, Candice Nelson and Sue Webster. Not present was Vice President Chris Carter and Bret Cox. Also in attendance was Board Attorney Mary Lake. A quorum was reached.

Approval of Minutes: There was not a Quorum of Board Members to approve the May 12th Board Meeting Minutes so they will be tabled until the July 14th Meeting for approval. The Board did discuss that the date of the April 22nd Meeting Minutes was not included in the Approval of Minutes so it will need to be added to the presented Minutes for Approval. Motion made by Steve Janus to accept April 22nd Minutes as corrected, seconded by Kenny Fly. Candice Nelson and Connie Anderson abstained. All others in favor.

Financial Statement: Secretary/Treasurer Steve Janus presented the Harbour Trust May 2021 Financial Statement. Beginning balance was \$28,293.62. Disbursements included \$180.00 for the Administrative Services for Susan Webster. A disbursement for \$123.92 was sent to the United States Treasury, Federal Tax Payment, Form 990PF for Tax Period December 19, 2019 by Harbour Trust. Administrative Expenses were \$10.00. Total Investment Income was \$4.71. Investment change was \$0.30. Ending balance for May 2021 was \$27,980.00. Pete Xidias moved to accept the statement as presented. Seconded by Connie Anderson. All in favor.

Claims: President George Kazmierczak presented two claims for payment. The Invoice for Administrative Assistant Susan Webster for \$160.00 for Administrative Services and a receipt for an ink cartridge presented by Susan Webster for \$21.80. Pete Xidias moved to pay, seconded by Connie Anderson. Susan Webster abstained. All others in favor, Motion passes. A claim from Somerset/Rowley CPA's was tabled until the July Meeting for the Board Members can discuss the items included on the Invoice.

Attorney Update: Mary Lake will discuss the status of the MCCEC with Chris Yagelski of the Mayor's Office. A motion was made by Pete Xidias, seconded by Connie Anderson to discuss a Resolution added to the By-Laws regarding Zoom Meetings going forward including partial zoom and in person meetings. All in favor.

Attorney Lake will prepare the IRS Form 2848 which will authorize her to conduct business with the IRS on behalf of the Michigan City Community Enrichment Corporation.

Copies of the current By-Laws will be emailed to new Board Members Candice Nelson and Kenny Fly by Attorney Lake.

Old Business: The Board discussed the Quarterly Reports regarding unspent 2020-2021 Grant Awards that were given 30 days to spend or return the funds. The NCCAA Vision Screening Program refunded the remaining \$2,441.32 they were unable to spend. Their Wheelchair Ramps Program spent their additional funding on their project. Candice Nelson spent the \$2,000 grant for the Save Our Youth program as requested. The MCAS Future Wolves Elementary Sports Program spent their remaining grant amount of \$10.00. The Youth Service Bureau had previously been given until June 30th to spend the remaining funds for their “Kids on the Block” program and they have submitted updates that they are spending the balance in full. The Footlight Players has until September 30th to spend their grant award of \$1,500.00 for a Summer Youth Workshop.

The June 2021 Quarterly Report from all Grant recipients is due by June 30th. To date only one has been submitted. Board Members discussed the agencies that submit their quarterly reports late or need to be reopened for corrections and how that impacts future grant awards. The Board Members discuss these organizations during the deliberation process for the next grant cycle. It is up to the majority of board members to decide how their future grants are impacted.

New Business: Our new grant cycle will begin in September. The Board discussed the diversity of our Board and how we look forward to our new Board Members bring their perspective as previous grant award recipients to our deliberation process.

Harbour Trust Investment Management Corporation representatives will be attending our July 14th Board Meeting to update us on our portfolio investments and disbursement patterns. The Board would like to discuss the possibility of semi disbursements and what it would take on their part regarding the fees for adding additional checks to grant recipients.

Vice President Chris Carter had mentioned in last months Board Comments that he would like for us to discuss On Site Visits to our grant recipients. This was tabled due to his absence at this meeting.

Board Comments: Bret Cox was not able to attend this meeting but the Board Members again want to thank him for securing the Blue Chip’s Suncoast Room for our Board Meeting. Candice Nelson would like for us to discuss further the distribution of our grant funds. Kenny Fly stated he was happy that the two new Board Members this year brought diversity to the Board and he was looking forward to being an active member of this Board. Several Board Members echoed his statements and are looking forward to having a more diverse Board. Sue Webster stated that in the current grant cycle only two new organizations received grant awards from us than the previous cycle. In the previous grant cycle four new organizations received grants. She hopes we can award more grants to different organizations.

Attorney Comments: Mary Lake said it was so nice to meet in person again and welcomed the new Board Members. She also congratulated Sue Webster to her position on the County

Commissioners Bridge Naming Committee. She attended the Commissioners Meeting in April when Sue gave a report on the first six suggested names for County Bridges.

Next Board Meeting: Wednesday, July 14th, 2021 at 5:00 pm. It will be held at either the Blue Chip or City Hall.

Adjournment: Motion made by Steve Janus to adjourn meeting at 6:49 pm., seconded by Candice Nelson. All in favor. So adjourned.

Submitted by Susan Webster.