

**Minutes of the Virtual June 11, 2020 Monthly Meeting of the  
Michigan City Aviation Board of Commissioners**

**Call to Order:** Virtual Meeting called to order by Kirk Hunter at 6:00 PM from <https://global.gotomeeting.com/>.

**Members Present:** Kirk Hunter, Greg Poulin, T.Y. Okosun, Jeff Bartlett. **A quorum was present.**

**Members Absent:** None

**Others Present:** Jessica Ward- Airport Manager, Paul Shaffer- BF&S, Bill Nelson- BOAC Attorney

**Minutes:**

The minutes of the March 5, 2020, regular monthly meeting, were emailed.

**Motion to approve:** T. Y. Okosun **Second:** Greg Poulin **Motion Approved.**

**Reports:**

**Financial- Reported by Jessica Ward:**

**Account Balances:** All account balances are normal.

**Fuel Sales:** Overall, we sold 903.3 gallons of 100LL, 0 gallons of Jet A and 65.4 gallons of Swift Fuel in May. In April, we sold 374.9 gallons of 100LL, 212 gallons of Jet A and 79.6 gallons of Swift Fuel. In March, we sold 734.8 gallons of 100LL, 834 gallons of Jet A and 83.3 gallons of Swift Fuel.

**Airport Manager- Reported by Jessica Ward: None**

**Airport Development- Reported by Paul Shaffer**

**1. Improve Runway 2 RSA/RPZ**

**a. Motion to Submit Fiscal Year 2021 “Grant Application to Improve Runway 2 Approach Protection - Land Acquisition (Tonn & Blank / Oehmstead)”:**

**Motion:** Greg Poulin **Second:** Jeff Bartlett **Motion Approved.**

**b. Motion to Execute Purchase Agreement with Tonn & Blank as Reviewed by the BOAC:**

**Motion:** Jeff Bartlett **Second:** T.Y. Okosun **Motion Approved.**

**c. Motion to Execute Purchase Agreement with Oehmstead LLC as Reviewed by the BOAC:**

**Motion:** T.Y. Okosun **Second:** Greg Poulin **Motion Approved.**

**d. Motion to Approve AIP-21 Partial Pay Request No. 5 for a Total Amount of \$3,525: Federal Share \$3,172, State Share \$176.25, Local Share \$176.75.**

**Motion:** Greg Poulin **Second:** Jeff Bartlett **Motion Approved.**

**2. Motion to Acknowledge Acceptance of the FAA CARES Act Grant for Operational Expenses in the Amount of \$30,000.00:**

**Motion:** Greg Poulin **Second:** T.Y. Okosun **Motion Approved.**

**Old Business: None**

**New Business:**

1. **Michigan City Aviators EAA Chap 966 Lease Extension:**  
**Motion to Table Until More Information is Available:** Greg Poulin **Second:** Jeff Barlett **Motion Approved.**
2. **Mowing for Hay Agreement w/ Russell Thomas:**  
**Motion:** Jeff Bartlett **Second:** Greg Poulin **Motion Approved.**
3. **New Land Lease for A4-7 Hangar Purchase:**  
**Motion:** Greg Poulin **Second:** T.Y. Okosun **Motion Approved.**
4. **New Land Lease for A5-9 Hangar w/ Updated LLC**  
**Motion:** Greg Poulin **Second:** Jeff Bartlett **Motion Approved.**
5. **Skydive Windy City 2020 Operation Agreement:**  
**Motion:** T.Y. Okosun **Second:** Jeff Bartlett **Motion Approved.**

**Claims Docket: Total Amount:** \$96,806.24 **April 2020:** \$80,403.50 **May 2020:** \$14,369.58 **June 2020:** \$2,033.16

**Motion to Approve:** Greg Poulin **Second:** Jeff Bartlett **Motion Approved.**

**Correspondence:** None

**Public Comment:** T.Y. Okosun requested a moment of silence for Frank Van Kirk.

**Adjournment:** There being no further business, the meeting was adjourned at 7:04 pm.

**Motion:** T.Y. Okosun **Second:** Greg Poulin **Motion Approved.**